

FISCAL YEAR 2018 – 2019

ADOPTED BUDGET

MAYOR ROCHELLE ROBINSON



CITY MANAGER MARCIA HAMPTON

CITY OF DOUGLASVILLE FINANCE DEPARTMENT

Karin Callan, Director of Finance

Ashley Taylor, Accounting Manager

Shane Byrd, Financial Analyst

Tonya Plourde, Accountant III

Amanda Pope, Accountant II

Sue Raajan, Accountant II

Rachel Bordeaux, Accountant I

“

If I have seen farther than others, it is because I was standing on the shoulders of giants.

”

-Sir Isaac Newton

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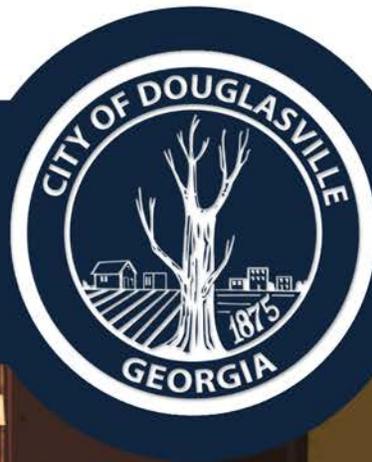
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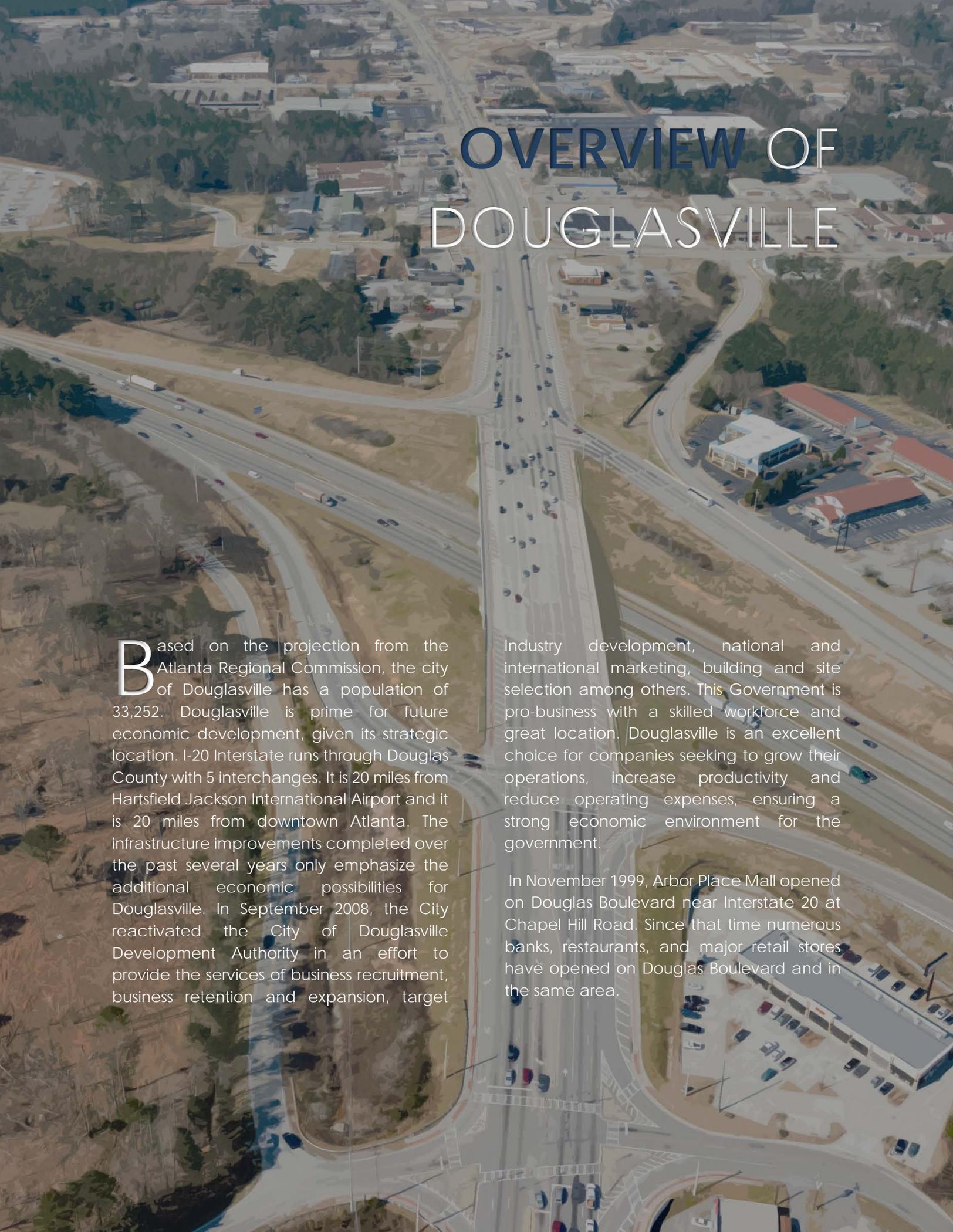
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PREFACE





OVERVIEW OF DOUGLASVILLE

Based on the projection from the Atlanta Regional Commission, the city of Douglasville has a population of 33,252. Douglasville is prime for future economic development, given its strategic location. I-20 Interstate runs through Douglas County with 5 interchanges. It is 20 miles from Hartsfield Jackson International Airport and it is 20 miles from downtown Atlanta. The infrastructure improvements completed over the past several years only emphasize the additional economic possibilities for Douglasville. In September 2008, the City reactivated the City of Douglasville Development Authority in an effort to provide the services of business recruitment, business retention and expansion, target

Industry development, national and international marketing, building and site selection among others. This Government is pro-business with a skilled workforce and great location. Douglasville is an excellent choice for companies seeking to grow their operations, increase productivity and reduce operating expenses, ensuring a strong economic environment for the government.

In November 1999, Arbor Place Mall opened on Douglas Boulevard near Interstate 20 at Chapel Hill Road. Since that time numerous banks, restaurants, and major retail stores have opened on Douglas Boulevard and in the same area.

HISTORY OF DOUGLASVILLE

SKINT CHESTNUT

Located at a natural rise in the topography, Douglasville was originally known as Skint Chestnut. The name derived from a large tree used by Native Americans as a landmark, which was stripped of its bark so as to be more conspicuous.

The Town of Douglasville was established by the Georgia General Assembly on February 25, 1875. The boundaries were as follows: The center shall be a point directly opposite the court house in said town, on the Georgia Western Railroad, thence running along the center of said road

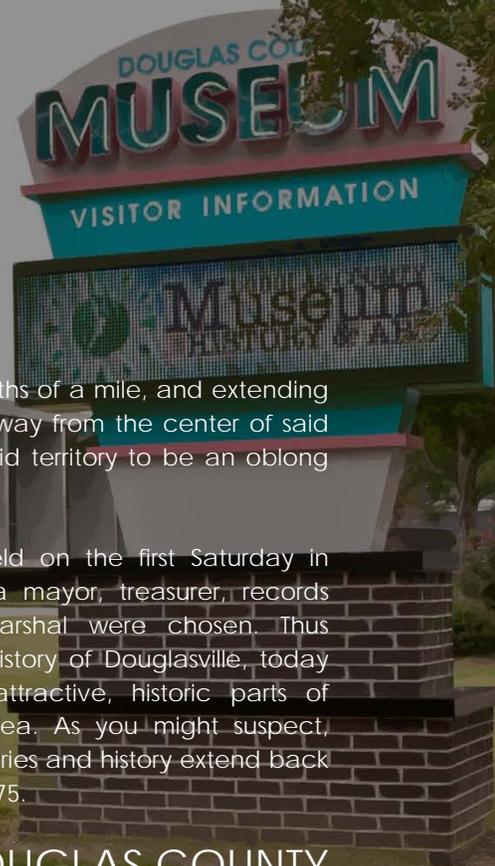
In 1828, Campbell County was created, with the seat of government being Campbellton on the Chattahoochee River. To reduce the size of the County (a trip to the county seat could take 2 days), the Legislature created Douglas County out of parts of Cobb, Campbell, and Carroll Counties in 1870. An election was held to choose officials and select the new county seat. Although

each way three-fourths of a mile, and extending one half mile each way from the center of said road, the form of said territory to be an oblong square.

An election was held on the first Saturday in March, 1875, and a mayor, treasurer, records (secretary), and marshal were chosen. Thus began the official history of Douglasville, today one of the most attractive, historic parts of the Atlanta metro area. As you might suspect, however, the real stories and history extend back much earlier than 1875.

DOUGLAS COUNTY

the largest group of voters chose a location at the center of the county, the newly-elected leaders had their own view of the vote, and chose Skint Chestnut near the railroad right-of-way. After a 4-year wrangle, the State Supreme Court ordered that another election be held and the Skint Chestnut location was upheld.



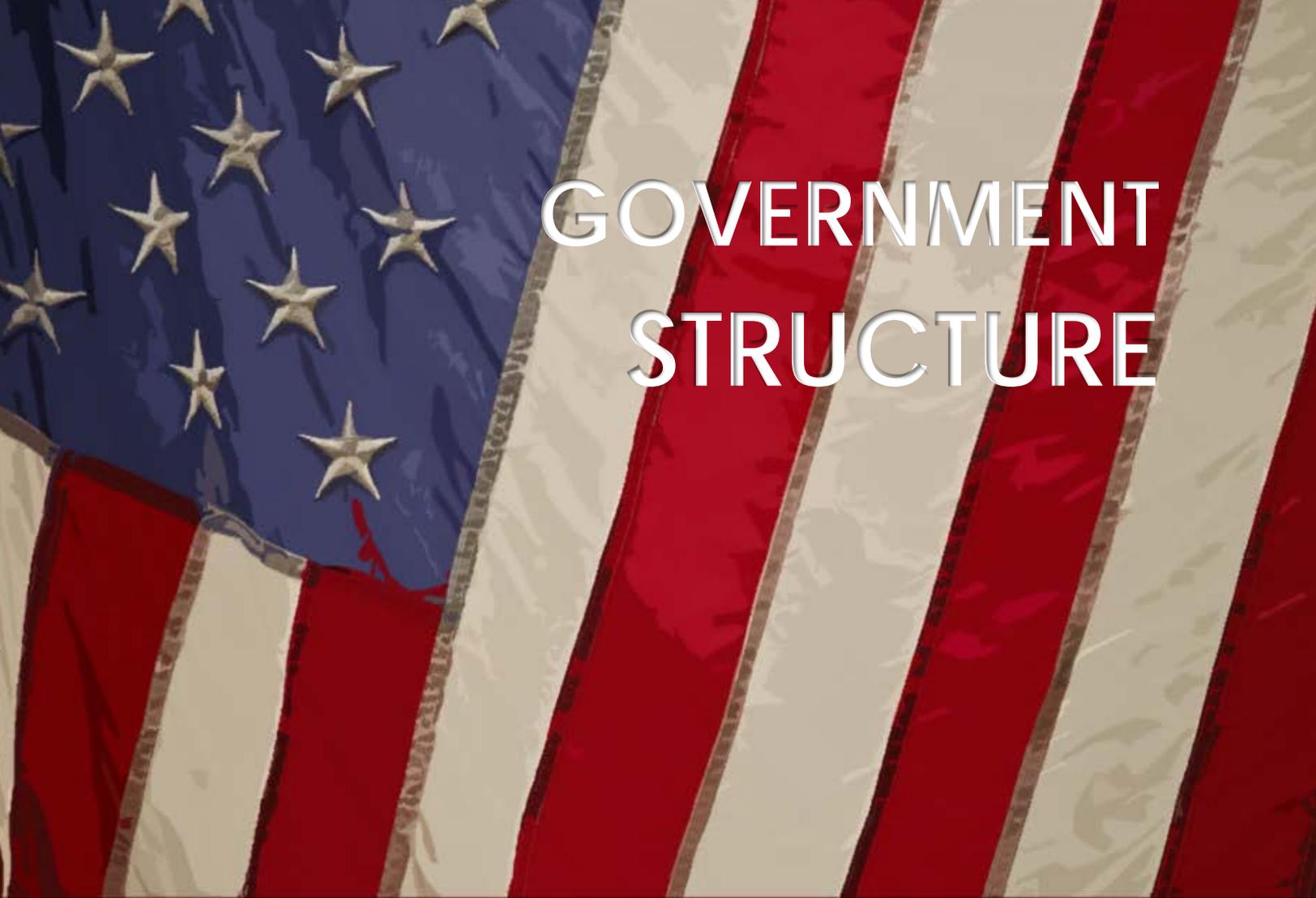
DOWNTOWN DOUGLASVILLE

The core area of downtown Douglasville is listed on the National Register of Historic Places as an historic district; an outstanding example of a turn-of-the-century southern railroad town. The majority of the buildings are one- and two-story brick structures dating from the mid-19th century into the early to mid-20th century. Most are of Victorian era commercial design set flush with the sidewalk. Styles of the buildings include Victorian with details of the Romanesque, Italianate, and Queen Anne periods. Many of the doorways and windows have Gothic arched openings and hooded windows. The dominant landscape feature is the railroad right-of-way running east-to-west through downtown.

