



HOTEL / MOTEL EXCISE TAX REPORTING FORM

MONTH REPORTED					
DBA					
BUSINESS ADDRESS	<small>STREET</small>	<small>SUITE</small>	<small>CITY</small>	<small>STATE</small>	<small>ZIP</small>
<small>CONTACT NAME</small>	<small>EMAIL</small>		<small>PHONE</small>		
<p>This Report Is Due And Payable On The 20th Day Of The Month Following The Month Of Collection. All Reports Filed On Or Before The Due Date Are Entitled To A 3% Collection Fee. Taxpayers Not Filing This Report On Or Before The Due Date Shall Not Be Entitled To The Collection Fee And Shall Bear Interest At The Rate Of 1% Per Month Of Portion Of Each Month Until Said Tax Is Paid.</p>					

(ROUND TOTAL DOLLAR AMOUNT TO WHOLE DOLLARS)

GROSS ROOM RECEIPTS	
▪ LESS EXEMPT RENT	
▪ NET TAXABLE RENT	
MULTIPLY BY TAX RATE OF 8% FOR NET TAX DUE	
AMOUNT DUE IF PAID ON OR BEFORE THE 20TH OF THE MONTH (DEDUCT 3% COLLECTION FEE)	
AMOUNT DUE IF PAID AFTER THE 20TH OF THE MONTH (ADD 1% PER MONTH INTEREST FEE)	
TOTAL AMOUNT DUE	

I DECLARE UNDER PENALTIES PRESCRIBED, THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE	TITLE	DATE
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City of Douglasville, Georgia
PO Box 219, Douglasville, GA 30133
Hotel / Motel Excise Reporting Form

Finance Department
ask-occtax@douglasvillega.gov
P. 678-449-3078