

# City of Douglasville Downtown Development Authority Façade Grant Program

**Please review the following information before beginning the application process.**

- Purpose:** To assist merchants and property owners through a matching assistance program to facilitate renovations that are consistent with the Historic Preservation “Design Standards” criteria in the historic commercial district.
- Eligibility:** Current property and business owners in the historic commercial district.
- Objective:** Rehabilitation of downtown building exteriors that are visible to the public including painting, awnings, glass replacement, signage, and other improvements of historical significance such as landscaping and historic feature restoration (normal maintenance and upkeep excluded.)
- Amounts Awarded:** Funding is administered through the Downtown Development Authority (DDA.) The grant funds up to 50% of the total project cost, not to exceed \$3000. The DDA reserves the right to restrict the amount of funds given during the application period. By applying, you are acknowledging that should you receive the monies your project will be completed within six months. If not, you forfeit your application and awarded money and will have to resubmit next round.
- Application Period:** Façade Grants are awarded at regular DDA meetings in July and December of each year with the exception of DDA Board approved special projects\*. The Application deadlines are April 30<sup>th</sup> and September 30<sup>th</sup> of each year.
- Application Process:**
- 1. Obtain a Certificate of Preservation**  
The Douglasville Historic Preservation Commission must approve projects involving exterior changes to historic buildings in the historic commercial district prior to the work commencing and prior to application for a façade grant.
  - 2. Complete the Work**  
Obtain written permission from the property owner for work completed by a business tenant and not the building owner.
  - 3. Submit a Façade Grant Application**  
Submit an application form to the City of Douglasville Economic Development Manager. All applications should have design plans and all related bid proposals/receipts for the work completed.
- Restrictions:** Because limited funds are available, the DDA cannot grant funds to the same façade more than one time. The DDA reserves the right to restrict the number of assistance recipients based on the available funds for that year. The DDA may reject any application it deems necessary for any reason.
- Review Board:** Main Street Design Committee, then the Douglasville Downtown Development Authority.
- Assistance:** The DDA provides an architectural design rendering and will assist you in planning your project. Further assistance is available through the Georgia Trust for Historic Preservation. A nominal fee will be charged for services provided through the Georgia Trust.

For more information contact the Economic Development Manager at [mckowna@douglasvillega.gov](mailto:mckowna@douglasvillega.gov) or 678-449-3102.

**\*Special Project:** A periodic opportunity for the DDA to assist in the improvement of a building store front or Veterans Memorial Highway, Church Street, or Strickland Avenue.

## 2020 Façade Assistance Program Application

Applicant's Name \_\_\_\_\_

Business Name: \_\_\_\_\_

Property Owner's Name \_\_\_\_\_

(If applicant is not the property owner, please attach written permission from the property owner for modification to be made)

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(If different)

Brief description of building history, including year built: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Description of the proposed renovation/restoration/repair (attach additional pages if necessary) photos, drawings, or other visuals is required depicting completed project or change in façade whichever is applicable:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How much money are you requesting (max - \$3000.00)? \_\_\_\_\_

Estimate of total costs for renovation/restoration/repair (attach a project budget and/or an explanation of how you estimate your costs): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### **3. Certification**

I, the undersigned representative of the applicant, certify that I have read and understand the rules and regulations governing the DDA Facade Program and agree that, if awarded, will comply with the same. I do further certify that the information contained in this application is to the best of my knowledge true and accurate. I understand the DDA has the right to deny any application for any reason it deems appropriate.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Name, Title (Print or type)

## **Downtown Façade Assistance Program Evaluation Criteria**

**\*Approval of application will be subject to the extent and end result of your restoration project.**

A combination of the following criteria will be considered:

1. Feasibility of the proposal.
2. Improves the exterior appearance of the building.
3. Improves customer access to the business.
4. Creates additional investment in the property.
5. Is historically accurate (the work proposed is restoration or a re-creation of features documented as having existed in the past).

**Applications should returned to:**

**The City of Douglasville  
*ATTN: Downtown Development Authority*  
6701 Church Street  
Douglasville, GA 30134**

Or [wattsb@douglasvillega.gov](mailto:wattsb@douglasvillega.gov)