While downtown continues to host a diversity of professional, retail, and government functions, the construction of Interstate 20 through Douglasville several miles to the south of downtown drew much of the retail shopping activity into corridors perpendicular to the interstate highway at the locations of exits for state highways 92 and 5. Arbor Place, a 4 million square foot regional mall at the intersection of Interstate 20 and Chapel Hill Road, will further diminish the central role of downtown in meeting residents' primary shopping needs, but creates wonderful opportunities for continued development as a location for specialty shops and restaurants.

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The top half of the page features a close-up, slightly angled view of the American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The text 'GOVERNMENT STRUCTURE' is overlaid in the center-right of this image.

GOVERNMENT STRUCTURE

The City of Douglasville was created in 1937 and operates under an elected Mayor/Council form of government. The City is strategically located west of I-285 perimeter on I-20. Douglasville is the largest city in Douglas County, one of the fastest growing counties in the State of Georgia. The City's major operations include public safety, culture-recreation, highways and streets, sanitation, planning and zoning and general administrative services. The City has

entered into an agreement with Douglas County to provide fire protection, E-911 services, animal control services, and the billing and collection of ad valorem taxes. The City also contracts with the county to provide housing/jailing of prisoners. The City handles residential and commercial garbage pickup. The City contracts with the Water and Sewer Authority to provide residential billing and collections.

ELECTED OFFICIALS

MAYOR

Rochelle Robinson

MAYOR PRO-TEM, COUNCILMAN, WARD 5

Richard S. Segal

COUNCILMAN, WARD 1

Terry S. Miller

COUNCILMAN, WARD 2, POST 1

Michael J. Miller, Esq.

COUNCILMAN, WARD 2, POST 2

Mark Adams

COUNCILWOMAN, WARD 3, POST 1

Dr. Lashun Burr-Danley

COUNCILMAN, WARD 3, POST 2

Sam Davis

COUNCILMAN, WARD 4

Coach Chris Watts

APPOINTED OFFICIALS

CITY MANAGER

Marcia Hampton, ICMA - CM

CITY CLERK

Vicki Acker, GCC

MUNICIPAL COURT JUDGE

B. Keith Rollins

CHIEF OF POLICE

Gary Sparks

CHIEF ASSISTANT CITY ATTORNEY

Suzan Littlefield, Esq.

FINANCE DIRECTOR

Karin E. Callan, CPA

INFORMATION SERVICES DIRECTOR

James Grizzle

PARKS & RECREATION DIRECTOR

Travis Landrum, CPRP

MAINTENANCE & SANITATION DIRECTOR

Greg Roberts

COMMUNITY DEVELOPMENT DIRECTOR (Interim)

Aaron Ruffin

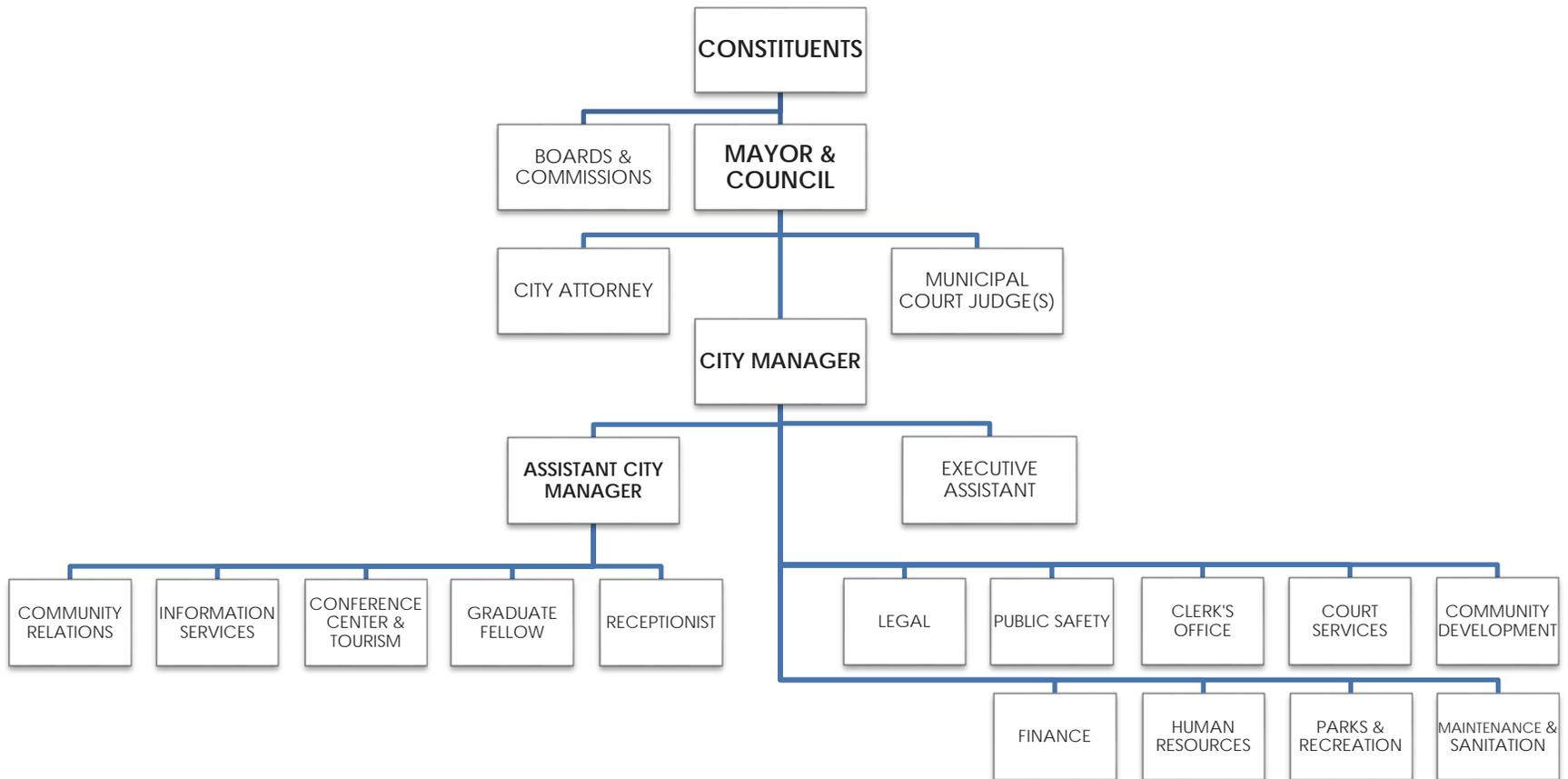
COMMUNITY RELATIONS DIRECTOR

Jason Post

COURT SERVICES ADMINISTRATOR

Angela Cochran

CITY OF DOUGLASVILLE ORGANIZATIONAL CHART



MAYOR AND COUNCIL GOALS

COMPLETED GOALS IN FISCAL YEAR 2018

City Manager, Marcia Hampton, reviewed the completed goals for Fiscal Year 2018. Mrs. Hampton reviewed all goals that were established previously by Mayor and City Council and included a brief overview of how each goal was completed. All established goals for Fiscal Year 2018 were completed and the six action items were completed as well. There was also a brief discussion as it related to completed goals and any follow-up items.

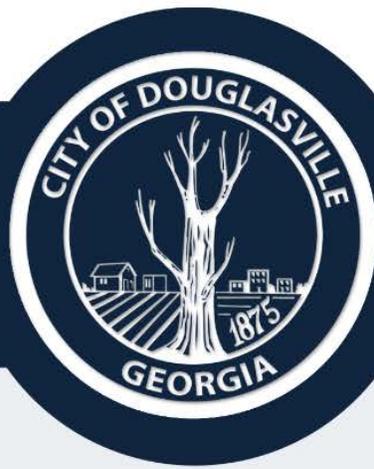
The following items were discussed as it relates to follow-up items:

- ❖ Old-Mill Site Clean-up - Jacobs Engineering will handle the cleanup/Request for Proposal (RFP) process and the community input.
- ❖ Homelessness in Douglasville: Operations Manager has contacted the Georgia Department of Community Affairs (DCA) regarding the Coordinated Entry program. DCA met with the Mayor and City Council, and they will continue the efforts by beginning the Coordinated Entry Process in the community.
- ❖ Communications Internal/External Study: Mrs. Hampton stated the City received the first phase of the study, which included the internal audit of Communications and the second phase has commenced, which is developing the new brand for the City.

ESTABLISHED GOALS FOR FISCAL YEAR 2019

- ❖ Complete the Fleet Maintenance Assessment Report and incorporate recommended operational components in the design and construction of the new Maintenance and Sanitation Facility.
- ❖ Continue the implementation of the construction of projects identified in the Transportation Master Plan. Staff will present to the Mayor and City Council the next phase of projects identified in the plan that are ready for design in order to prioritize the projects based on funding availability.
- ❖ Complete the necessary actions to reorganize the Community Development Department and finalize the transition of the Code Enforcement Officers into the department. Tasks to complete this goal include the recruitment and hiring of the new Community Development Director, and complete the hiring of other staff in the department.
- ❖ Complete the new City of Douglasville brand project that is underway. Upon completion of the project, adopt the brand and policies to support consistent and successful implementation throughout all City department.
- ❖ Utilize the information presented in the comprehensive study of the Communications Department to finalize and approve the desired roles and responsibilities of the department. Identify and complete all tasks needed to support the redefined operational roles of the department.
- ❖ Complete and adopt the new Parks and Recreation Master Plan. Work with the City Manager and staff to establish a project priority list to begin implementation of the plan based on available funding.
- ❖ Complete the analysis of the operational expenses of Municipal Court. Identify the specific tasks needed to provide a fully operational court and to standardize the annual costs of the Court.
- ❖ Complete all environmental testing for the Old Mill site and proceed with the Master Planning process for the site based on the results of the testing.
- ❖ Continue to operate the City in a fiscally responsible manner to support a continued increase in the reserve funds.

GENERAL FUND



GENERAL FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
TAXES TOTAL	21,317,929	23,464,487	2,146,558	10%
OTH FINANCING SOURCES TOTAL	488,101	219,406	(268,695)	-55%
LICENSES & PERMITS TOTAL	2,840,628	3,180,401	339,773	12%
INVESTMENT INCOME TOTAL	51,825	100,000	48,175	93%
FINES & FORFEITURES TOTAL	1,829,388	1,877,250	47,862	3%
CHARGES FOR SERVICE TOTAL	1,458,424	1,685,280	226,856	16%
MISC REVENUE TOTAL	233,863	221,475	(12,388)	-5%
FUND 100 - GENERAL FUND REVENUES TOTAL	\$ 28,220,158	\$ 30,748,299	\$ 2,528,141	9%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHAN GE +/-
SALARIES & BENEFITS TOTAL	15,517,904	17,714,224	2,196,320	14%
OTHER OPERATING EXPENDITURES TOTAL	11,633,671	10,760,569	(873,102)	-8%
CAPITAL OUTLAY TOTAL	539,203	1,747,402	1,208,199	224%
DEBT SERVICE TOTAL	529,380	526,104	(3,276)	-1%
FUND 100 - GENERAL FUND EXPENDITURES TOTAL	\$ 28,220,158	\$ 30,748,299	\$ 2,528,141	9%



GENERAL FUND REVENUES

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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TAXES

100-0000-31.11100	GEN PROP TAX-CURRENT YEAR	7,970,000	9,492,039	1,522,039	19%
100-0000-31.11200	GEN PROP TAX-PRIOR YEAR	100,000	25,000	(75,000)	-75%
100-0000-31.11501	TAXES-MOTOR VEHICLES	258,000	350,000	92,000	36%
100-0000-31.11502	TAXES-INTANGIBLES	100,000	130,000	30,000	30%
100-0000-31.11503	TAXES-MOBILE HOMES	2,500	1,500	(1,000)	-40%
100-0000-31.11504	TAXES-TIMBER TAX	500	-	(500)	-100%
100-0000-31.11711	FRANCHISE TAX- GAPOWER	952,113	895,271	(56,842)	-6%
100-0000-31.11712	FRANCHISE TAX- GREYSTONE	923,997	951,717	27,720	3%
100-0000-31.11730	FRANCHISE TAX- ATLANTA GAS	233,376	229,608	(3,768)	-2%
100-0000-31.11750	FRANCHISE TAX-COMCAST CABLE	225,000	274,220	49,220	22%
100-0000-31.11752	FRANCHISE TAX-SYNCGLOBAL	3,500	2,000	(1,500)	-43%
100-0000-31.11760	FRANCHISE TAX-BELLSOUTH	175,000	114,893	(60,107)	-34%
100-0000-31.11761	FRANCHISE TAX-WINDSTREAM	8,000	8,000	-	0%
100-0000-31.33100	LOCAL OPTION S&U	6,482,028	6,929,191	447,163	7%
100-0000-31.44100	SEL SALES & USE-HOTEL/MOTEL	640,866	765,000	124,134	19%
100-0000-31.44201	ALCOHOL EXCISE-BEER & WINE	707,000	729,000	22,000	3%
100-0000-31.44301	ALCOHOL EXCISE-LIQUOR PACKAGE	180,000	172,500	(7,500)	-4%
100-0000-31.44302	ALCOHOL EXCISE-LIQUOR POURING	120,000	122,000	2,000	2%
100-0000-31.44400	SEL SALES & USE-ENERGY EXCISE	13,000	14,400	1,400	11%
100-0000-31.66200	BUSINESS TAXES-INSUR PREM TAX	2,057,499	2,160,373	102,874	5%
100-0000-31.88000	OTHER TAXES-PROP TRNSFR TAX	39,000	42,000	3,000	8%
100-0000-31.99500	INTST ON DELINQUENT TAX- FIFA	25,775	5,000	(20,775)	-81%
100-0000-32.11400	BUSINESS LICENSES/OCCUP LIC	2,051,114	2,385,901	334,787	16%
TAXES		\$ 23,268,268	\$ 25,799,613	\$ 2,531,345	11%

MISCELLANEOUS TAXES

100-0000-31.11507	TAVT LOST	50,000	50,000	-	0%
100-0000-31.11508	PILOT TAX	50,000	-	(50,000)	-100%
MISCELLANEOUS TAXES		\$ 100,000	\$ 50,000	\$ (50,000)	-50%

GENERAL FUND REVENUES CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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LICENSES & PERMITS

100-0000-32.11101	ALCOHOL BEV-BEER/WINE LICENSE	48,000	54,500	6,500	14%
100-0000-32.11102	ALCOHOL BEV-LIQUOR PCKG LIC	45,450	35,000	(10,450)	-23%
100-0000-32.11103	ALCOHOL BEV-LIQUOR POUR LIC	205,000	175,000	(30,000)	-15%
LICENSES & PERMITS		\$ 298,450	\$ 264,500	\$ (33,950)	-11%

CHARGES FOR SERVICES

100-0000-34.11910	OTHER-ELECTION QULIFYING FEES	3,000	-	3,000	100%
100-0000-34.11920	OTHER-PARADE FEES	1,500	1,500	-	0%
100-0000-34.11936	FILM PRODUCTION REVENUE	27,800	25,000	(2,000)	-7%
100-0000-34.11937	BRAYLEN MANOR STREETS RESURFAC	5,500	-	-	0%
CHARGES FOR SERVICES		\$ 37,800	\$ 26,500	\$ (11,300)	-30%

INVESTMENT INCOME

100-0000-36.11000	INTEREST INCOME	51,825	100,000	48,175	93%
INVESTMENT INCOME		\$ 51,825	\$ 100,000	\$ 48,175	93%

MISCELLANEOUS

100-0000-38.22014	TOWER RENTAL	83,756	83,756	-	0%
100-0000-38.22018	RENT-MAJESTIC LRNG CENTER	12,120	12,120	-	0%
100-0000-38.99003	REIMBURSEMENT-GIRMA	5,000	5,000	-	0%
100-0000-38.99005	REIMBURSEMENT-MISC REVENUE	8,237	5,000	(3,237)	-39%
MISCELLANEOUS		\$ 109,113	\$ 105,876	\$ (3,237)	-3%

OTHER FINANCING SOURCES

100-0000-39.11103	TRANSFER FROM FUND 275	10,000	-	(10,000)	-100%
100-0000-39.11106	TRANSFER FROM FUND 540	100,000	100,000	-	0%
100-0000-39.11108	TRANSFER FROM FUND 276	5,000	119,406	114,406	2288%
100-0000-39.22100	SALE OF FIXED ASSETS	4,942	-	(4,942)	-100%
100-0000-39.39011	APPROP PRIOR YR/CAP PROJS	368,159	-	(368,159)	-100%
OTHER FINANCING SOURCES		\$ 488,101	\$ 219,406	\$ (268,695)	-55%

REVENUES TOTALS FOR DEPT 0000 -		\$ 24,353,557	\$ 26,565,895	\$ 2,212,338	9%
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GENERAL FUND DEBT SERVICE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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PRINCIPAL

100-8000-58.11214	PRINCIPLE-HAWTHORNE CTR	119,019	123,907	4,888	4%
100-8000-58.11216	PRINCIPLE-FIRESTATION	116,049	121,038	4,989	4%
100-8000-58.11221	PRINCIPAL-WEST PINES	160,000	165,000	5,000	3%
PRINCIPAL \$		395,068	\$ 409,945	\$ 14,877	4%

INTEREST AND FISCAL CHARGES

100-8000-52.11290	OTH PROFESSIONAL SERVICES	4,250	4,675	425	10%
100-8000-52.33601	BANK SERVICE CHARGES	4,350	-	(4,350)	-100%
100-8000-58.22214	INTEREST-HAWTHORNE CENTER	15,272	10,385	(4,887)	-32%
100-8000-58.22216	INTEREST-FIRESTATION	15,619	10,630	(4,989)	-32%
100-8000-58.22221	INTEREST-WEST PINES	93,719	90,469	(3,250)	-3%
100-8000-58.40102	POLICE BUILDING	1,100	-	(1,100)	-100%
INTEREST AND FISCAL CHARGES \$		134,310	\$ 116,159	\$ (18,151)	-14%

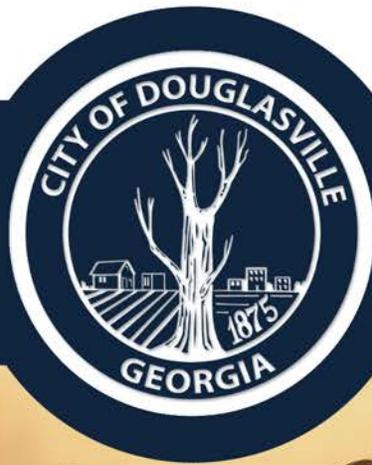
EXPENDITURES TOTALS FOR DEPT 8000 - DEBT SERVICE - \$		529,378	\$ 526,104	\$ (3,274)	-1%
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LEGISLATIVE



EXPENDITURES

LEGISLATIVE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1110-51.11110	REGULAR EMPLOYEES-FULLTIME	133,500	129,900	(3,600)	-3%
100-1110-51.22100	EMPLOYEE BENEFITS-GRP INS	37,664	31,018	(6,646)	-18%
100-1110-51.22300	EMPLOYEE BENEFITS-FICA	9,937	9,937	-	0%
100-1110-51.22402	RETIREMENT/DEFINED BENEFIT	11,691	11,691	-	0%
100-1110-51.22700	EMPLOYEE BENEFITS-WORK COMP	200	1,897	1,697	849%
100-1110-51.22901	CAR ALLOWANCE	3,600	7,200	3,600	100%
SALARIES & BENEFITS		\$ 196,592	\$ 191,643	\$ (4,949)	-3%

OTHER OPERATING EXPENDITURES

100-1110-52.11290	OTH PROFESSIONAL SERVICES	1,000	600	(400)	-40%
100-1110-52.22210	REPAIRS & MAINT/EQUIP MAINT	24,252	25,465	1,213	5%
100-1110-52.22312	RENTALS / RENTAL OF CONF CTR	15,000	15,000	-	0%
100-1110-52.33300	OTH PURCH SVCS-ADVERTISING	3,450	3,450	-	0%
100-1110-52.33504	TRAVEL/M. MILLER	7,000	7,000	-	0%
100-1110-52.33505	TRAVEL/M. ADAMS	6,236	7,000	764	12%
100-1110-52.33506	TRAVEL/L. YOCKEY	3,500	-	(3,500)	-100%
100-1110-52.33507	TRAVEL/R. SEGAL	7,000	7,000	-	0%
100-1110-52.33508	TRAVEL/MAYOR	17,236	18,000	764	4%
100-1110-52.33510	TRAVEL/C. WATTS	7,000	7,000	-	0%
100-1110-52.33514	EXPENSE ALLOW T. MILLER	2,736	7,000	4,264	156%
100-1110-52.33515	TRAVEL/EXPNS ALLOW S. DAVIS	9,292	7,000	(2,292)	-25%
100-1110-52.33519	TRAVEL/EXPNS L. DANLEY	7,000	7,000	-	0%
100-1110-52.33600	OTH PURCH SVCS-DUES AND FEES	53	53	-	0%
100-1110-52.33700	OTH PUR SVCS-EDU/TRAINING	24,874	24,874	-	0%
100-1110-53.11100	GENERAL SUPPLIES/MATERIAL	141	450	309	219%
100-1110-53.11110	GEN SUPP-OFFICE SUPPLIES	2,200	2,200	-	0%
100-1110-53.11112	OFFICE SUPPLIES/ MAYOR	2,500	1,500	(1,000)	-40%
100-1110-53.11120	GEN SUPP-OPER SUPPLIES	2,750	2,750	-	0%
OTHER OPERATING EXPENDITURES		\$ 143,220	\$ 143,342	\$ 122	0%

EXPENDITURES TOTALS FOR DEPT 1110 - MAYOR & COUNCIL	\$ 339,812	\$ 334,985	\$ (4,827)	-1%
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CITY CLERK'S OFFICE

MISSION STATEMENT

The council sets policy and relies on the City Clerk to provide customer service to citizens, and administrative support to elected officials, and city departments in a timely manner

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
City Clerk	1	1	1	1
Assistant City Clerk	1	1	1	1
	2	2	2	2

GOALS & OBJECTIVES 2018

COMPLETION

Masters Education Management Program (City Clerk)	2/28/2020
Georgia Clerks Certification Program (Assistant City Clerk)	COMPLETED
GovQA Training (in-house) For End-users	ON-GOING
Laser-fiche Training To Link Legistar And Other Software Products	ON-GOING
Implement Record Retention Planning In All Departments	ON-GOING

GOALS & OBJECTIVES 2019

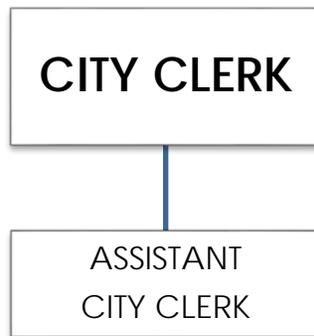
PROJECTED COMPLETION

Scan Project Of All City Contracts Into Laserfiche	12/1/2019
A Written Policy Regarding Long Term Records Retention	12/1/2018
A Written Procedure Regarding Long Term Records Retention	3/31/2019

CITY CLERK'S OFFICE CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Agenda Preparation And Distribution To Local Organ In A Timely Manner	N/A	100%	100%	100%	100%
Prepare Council Minutes And Publish Within Three Days After Receiving Signatures	N/A	95%	100%	100%	100%
Open Records Fulfillment According To OCGA Records Act	N/A	95%	100%	100%	100%
Send Supplement Code Updates After 48 Hours Of Receipt From MCCI And Update Code Book	N/A	90%	100%	100%	100%
Obtain And Organize E-Verify Documentation For End Of Year State Reporting	N/A	95%	100%	100%	100%

* 2018 Actual is as of 3/31/2018



EXPENDITURES

CITY CLERK ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1130-51.11110	REGULAR EMPLOYEES-FULLTIME	110,572	113,195	2,623	2%
100-1130-51.11300	SALARIES/WAGES/OVERTIME	5,629	4,785	(844)	-15%
100-1130-51.22100	EMPLOYEE BENEFITS-GRP INS	12,616	11,908	(708)	-6%
100-1130-51.22300	EMPLOYEE BENEFITS-FICA	8,889	8,985	96	1%
100-1130-51.22402	RETIREMENT/DEFINED BENEFIT	9,825	10,188	363	4%
100-1130-51.22700	EMPLOYEE BENEFITS-WORK COMP	2,000	247	(1,753)	-88%
SALARIES & BENEFITS		\$ 149,531	\$ 149,308	\$ (223)	0%

OTHER OPERATING EXPENDITURES

100-1130-52.11110	ELECTION EXPENSE	4,910	9,500	4,590	93%
100-1130-52.11290	OTH PROFESSIONAL SERVICES	18,535	20,569	2,034	11%
100-1130-52.33300	OTH PURCH SVCS-ADVERTISING	360	360	-	0%
100-1130-52.33600	OTH PURCH SVCS-DUES AND FEES	469	1,044	575	123%
100-1130-52.33700	OTH PUR SVCS-EDU/TRAINING	6,500	7,500	1,000	15%
100-1130-53.11110	GEN SUPP-OFFICE SUPPLIES	2,400	2,050	(350)	-15%
100-1130-53.11120	GEN SUPP-OPER SUPPLIES	2,636	3,250	614	23%
OTHER OPERATING EXPENDITURES		\$ 35,810	\$ 44,273	\$ 8,463	24%

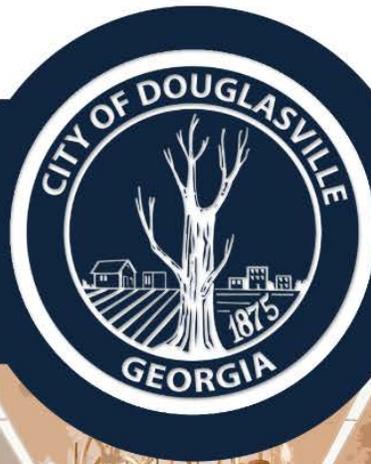
EXPENDITURES TOTALS FOR DEPT 1130 - CITY CLERK		\$ 185,341	\$ 193,581	\$ 8,240	4%
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EXECUTIVE



OFFICE OF THE CITY MANAGER

MISSION STATEMENT

The City Manager serves as the Chief Administrative Officer of the City of Douglasville and is responsible for the overall operation of all City departments. In addition, the City Manager is responsible for executing all policies and programs

authorized by the Mayor and City Council. The City Manager's office also tracks the progress of a variety of City projects and strives to develop cost-effective goals as set forth by the vision of the Mayor and City Council.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
City Manager	1	1	1	1
Assistant City Manager	1	0	0	1
Operations Manager	0	1	1	0
Graduate Fellow	0	1	1	1
Executive Assistant	1	1	1	1
Receptionist	0	0	1	1
	3	4	5	5

GOALS & OBJECTIVES 2019*

PROJECTED COMPLETION

Continue To Promote Increased Citizen Engagement And Transparency That Enable Trust From Residents By Ensuring Efficiency, Flexibility And Innovation In All Operations	ON-GOING
Maintain A 5-year Capital Improvement Plan	ON-GOING
Identify, Revise And Establish New Ordinances In Order To Implement Consistency In The Language And Requirements Throughout All Ordinances	ON-GOING
Focus On Education And Training To Promote Operational And Departmental Compliance And Certifications	ON-GOING
Maintain A Citizens' Volunteer Database By Recommending Citizens To Boards, Commissions And Authorities	ON-GOING
Supports Departmental Decision Making With Timely And Accurate Short-term And Long-Range Analysis That Enhances Vision And Planning	1/31/2018
Meet Goals And Objectives Established By The Mayor, City Council And Department Directors At Annual Retreat	ON-GOING
To Provide Exceptional Customer Service.	ON-GOING

* On-Going Goals are Continuation From 2018



OFFICE OF THE CITY MANAGER CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number Of Goals Completed As Established During The Annual Mayor & Council Retreat	N/A	N/A	10	10	9
Number Of Citizen Participation In Dose Of Douglasville: A Citizen's Academy	N/A	N/A	19	16	17
Number Of Departmental Certifications	N/A	N/A	1	1	2
Number Of Customer Service Complaints	N/A	N/A	0	0	0
Number Of Ordinances Adopted By Mayor & Council	N/A	N/A	46	64	50
Number Of Ordinances Reviewed By Staff	N/A	N/A	50	66	52

* 2018 Actual is as of 3/31/2018



EXPENDITURES

CITY MANAGER ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1320-51.11110	REGULAR EMPLOYEES-FULLTIME	322,241	355,502	33,261	10%
100-1320-51.11300	SALARIES/WAGES/OVERTIME	2,500	2,125	(375)	-15%
100-1320-51.22100	EMPLOYEE BENEFITS-GRP INS	24,846	42,029	17,183	69%
100-1320-51.22300	EMPLOYEE BENEFITS-FICA	24,088	27,493	3,405	14%
100-1320-51.22402	RETIREMENT/DEFINED BENEFIT	27,568	31,995	4,427	16%
100-1320-51.22700	EMPLOYEE BENEFITS-WORK COMP	1,173	1,277	104	9%
100-1320-51.22901	CAR ALLOWANCE	7,200	7,200	-	0%
SALARIES & BENEFITS		\$ 409,616	\$ 467,621	\$ 58,005	14%

OTHER OPERATING EXPENDITURES

100-1320-52.11290	OTH PROFESSIONAL SERVICES	9,000	9,000	-	0%
100-1320-52.22131	PEST CONTROL	240	240	-	0%
100-1320-52.22210	REPAIRS & MAINT/EQUIP MAINT	10,300	8,121	(2,179)	-21%
100-1320-52.33205	POSTAGE AND SHIPPING	1,356	1,356	-	0%
100-1320-52.33251	POSTAGE INVENTORY	3,000	2,000	(1,000)	-33%
100-1320-52.33300	OTH PURCH SVCS-ADVERTISING	2,100	1,850	(250)	-12%
100-1320-52.33600	OTH PURCH SVCS-DUES AND FEES	2,065	2,465	400	19%
100-1320-52.33700	OTH PUR SVCS-EDU/TRAINING	27,440	27,440	-	0%
100-1320-53.11110	GEN SUPP-OFFICE SUPPLIES	7,572	5,072	(2,500)	-33%
100-1320-53.11120	GEN SUPP-OPER SUPPLIES	2,000	1,000	(1,000)	-50%
100-1320-53.11210	WATER AND SEWER	1,000	200	(800)	-80%
100-1320-53.11220	NATURAL GAS	2,100	2,273	173	8%
100-1320-57.12016	CITIZEN'S ACADEMY	4,500	4,500	-	0%
100-1320-57.90000	CONTINGENCY	5,000	5,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 77,673	\$ 70,517	\$ (7,156)	-9%

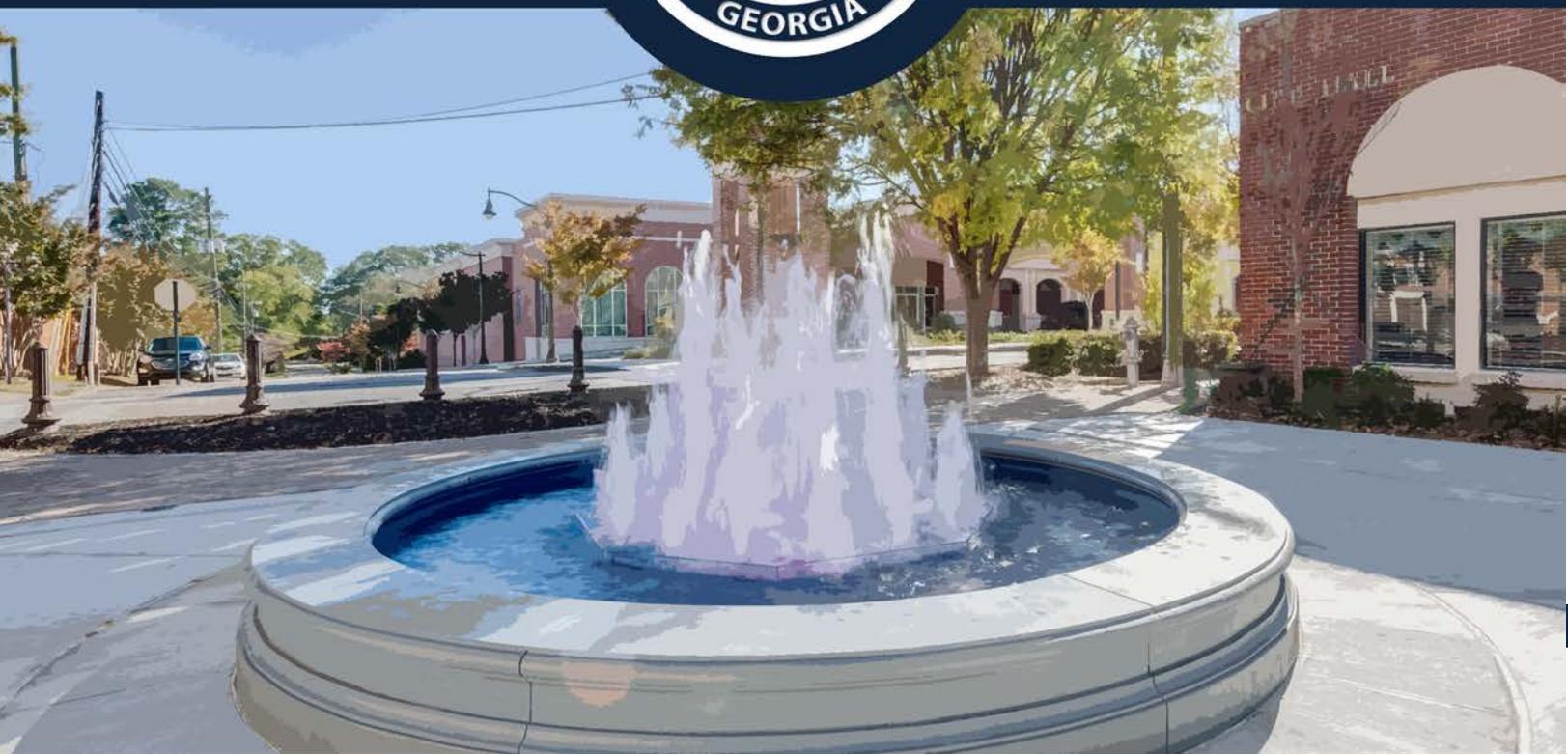
EXPENDITURES TOTALS FOR DEPT 1320 - CITY MANAGER		\$ 487,289	\$ 538,138	\$ 50,849	10%
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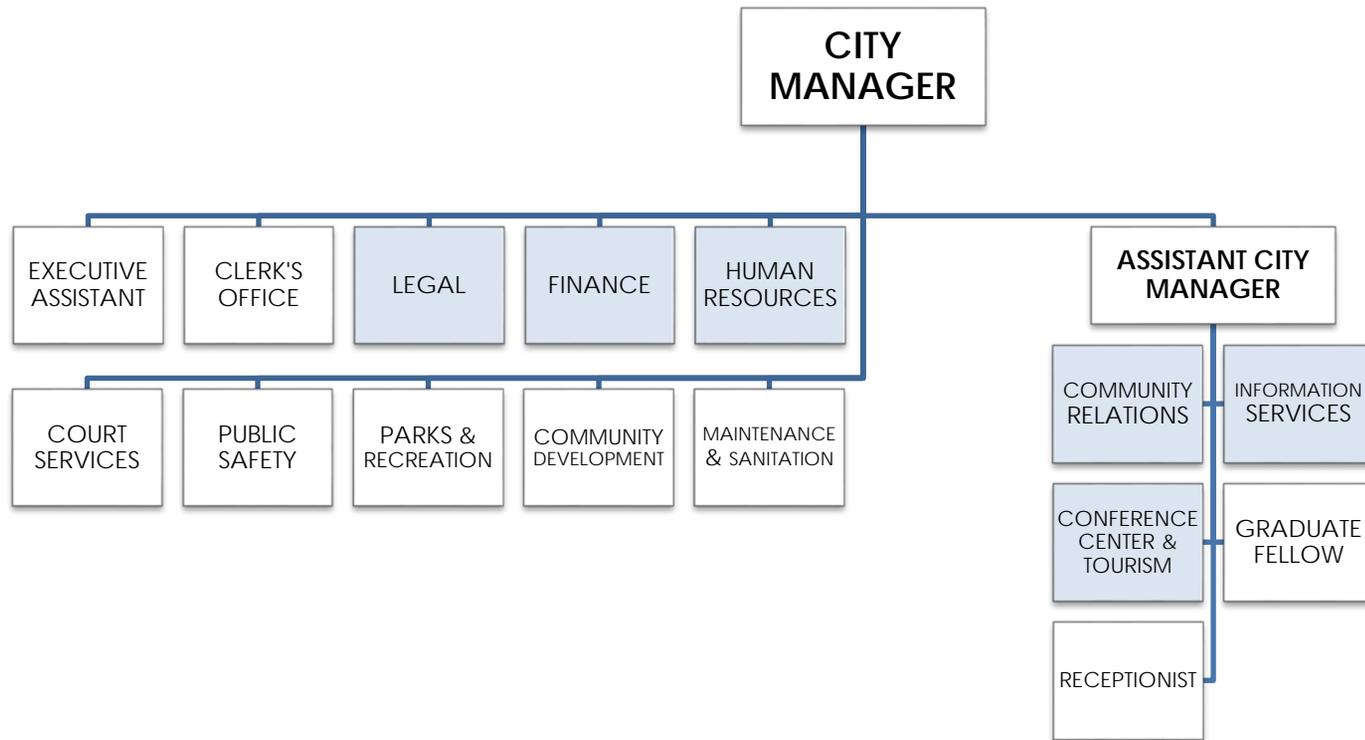
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ADMINISTRATION



GENERAL ADMINISTRATION ORGANIZATIONAL CHART



*Highlighted Departments Are Under General Administration



FINANCE DEPARTMENT

MISSION STATEMENT

The mission of the City of Douglasville Finance Department is to strive for continual improvement and enhancement of our customer service to the

Citizens of Douglasville by providing timely, accurate, financial information and maintaining accurate financial records.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Director	1	1	1	1
Accounting Manager	1	1	1	1
Staff Accountant	0	0	0	1
Financial Analyst	0	1	1	1
Accountant III	1	1	1	1
Accountant II	2	2	2	2
Accountant I	1	1	1	1
Receptionist	1	0	0	0
Part-Time Accountant	1	0	2	1
	8	7	9	9

GOALS & OBJECTIVES 2018

COMPLETION

Implement Fleet Management System (* Work with both Public Works and IT)	6/30/2018
Implement Inventory Tracking System (* Work with IT)	6/30/2018
Complete Conversion to BS&A Software on Schedule	COMPLETED
Receive GFOA Excellence in Financial Reporting Award	COMPLETED

FINANCE DEPARTMENT CONTINUED

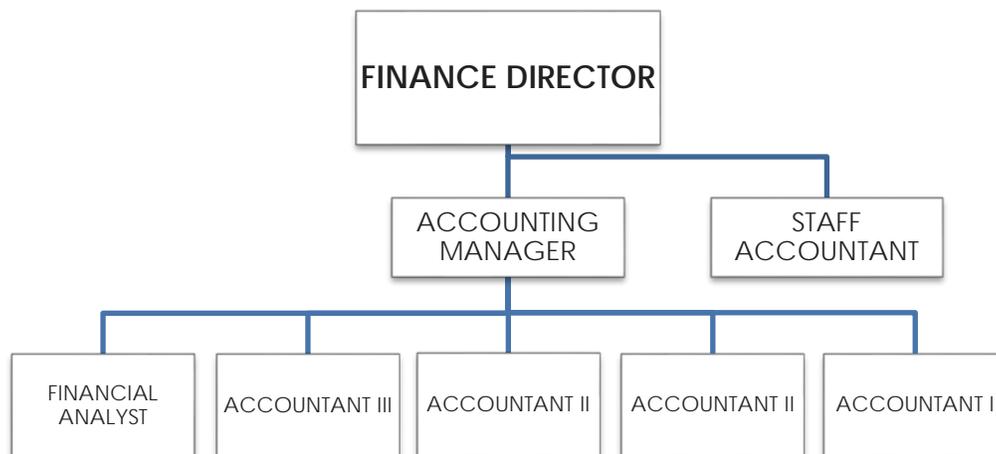
GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Receive GFOA Distinguished Budget Award	12/30/2018
Scan All Files And Store Documents Electronically	6/30/2019
Enhance Customer Service To Business Owners By Offering Online Business Licensing Services	10/1/2018
Collect Email Database of Business Owners So That We Can Work On Getting Information Out To Business License Group	6/30/2019
Receive GFOA Excellence in Financial Reporting Award	6/30/2019

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number of Purchase Orders Issued	N/A	3946	113	61	65
Number of Alcohol Licenses Used	N/A	15	15	13	15
Monthly Reports Completed By Due Date	N/A	N/A	12	12	12
Number of Business License Active Accounts	1,879	1,753	2,049	1,870	2,100
Number of Balance Sheet Reconciliations Monthly	48	48	48	48	48

* 2018 Actual is as of 3/31/2018



REVENUES

FINANCE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-1510-34.11000	ADVERTISING	3,000	5,750	2,750	92%
100-1510-34.11931	MISC REVENUE	2,000	2,365	365	18%
CHARGES FOR SERVICES		\$ 5,000	\$ 8,115	\$ 3,115	62%

MISCELLANEOUS

100-1510-38.95101	GARNISH LEVIES	250	250	-	0%
MISCELLANEOUS		\$ 250	\$ 250	\$ -	0%

REVENUES TOTALS FOR DEPT 1510 - FINANCE		\$ 5,250	\$ 8,365	\$ 3,115	59%
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EXPENDITURES

SALARIES & BENEFITS

100-1510-51.11110	REGULAR EMPLOYEES-FULLTIME	316,900	368,876	51,976	16%
100-1510-51.11120	PART TIME EMPLOYEES	15,000	8,400	(6,600)	-44%
100-1510-51.11300	SALARIES/WAGES/OVERTIME	4,000	3,400	(600)	-15%
100-1510-51.22100	EMPLOYEE BENEFITS-GRP INS	50,312	63,010	12,698	25%
100-1510-51.22300	EMPLOYEE BENEFITS-FICA	25,592	29,306	3,714	15%
100-1510-51.22402	RETIREMENT/DEFINED BENEFIT	27,265	33,199	5,934	22%
100-1510-51.22700	EMPLOYEE BENEFITS-WORK COMP	1,141	789	(352)	-31%
SALARIES & BENEFITS		\$ 440,210	\$ 506,980	\$ 66,770	15%

OTHER OPERATING EXPENDITURES

100-1510-52.11210	ACCOUNTING FEES	76,000	47,500	(28,500)	-38%
100-1510-52.11290	OTH PROFESSIONAL SERVICES	111,227	94,792	(16,435)	-15%
100-1510-52.22210	REPAIRS & MAINT/EQUIP MAINT	1,500	1,500	-	0%
100-1510-52.33205	POSTAGE AND SHIPPING	7,200	7,200	-	0%
100-1510-52.33300	OTH PURCH SVCS-ADVERTISING	3,500	7,600	4,100	117%
100-1510-52.33400	OTH PURCH SVCS-PRINTING/BINDIN	250	5,500	5,250	2100%
100-1510-52.33600	OTH PURCH SVCS-DUES AND FEES	1,943	2,115	172	9%
100-1510-52.33601	BANK SERVICE CHARGES	20,805	227	(20,578)	-99%
100-1510-52.33700	OTH PUR SVCS-EDU/TRAINING	9,886	9,886	-	0%
100-1510-53.11110	GEN SUPP-OFFICE SUPPLIES	1,650	6,000	4,350	264%
100-1510-53.11120	GEN SUPP-OPER SUPPLIES	10,425	23,000	12,575	121%
100-1510-53.11124	CITY HALL VENDING MACHINE EXPENS	3,461	5,000	1,539	44%
OTHER OPERATING EXPENDITURES		\$ 247,847	\$ 210,320	\$ (37,527)	-15%

EXPENDITURES TOTALS FOR DEPT 1510 - FINANCE		\$ 688,057	\$ 717,300	\$ 29,243	4%
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EXPENDITURES

LEGAL ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1530-51.11110	REGULAR EMPLOYEES-FULLTIME	93,222	90,992	(2,230)	-2%
100-1530-51.22100	EMPLOYEE BENEFITS-GRP INS	6,515	6,360	(155)	-2%
100-1530-51.22300	EMPLOYEE BENEFITS-FICA	7,131	7,135	4	0%
100-1530-51.22402	RETIREMENT/DEFINED BENEFIT	8,229	8,189	(40)	0%
100-1530-51.22700	EMPLOYEE BENEFITS-WORK COMP	347	196	(151)	-44%
SALARIES & BENEFITS		\$ 115,444	\$ 112,872	\$ (2,572)	-2%

OTHER OPERATING EXPENDITURES

100-1530-52.11230	LEGAL	31,500	60,000	28,500	90%
100-1530-52.11290	OTH PROFESSIONAL SERVICES	1,200	1,200	-	0%
100-1530-52.11293	SETTLEMENTS	49,258	60,000	10,742	22%
100-1530-52.33600	OTH PURCH SVCS-DUES AND FEES	12,055	8,785	(3,270)	-27%
100-1530-52.33700	OTH PUR SVCS-EDU/TRAINING	1,500	1,500	-	0%
100-1530-53.11110	GEN SUPP-OFFICE SUPPLIES	625	625	-	0%
OTHER OPERATING EXPENDITURES		\$ 96,138	\$ 132,110	\$ 35,972	37%

EXPENDITURES TOTALS FOR DEPT 1530 - LEGAL		\$ 211,582	\$ 244,982	\$ 33,400	16%
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INFORMATION SERVICES

MISSION STATEMENT

It is the mission of the Information Technology department to provide technology-based services, in a cost-effective manner. We will do this by providing technical support for all of the City

departments; promote and facilitate the effective integration of technology; develop and maintain highly effective, reliable, secure and innovative information systems support of all City functions.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Director	1	1	1	1
Communication Coordinator	1	1	1	1
IT Technician I	1	1	1	1
Network Engineer III (Contracted)	1	1	1	1
	4	4	4	4

GOALS & OBJECTIVES 2018

COMPLETION

Replace Radio Tower Generator	COMPLETED
Upgrade The Radio System To 7.17.2	COMPLETED

GOALS & OBJECTIVES 2019

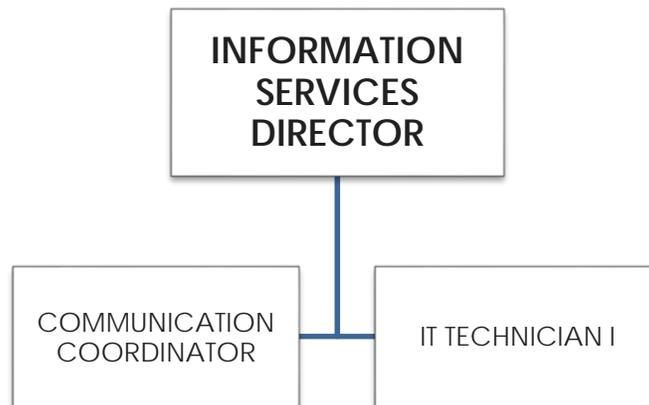
PROJECTED COMPLETION

Completion Of The Domain Migration	12/31/2018
Second Radio Tower Site	IN-PROCESS
Replace Remaining Radios (34 Completed, 122 Remaining)	IN-PROCESS
Software Modernization Office 365 And Exchange	6/30/2018
Cross Train It And Public Safety IT Staff	12/31/2018
Centralization Of All Software And Software Maintenance To IT	6/30/2018
Hardware Replacement	6/30/2018
Replacement Of Public Service And Park Radios (59)	5/31/2018

INFORMATION SERVICES CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Opened/closed Helpdesk Tickets	N/A	Opened - 1302 Closed - 1219	Opened - 1302 Closed - 1219	Opened - 315 Closed - 266	Opened - Closed -
OS Version Supported - From XP To Windows 7 Pro And Windows 10	120	195	233	XP - 13 Win7 - 91, Win10 - 47	Win7 90, Win10 - 61
Number Of Virtual Servers Supported	37	45	45	45	60
Number Of Copiers (Multi-Function)	3	9	9	9	9
Blocked Spam/Virus Emails	62,165	124,329	TBD	94998	TBD
Number Of Cell Phones Supported	72	75	75	75	75
Number Of E-payment Services Supported	1	5	TBD	5	TBD
Number Of Radios Supported	284	285	300	300	300

* 2018 Actual is as of 3/31/2018



EXPENDITURES

INFO. SVCS. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1535-51.11110	REGULAR EMPLOYEES-FULLTIME	168,218	167,433	(785)	0%
100-1535-51.11300	SALARIES/WAGES/OVERTIME	5,000	4,250	(750)	-15%
100-1535-51.22100	EMPLOYEE BENEFITS-GRP INS	30,532	29,805	(727)	-2%
100-1535-51.22300	EMPLOYEE BENEFITS-FICA	13,251	13,254	3	0%
100-1535-51.22402	RETIREMENT/DEFINED BENEFIT	14,911	15,069	158	1%
100-1535-51.22700	EMPLOYEE BENEFITS-WORK COMP	649	365	(284)	-44%
SALARIES & BENEFITS		\$ 232,561	\$ 230,176	\$ (2,385)	-1%

OTHER OPERATING EXPENDITURES

100-1535-52.11290	OTH PROFESSIONAL SERVICES	199,635	155,174	(44,461)	-22%
100-1535-52.22213	COMPUTER PROGRAM MAINT	437,242	359,992	(77,250)	-18%
100-1535-52.22214	SECURITY SYSTEM	31,680	75,430	43,750	138%
100-1535-52.22215	RADIO MAINTENANCE	299,025	272,566	(26,459)	-9%
100-1535-52.33204	INTERNET PROVIDER	35,120	43,019	7,899	22%
100-1535-52.33205	POSTAGE AND SHIPPING	100	100	-	0%
100-1535-52.33210	COMMUNICATIONS / TELEPHONE	166,221	174,437	8,216	5%
100-1535-52.33300	OTH PURCH SVCS-ADVERTISING	200	200	-	0%
100-1535-52.33500	OTH PURCH SVCS-TRAVEL	850	800	(50)	-6%
100-1535-52.33600	OTH PURCH SVCS-DUES AND FEES	4,063	4,052	(11)	0%
100-1535-52.33700	OTH PUR SVCS-EDU/TRAINING	21,500	21,500	-	0%
100-1535-53.11110	GEN SUPP-OFFICE SUPPLIES	1,700	1,700	-	0%
100-1535-53.11120	GEN SUPP-OPER SUPPLIES	5,575	5,575	-	0%
100-1535-53.11215	HVAC AND ELECTRICITY	17,000	17,796	796	5%
OTHER OPERATING EXPENDITURES		\$ 1,219,911	\$ 1,132,341	\$ (87,570)	-7%

CAPITAL OUTLAY

100-1535-54.22100	MACH/EQUIP-MACHINERY	76,750	333,955	257,205	335%
100-1535-54.22400	MACH/EQUIP-COMPUTER	159,852	246,487	86,635	54%
CAPITAL OUTLAY		\$ 236,602	\$ 580,442	\$ 343,840	145%

EXPENDITURES TOTALS FOR DEPT 1535 - INFO SERVICES		\$ 1,689,074	\$ 1,942,959	\$ 253,885	15%
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HUMAN RESOURCES

MISSION STATEMENT

The Human Resources Department administers human resources, safety, benefits, and risk management programs. The Human Resources Director develops, implements, and coordinates

policies and programs covering employment, labor relations including wage and salary administration, employee indoctrination, training, placement, safety, health benefits and other employee services.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Director	1	1	1	1
Human Resources Manager	0	0	1	0
Senior HR Generalist	1	1	0	1
HR Coordinator	1	1	1	1
Safety Coordinator	0	1	1	1
Administrative Clerk I	1	1	1	1
	4	5	5	5

GOALS & OBJECTIVES 2018

COMPLETION

Select And Implement A New Applicant Tracking System	COMPLETED
Create And Implement A City Of Douglasville Internship Program	COMPLETED
Update All City Of Douglasville Job Descriptions And Organizational Charts	ON-GOING
Create And Implement A Tuition Reimbursement Policy	COMPLETED
Update The Personnel Policies And Procedures For Legal Compliance	ON-GOING

HUMAN RESOURCES CONTINUED

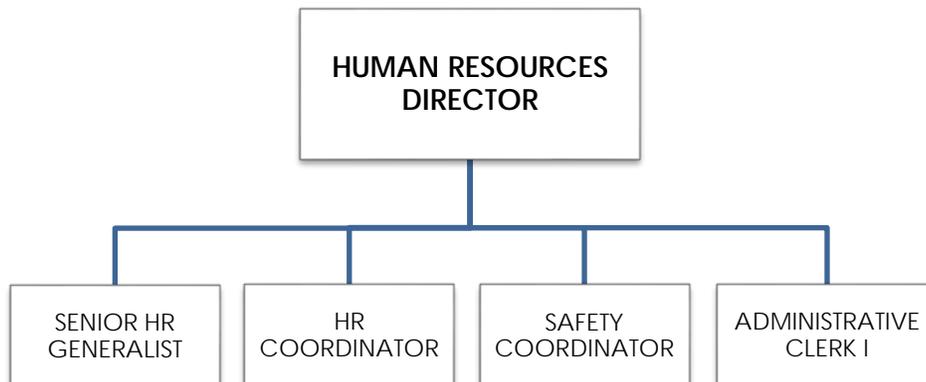
GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Distribute Total Compensation Statements For Full-time City Employees	7/1/2018
Create An Annual City-wide Team Building Program	12/31/2018
Update All City Of Douglasville Job Descriptions And Organizational Charts	6/30/2019
Update The Personnel Policies And Procedures For Legal Compliance	7/1/2018
Initiate And Implement A Pay And Classification Plan	7/1/2018

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Increase Employee Retention Efforts	N/A	N/A	10% or Less	19%	10% or Less
Develop Analysis Of Health Care Claims Vs. Premiums	N/A	N/A	85% or Less	40%	83% or Less
Reduce Total Number Of Liability Claims	N/A	N/A	20 or Less	39 or Less	35 or Less
Reduce Total Number Of Worker's Compensation Claims	N/A	N/A	20 or Less	26 or Less	35 or Less
Produce 100 Hours Of Employee Training And Development	N/A	N/A	100 Hours	105 Hours	100 Hours

* 2018 Actual is as of 3/31/2018



REVENUES

HUMAN RESOURCES ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-1540-34.11931	MISC REVENUE	20,000	20,000	-	0%
CHARGES FOR SERVICES		\$ 20,000	\$ 20,000	\$ -	0%

REVENUES TOTALS FOR DEPT 1540 - HUMAN RESOURCES		\$ 20,000	\$ 20,000	\$ -	0%
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SALARIES & BENEFITS

EXPENDITURES

100-1540-51.11110	REGULAR EMPLOYEES-FULLTIME	254,003	251,223	(2,780)	-1%
100-1540-51.11120	PART TIME EMPLOYEES	-	20,000	20,000	
100-1540-51.11300	SALARIES/WAGES/OVERTIME	3,000	2,550	(450)	-15%
100-1540-51.22100	EMPLOYEE BENEFITS-GRP INS	43,170	45,313	2,143	5%
100-1540-51.22102	GROUP INSURANCE TASC	25,000	25,000	-	0%
100-1540-51.22300	EMPLOYEE BENEFITS-FICA	19,660	21,072	1,412	7%
100-1540-51.22402	RETIREMENT/DEFINED BENEFIT	22,528	22,610	82	0%
100-1540-51.22700	EMPLOYEE BENEFITS-WORK COMP	963	538	(425)	-44%
SALARIES & BENEFITS		\$ 368,324	\$ 388,306	\$ 19,982	5%

OTHER OPERATING EXPENDITURES

100-1540-52.11240	MEDICAL FEES	8,500	8,500	-	0%
100-1540-52.11290	OTH PROFESSIONAL SERVICES	125,814	75,462	(50,352)	-40%
100-1540-52.33300	OTH PURCH SVCS-ADVERTISING	1,500	500	(1,000)	-67%
100-1540-52.33600	OTH PURCH SVCS-DUES AND FEES	1,500	2,500	1,000	67%
100-1540-52.33700	OTH PUR SVCS-EDU/TRAINING	60,000	60,000	-	0%
100-1540-53.11110	GEN SUPP-OFFICE SUPPLIES	5,000	5,000	-	0%
100-1540-53.11120	GEN SUPP-OPER SUPPLIES	1,000	1,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 203,314	\$ 152,962	\$ (50,352)	-25%

EXPENDITURES TOTALS FOR DEPT 1540 - HUMAN RESOURCES		\$ 571,638	\$ 541,268	\$ (30,370)	-5%
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COMMUNITY RELATIONS

MISSION STATEMENT

The Community Relations Department serves as The City of Douglasville's multi-platform communications network for optimizing the City's message and image,

and provides critical information to our citizens and internally to the City's employee base.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Community Relations Director	0	0	0	1
Communications Manager	0	0	0	1
Multimedia Specialist & Webmaster	0	0	0	1
Marketing & Events Coordinator	0	0	0	1
Social Media Coordinator	0	0	0	1
Community Outreach Coordinator	0	0	0	1
Digital Media Manager	0	0	0	1
Digital Media Designer	0	0	0	1
	0	0	0	8

GOALS & OBJECTIVES 2018

COMPLETION

Complete Branding Study Through Outside Branding / Marketing Firm	COMPLETED
Implement Phase I of Study Report Findings / Recommendations	6/30/2018
Complete Communications Department Analysis Through Outside Branding / Marketing Firm	COMPLETED
Restructure City-Wide Communications Process, Standards and Best Practices Based on Study Report Findings / Recommendations	6/30/2018
Identify Forms and Services by Department That Can be Made Available Through the City's Website	6/30/2018

**Formally Known as the Communications Department*



COMMUNITY RELATIONS CONTINUED

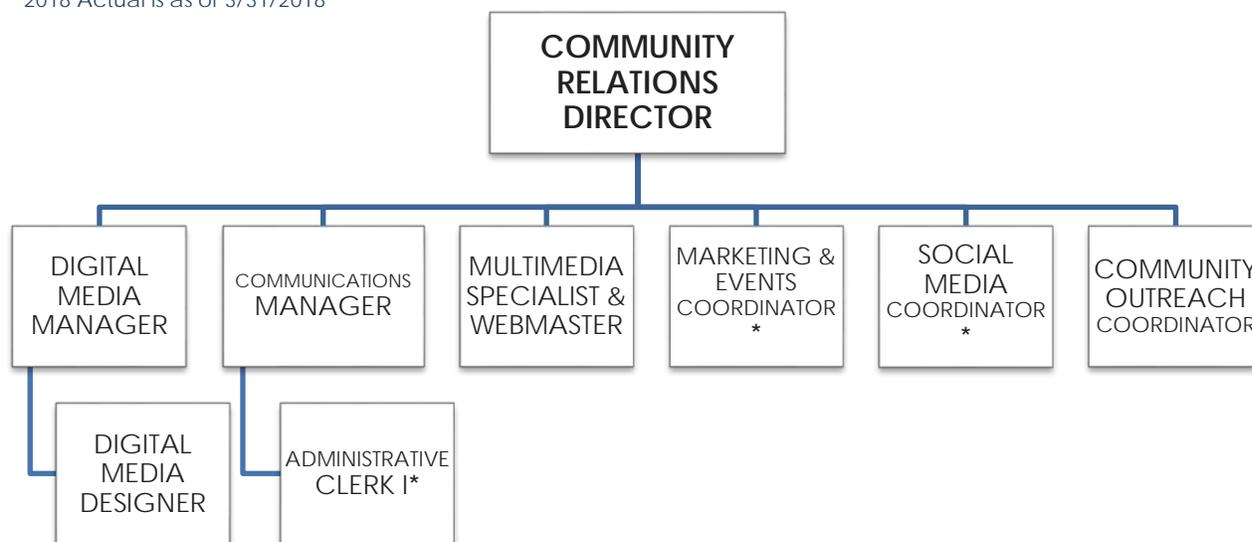
GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Update Collateral Material To New Branding Standards	9/30/2018
Implement New City-Wide Processes For All Marketing And Promotional Materials	9/30/2018
Implement New Processes For Coordinating All City Events	12/30/2018
Unify City-Wide Social Media Accounts	12/30/2018
Establish New Community Relations Department	3/30/2019

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Increase City Website Traffic / Presence w/12% Growth of 335K to 390K Annual Visits	N/A	N/A	N/A	N/A	N/A
Increase Communications Graphic Support for City Departments 15% Growth From 76 to 86 Designs Annually	N/A	N/A	N/A	N/A	N/A
Increase CITI TV Programming and Video Production by 10% From 209 to 230 Projects Annually	N/A	N/A	N/A	N/A	N/A
Increase After Hours Event Coverage and Support of Department Events and Functions by 5%	N/A	N/A	N/A	N/A	N/A
Implement First Phase of Branding Study	N/A	N/A	N/A	N/A	N/A

* 2018 Actual is as of 3/31/2018



*Administrative Clerk I: Not Funded Through FY19

*Marketing & Events Coordinator and Social Media Coordinator: Funded ½ Year for FY19

EXPENDITURES

COMMUNITY RELATIONS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1570-51.11110	REGULAR EMPLOYEES-FULLTIME	217,622	363,633	146,011	67%
100-1570-51.11300	SALARIES/WAGES/OVERTIME	12,700	10,795	(1,905)	-15%
100-1570-51.22100	EMPLOYEE BENEFITS-GRP INS	50,805	77,595	26,790	53%
100-1570-51.22300	EMPLOYEE BENEFITS-FICA	17,620	28,644	11,024	63%
100-1570-51.22402	RETIREMENT/DEFINED BENEFIT	19,219	32,727	13,508	70%
100-1570-51.22700	EMPLOYEE BENEFITS-WORK COMP	785	750	(35)	-4%
SALARIES & BENEFITS		\$ 318,751	\$ 514,144	\$ 195,393	61%

OTHER OPERATING EXPENDITURES

100-1570-52.11290	OTH PROFESSIONAL SERVICES	75,000	5,000	(70,000)	-93%
100-1570-52.22210	REPAIRS & MAINT/EQUIP MAINT	5,980	6,000	20	0%
100-1570-52.33205	POSTAGE AND SHIPPING	400	400	-	0%
100-1570-52.33300	OTH PURCH SVCS-ADVERTISING	4,900	9,000	4,100	84%
100-1570-52.33301	MARKETING	3,500	8,500	5,000	143%
100-1570-52.33600	OTH PURCH SVCS-DUES AND FEES	32,765	35,875	3,110	9%
100-1570-52.33700	OTH PUR SVCS-EDU/TRAINING	11,100	11,100	-	0%
100-1570-53.11110	GEN SUPP-OFFICE SUPPLIES	3,100	1,400	(1,700)	-55%
100-1570-53.11120	GEN SUPP-OPER SUPPLIES	7,800	2,900	(4,900)	-63%
100-1570-55.11000	INDIRECT COST ALLOC.-VEH MAINT	700	40	(660)	-94%
100-1570-55.12000	INDIRECT COST ALLOC.-VEH FUEL	500	57	(443)	-89%
OTHER OPERATING EXPENDITURES		\$ 145,745	\$ 80,272	\$ (65,473)	-45%

EXPENDITURES TOTALS FOR DEPT 1570 - COMMUNICATIONS		\$ 464,496	\$ 594,416	\$ 129,920	28%
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EXPENDITURES

NON-DEPT ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1590-51.11110	REGULAR EMPLOYEES-FULLTIME	204,698	850,000	645,302	315%
100-1590-51.22000	EMPLOYEE BENEFITS /BONUS	127,711	150,000	22,289	17%
100-1590-51.22100	EMPLOYEE BENEFITS-GRP INS	12,295	14,572	2,277	19%
100-1590-51.22110	HEALTH	440,000	440,000	-	0%
100-1590-51.22300	EMPLOYEE BENEFITS-FICA	-	65,025	65,025	
100-1590-51.22402	RETIREMENT/DEFINED BENEFIT	-	76,500	76,500	
100-1590-51.22600	EMP. BENEFITS/ UNEMPLOYMENT	5,000	5,000	-	0%
100-1590-51.22700	EMPLOYEE BENEFITS-WORK COMP	-	114,505	114,505	
SALARIES & BENEFITS		\$ 789,704	\$ 1,715,602	\$ 925,898	117%

OTHER OPERATING EXPENDITURES

100-1590-52.11290	OTH PROFESSIONAL SERVICES	-	255,250	255,250	
100-1590-52.22323	LEASE OF NORFOLK S. PROP	8,000	8,000	-	0%
100-1590-52.33100	OTH PUR SVCS/GEN LIAB-INSURANC	610,000	424,635	(185,365)	-30%
100-1590-52.33102	GEN. INS./ OLD MILL SITE	100,000	-	(100,000)	-100%
100-1590-52.33600	OTH PURCH SVCS-DUES AND FEES	9,500	9,500	-	0%
100-1590-53.11126	WEATHER OCCURENCE	2,000	2,000	-	0%
100-1590-57.11020	ANIMAL CONTROL	300,000	250,000	(50,000)	-17%
100-1590-57.22002	CHAMBER OF COMMERCE	4,200	4,200	-	0%
100-1590-57.22005	CULTURAL ARTS COUNCIL	45,000	45,000	-	0%
100-1590-57.22010	FIRE SERVICE AGREEMENT	1,600,000	1,600,000	-	0%
100-1590-57.32201	FLOWERS	2,000	2,000	-	0%
100-1590-57.32202	RECEPTIONS	3,000	3,000	-	0%
100-1590-57.90000	CONTINGENCY	124,695	118,925	(5,770)	-5%
100-1590-61.11032	TRANSFER TO FUND 760	-	100,000	100,000	
100-1590-61.11034	TRANSFER TO FUND 250	217,546	13,045	(204,501)	-94%
100-1590-61.11035	TRANSFER TO FUND 314	78,240	-	(78,240)	-100%
100-1590-61.11036	TRANSFER TO FUND 275	640,866	641,407	541	0%
100-1590-61.11041	TRANSFER TO FUND 350	-	250,000	250,000	
100-1590-61.11042	TRANSFER TO FUND 210	-	20,000	20,000	
OTHER OPERATING EXPENDITURES		\$ 3,745,047	\$ 3,746,962	\$ 1,915	0%

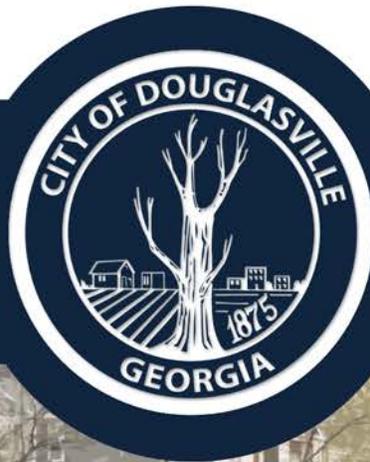
EXPENDITURES TOTALS FOR DEPT 1590 - NON-DEPT		\$ 4,534,751	\$ 5,462,564	\$ 927,813	20%
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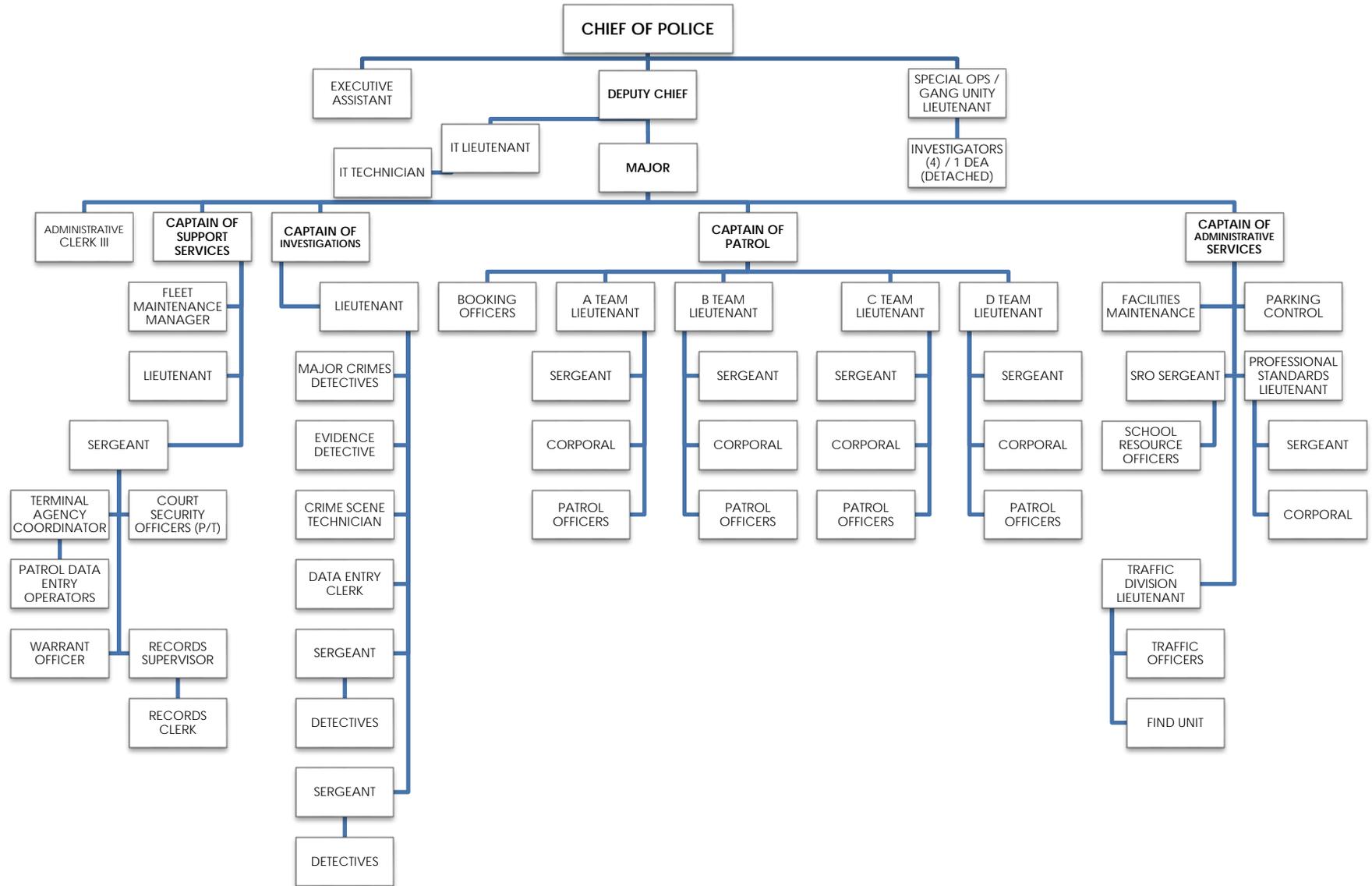
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PUBLIC SAFETY



PUBLIC SAFETY ORGANIZATIONAL STRUCTURE



PUBLIC SAFETY ADMINISTRATION

MISSION STATEMENT

The primary purpose (mission) of the Douglasville Police Department is to maintain social order within prescribed ethical and constitutional limits, while providing professional law enforcement services. To attain this, the Agency enforces the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the

constitutional rights of all persons. The Agency recognizes that no law enforcement agency can operate at its maximum potential without supportive input from the citizens it serves. The Agency actively solicits and encourages the cooperation of all citizens to reduce and limit the opportunities for crime and to facilitate the maximum use of resources

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Police Chief	1	1	1	1
Deputy Chief	1	1	1	1
Major	1	1	1	1
Captain	4	4	1	1
Lieutenant	3	3	3	3
Sergeant	2	2	2	2
Corporal	1	1	1	1
Administrative Clerk III	1	1	1	1
Facilities Maintenance Manager	1	1	1	1
Parking Control Officer	1	1	1	1
Executive Assistant	1	1	1	1
Motors Officers	2	2	3	3
Police Officers	3	3	3	3
School Resource Officers	6	6	6	6
IT Tech	1	1	1	1
	29	29	27	27

PUBLIC SAFETY ADMIN CONTINUED

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Increase social media outreach by adding 500 Facebook followers.	ON-GOING
Increase Department Transparency to the Public by Sharing More Information	ON-GOING
Manage a Youth Against Violence Program for at-risk youth providing education and mentoring	ON-GOING
Increase the number of officers receiving advanced training	ON-GOING
Conduct 12 details in school zones focusing on speeding violations	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018	2019
Number of Facebook followers	N/A	N/A	13,738	14,238
Number of community oriented events.	N/A	N/A	104	105
Number of Youth Against Violence Classes	52	52	52	52
Total Number of Training Hours by all Officers in One Year	N/A	N/A	11,200	11,250
Number of school zone speeding details	N/A	N/A	N/A	12

REVENUES

PD ADMIN. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-3210-34.11931	MISC REVENUE	8,137	5,000	(3,137)	-39%
100-3210-34.22111	POLICE INVESTIGATIONS	15,000	25,000	10,000	67%
100-3210-34.22112	ADMINISTRATION FEES	23,000	25,000	2,000	9%
100-3210-34.22113	INSURANCE CHECKS	9,000	8,000	(1,000)	-11%
100-3210-34.22115	REIMB DEA OVERTIME	7,000	-	(7,000)	-100%
100-3210-34.22121	RESTITUTION	40,000	40,000	-	0%
CHARGES FOR SERVICES		\$ 102,137	\$ 103,000	\$ 863	1%

FINES & FORFEITURES

100-3210-35.23000	EVIDENCE FUNDS TURNOVER	3,000	500	(2,500)	-83%
FINES & FORFEITURES		\$ 3,000	\$ 500	\$ (2,500)	-83%

MISCELLANEOUS

100-3210-38.22021	RENT CONFERENCE CTR	12,000	25,000	13,000	108%
100-3210-38.22022	RENT RANGE	500	500	-	0%
MISCELLANEOUS		\$ 12,500	\$ 25,500	\$ 13,000	104%

REVENUES TOTALS FOR DEPT 3210 - POLICE ADMIN		\$ 117,637	\$ 129,000	\$ 11,363	10%
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EXPENDITURES

PD ADMIN. ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3210-51.11110	REGULAR EMPLOYEES-FULLTIME	445,009	467,143	22,134	5%
100-3210-51.11300	SALARIES/WAGES/OVERTIME	4,500	2,125	(2,375)	-53%
100-3210-51.22100	EMPLOYEE BENEFITS-GRP INS	67,399	66,681	(718)	-1%
100-3210-51.22300	EMPLOYEE BENEFITS-FICA	33,586	36,179	2,593	8%
100-3210-51.22402	RETIREMENT/DEFINED BENEFIT	39,072	42,043	2,971	8%
100-3210-51.22700	EMPLOYEE BENEFITS-WORK COMP	37,000	17,608	(19,392)	-52%
SALARIES & BENEFITS		\$ 626,566	\$ 631,779	\$ 5,213	1%

OTHER OPERATING EXPENDITURES

100-3210-52.11240	MEDICAL FEES	10,000	10,000	-	0%
100-3210-52.11290	OTH PROFESSIONAL SERVICES	-	26,000	26,000	
100-3210-52.22320	EQUIPMENT RENTALS	14,150	14,600	450	3%
100-3210-52.33205	POSTAGE AND SHIPPING	3,800	3,800	-	0%
100-3210-52.33300	OTH PURCH SVCS-ADVERTISING	-	500	500	
100-3210-52.33400	OTH PURCH SVCS-PRINTING/BINDIN	6,000	7,000	1,000	17%
100-3210-52.33401	PHOTOGRAPHY	300	300	-	0%
100-3210-52.33600	OTH PURCH SVCS-DUES AND FEES	3,000	4,075	1,075	36%
100-3210-52.33700	OTH PUR SVCS-EDU/TRAINING	40,000	40,000	-	0%
100-3210-52.34000	OTH PUR SVCS-UNIFORMS	76,225	34,050	(42,175)	-55%
100-3210-53.11110	GEN SUPP-OFFICE SUPPLIES	5,000	6,000	1,000	20%
100-3210-53.11120	GEN SUPP-OPER SUPPLIES	12,600	16,250	3,650	29%
100-3210-53.11210	WATER AND SEWER	10,000	800	(9,200)	-92%
100-3210-53.11215	HVAC AND ELECTRICITY	1,000	1,000	-	0%
100-3210-53.11220	NATURAL GAS	900	1,299	399	44%
100-3210-53.11513	PARTS	40,000	-	(40,000)	-100%
100-3210-55.11000	INDIRECT COST ALLOC.-VEH MAINT	9,000	9,000	-	0%
100-3210-55.12000	INDIRECT COST ALLOC.-VEH FUEL	9,000	9,000	-	0%
100-3210-57.11010	PRISONER COST-COUNTY	350,000	350,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 590,975	\$ 533,674	\$ (57,301)	-10%

EXPENDITURES TOTALS FOR DEPT 3210 - POLICE ADMIN		\$ 1,217,541	\$ 1,165,453	\$ (52,088)	-4%
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EXPENDITURES

PD INFO. SVCS. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3212-51.11110	REGULAR EMPLOYEES-FULLTIME	112,208	111,723	(485)	0%
100-3212-51.11300	SALARIES/WAGES/OVERTIME	8,000	4,250	(3,750)	-47%
100-3212-51.22100	EMPLOYEE BENEFITS-GRP INS	12,876	12,385	(491)	-4%
100-3212-51.22300	EMPLOYEE BENEFITS-FICA	8,749	9,277	528	6%
100-3212-51.22402	RETIREMENT/DEFINED BENEFIT	9,848	10,055	207	2%
100-3212-51.22700	EMPLOYEE BENEFITS-WORK COMP	6,137	4,515	(1,622)	-26%
SALARIES & BENEFITS		\$ 157,818	\$ 152,205	\$ (5,613)	-4%

OTHER OPERATING EXPENDITURES

100-3212-52.11290	OTH PROFESSIONAL SERVICES	15,875	15,875	-	0%
100-3212-52.22210	REPAIRS & MAINT/EQUIP MAINT	153,650	164,240	10,590	7%
100-3212-52.33205	POSTAGE AND SHIPPING	200	200	-	0%
100-3212-52.33210	COMMUNICATIONS / TELEPHONE	129,655	138,140	8,485	7%
100-3212-52.33600	OTH PURCH SVCS-DUES AND FEES	50	-	(50)	-100%
100-3212-52.34000	OTH PUR SVCS-UNIFORMS	700	1,300	600	86%
100-3212-53.11110	GEN SUPP-OFFICE SUPPLIES	300	300	-	0%
100-3212-53.11120	GEN SUPP-OPER SUPPLIES	93,900	50,700	(43,200)	-46%
100-3212-55.11000	INDIRECT COST ALLOC.-VEH MAINT	500	500	-	0%
100-3212-55.12000	INDIRECT COST ALLOC.-VEH FUEL	2,500	2,500	-	0%
OTHER OPERATING EXPENDITURES		\$ 397,330	\$ 373,755	\$ (23,575)	-6%

CAPITAL OUTLAY

100-3212-54.22100	MACH/EQUIP-MACHINERY	-	344,060	344,060	
100-3212-54.22400	MACH/EQUIP-COMPUTER	35,000	38,500	3,500	10%
CAPITAL OUTLAY		\$ 35,000	\$ 382,560	\$ 347,560	993%

EXPENDITURES TOTALS FOR DEPT 3212 - POLICE IT		\$ 590,148	\$ 908,520	\$ 318,372	54%
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EXPENDITURES

PD DEPT 3215 ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER OPERATING EXPENDITURES

100-3215-52.34000	OTH PUR SVCS-UNIFORMS	2,040	6,540	4,500	221%
100-3215-53.11120	GEN SUPP-OPER SUPPLIES	10,910	13,170	2,260	21%
100-3215-55.11000	INDIRECT COST ALLOC.-VEH MAINT	1,100	1,100	-	0%
100-3215-55.12000	INDIRECT COST ALLOC.-VEH FUEL	200	200	-	0%
OTHER OPERATING EXPENDITURES		\$ 14,250	\$ 21,010	\$ 6,760	47%

CAPITAL OUTLAY

100-3215-54.22100	MACH/EQUIP-MACHINERY	-	15,000	15,000	
CAPITAL OUTLAY		\$ -	\$ 15,000	\$ 15,000	

EXPENDITURES TOTALS FOR DEPT 3215 -		\$ 14,250	\$ 36,010	\$ 21,760	153%
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REVENUES

PD SRO ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-3225-34.22116	REIMBURSEMNT SRO	240,000	236,630	(3,370)	-1%
CHARGES FOR SERVICES		\$ 240,000	\$ 236,630	\$ (3,370)	-1%

CONTRIBUTIONS & DONATIONS

100-3225-37.11300	FESTIVAL/TOY DRIVE	-	1,725	1,725	
CONTRIBUTIONS & DONATIONS		\$ -	\$ 1,725	\$ 1,725	

REVENUES TOTALS FOR DEPT 3225 - POLICE SRO		\$ 240,000	\$ 238,355	\$ (1,645)	-1%
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EXPENDITURES

SALARIES & BENEFITS

100-3225-51.11110	REGULAR EMPLOYEES-FULLTIME	379,984	372,884	(7,100)	-2%
100-3225-51.11300	SALARIES/WAGES/OVERTIME	22,085	18,772	(3,313)	-15%
100-3225-51.22100	EMPLOYEE BENEFITS-GRP INS	60,190	60,954	764	1%
100-3225-51.22300	EMPLOYEE BENEFITS-FICA	30,453	29,962	(491)	-2%
100-3225-51.22402	RETIREMENT/DEFINED BENEFIT	33,260	33,560	300	1%
100-3225-51.22700	EMPLOYEE BENEFITS-WORK COMP	21,540	14,582	(6,958)	-32%
SALARIES & BENEFITS		\$ 547,512	\$ 530,714	\$ (16,798)	-3%

OTHER OPERATING EXPENDITURES

100-3225-52.33700	OTH PUR SVCS-EDU/TRAINING	4,586	-	(4,586)	-100%
100-3225-52.34000	OTH PUR SVCS-UNIFORMS	2,100	2,800	700	33%
100-3225-53.11110	GEN SUPP-OFFICE SUPPLIES	300	300	-	0%
100-3225-53.11120	GEN SUPP-OPER SUPPLIES	800	800	-	0%
100-3225-53.11710	SPECIAL EVENTS-GENERAL	5,800	3,300	(2,500)	-43%
100-3225-55.11000	INDIRECT COST ALLOC.-VEH MAINT	3,250	3,250	-	0%
100-3225-55.12000	INDIRECT COST ALLOC.-VEH FUEL	7,000	7,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 23,836	\$ 17,450	\$ (6,386)	-27%

EXPENDITURES TOTALS FOR DEPT 3225 - POLICE SRO		\$ 571,348	\$ 548,164	\$ (23,184)	-4%
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EXPENDITURES

PD MOTORS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3226-51.11110	REGULAR EMPLOYEES-FULLTIME	136,842	208,270	71,428	52%
100-3226-51.11300	SALARIES/WAGES/OVERTIME	8,000	3,400	(4,600)	-58%
100-3226-51.22100	EMPLOYEE BENEFITS-GRP INS	30,607	11,761	(18,846)	-62%
100-3226-51.22300	EMPLOYEE BENEFITS-FICA	10,774	16,193	5,419	50%
100-3226-51.22402	RETIREMENT/DEFINED BENEFIT	11,952	18,744	6,792	57%
100-3226-51.22700	EMPLOYEE BENEFITS-WORK COMP	20,000	7,881	(12,119)	-61%
SALARIES & BENEFITS		\$ 218,175	\$ 266,249	\$ 48,074	22%

OTHER OPERATING EXPENDITURES

100-3226-52.34000	OTH PUR SVCS-UNIFORMS	3,000	3,600	600	20%
100-3226-53.11110	GEN SUPP-OFFICE SUPPLIES	620	620	-	0%
100-3226-53.11120	GEN SUPP-OPER SUPPLIES	34,505	14,850	(19,655)	-57%
100-3226-55.11000	INDIRECT COST ALLOC.-VEH MAINT	12,000	12,000	-	0%
100-3226-55.12000	INDIRECT COST ALLOC.-VEH FUEL	8,000	8,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 58,125	\$ 39,070	\$ (19,055)	-33%

CAPITAL OUTLAY

100-3226-54.22100	MACH/EQUIP-MACHINERY	-	26,400	26,400	
100-3226-54.22200	MACHINE/EQUIP-VEHICLES	-	77,500	77,500	
CAPITAL OUTLAY		\$ -	\$ 103,900	\$ 103,900	

EXPENDITURES TOTALS FOR DEPT 3226 - POLICE MOTORS		\$ 276,300	\$ 409,219	\$ 132,919	48%
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EXPENDITURES

PD TRAINING ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3228-51.11110	REGULAR EMPLOYEES-FULLTIME	175,468	174,682	(786)	0%
100-3228-51.11300	SALARIES/WAGES/OVERTIME	3,000	2,550	(450)	-15%
100-3228-51.22100	EMPLOYEE BENEFITS-GRP INS	24,845	32,219	7,374	30%
100-3228-51.22300	EMPLOYEE BENEFITS-FICA	13,653	13,811	158	1%
100-3228-51.22402	RETIREMENT/DEFINED BENEFIT	15,545	15,721	176	1%
100-3228-51.22700	EMPLOYEE BENEFITS-WORK COMP	9,665	6,722	(2,943)	-30%
SALARIES & BENEFITS		\$ 242,176	\$ 245,705	\$ 3,529	1%

OTHER OPERATING EXPENDITURES

100-3228-52.11240	MEDICAL FEES	250	250	-	0%
100-3228-52.22210	REPAIRS & MAINT/EQUIP MAINT	14,600	15,400	800	5%
100-3228-52.33401	PHOTOGRAPHY	240	240	-	0%
100-3228-52.34000	OTH PUR SVCS-UNIFORMS	1,650	1,950	300	18%
100-3228-53.11110	GEN SUPP-OFFICE SUPPLIES	900	900	-	0%
100-3228-53.11120	GEN SUPP-OPER SUPPLIES	76,900	77,950	1,050	1%
100-3228-53.11600	GENERAL SUPP./ SMALL EQUIPMENT	-	36,525	36,525	
100-3228-53.11710	SPECIAL EVENTS-GENERAL	3,300	3,300	-	0%
100-3228-55.11000	INDIRECT COST ALLOC.-VEH MAINT	7,500	7,500	-	0%
100-3228-55.12000	INDIRECT COST ALLOC.-VEH FUEL	4,000	4,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 109,340	\$ 148,015	\$ 38,675	35%

EXPENDITURES TOTALS FOR DEPT 3228 - POLICE TRAINING		\$ 351,516	\$ 393,720	\$ 42,204	12%
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EXPENDITURES

PD MAINTENANCE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3229-51.11110	REGULAR EMPLOYEES-FULLTIME	40,552	40,374	(178)	0%
100-3229-51.11300	SALARIES/WAGES/OVERTIME	3,097	2,632	(465)	-15%
100-3229-51.22100	EMPLOYEE BENEFITS-GRP INS	12,048	11,761	(287)	-2%
100-3229-51.22300	EMPLOYEE BENEFITS-FICA	3,339	3,410	71	2%
100-3229-51.22402	RETIREMENT/DEFINED BENEFIT	3,546	3,634	88	2%
100-3229-51.22700	EMPLOYEE BENEFITS-WORK COMP	2,269	2,677	408	18%
SALARIES & BENEFITS		\$ 64,851	\$ 64,488	\$ (363)	-1%

OTHER OPERATING EXPENDITURES

100-3229-52.22130	CUSTODIAL SERVICES	11,470	7,600	(3,870)	-34%
100-3229-52.22131	PEST CONTROL	2,152	2,152	-	0%
100-3229-52.22210	REPAIRS & MAINT/EQUIP MAINT	24,478	35,135	10,657	44%
100-3229-52.33401	PHOTOGRAPHY	80	80	-	0%
100-3229-52.34000	OTH PUR SVCS-UNIFORMS	200	300	100	50%
100-3229-53.11110	GEN SUPP-OFFICE SUPPLIES	100	100	-	0%
100-3229-53.11120	GEN SUPP-OPER SUPPLIES	29,050	35,550	6,500	22%
100-3229-53.11210	WATER AND SEWER	29,000	13,400	(15,600)	-54%
100-3229-53.11215	HVAC AND ELECTRICITY	144,000	155,000	11,000	8%
100-3229-53.11220	NATURAL GAS	7,000	7,000	-	0%
100-3229-55.11000	INDIRECT COST ALLOC.-VEH MAINT	2,500	2,500	-	0%
100-3229-55.12000	INDIRECT COST ALLOC.-VEH FUEL	3,000	3,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 253,030	\$ 261,817	\$ 8,787	3%

CAPITAL OUTLAY

100-3229-54.22100	MACH/EQUIP-MACHINERY	35,740	-	(35,740)	-100%
CAPITAL OUTLAY		\$ 35,740	\$ -	\$ (35,740)	-100%

EXPENDITURES TOTALS FOR DEPT 3229 - PD MAINTENANCE		\$ 353,621	\$ 326,305	\$ (27,316)	-8%
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PUBLIC SAFETY INVESTIGATIONS

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Captain	1	1	1	1
Lieutenant	2	2	2	2
Sergeant	2	2	2	2
Detective	19	19	19	19
Crime Scene Technician	1	1	1	1
Data Entry Operator	1	1	1	1
	26	26	26	26

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Improve our ability to conduct in-house forensic examinations of electronic devices	ON-GOING
Improve crime scene and accident investigations with mapping software	ON-GOING
Conduct human trafficking/prostitution sting operations	ON-GOING
Conduct bait car/alcohol buys/gaming operations	ON-GOING
Conduct undercover drug buys and gang investigations	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018	2019
Number of forensic examinations completed in-house	N/A	N/A	23	35
Number of crime/accident scenes mapped with Faro system	N/A	N/A	6	10
Number of Human Trafficking/prostitution sting operations	N/A	N/A	4	8
Number of bait car/alcohol buys/gaming operation	N/A	N/A	5	5
Number of undercover drug buys and gang investigations	N/A	N/A	37	40

EXPENDITURES

PD DETECTIVES ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3221-51.11110	REGULAR EMPLOYEES-FULLTIME	957,655	1,028,729	71,074	7%
100-3221-51.11300	SALARIES/WAGES/OVERTIME	22,500	15,300	(7,200)	-32%
100-3221-51.22100	EMPLOYEE BENEFITS-GRP INS	137,692	146,133	8,441	6%
100-3221-51.22300	EMPLOYEE BENEFITS-FICA	74,136	79,868	5,732	8%
100-3221-51.22402	RETIREMENT/DEFINED BENEFIT	82,865	92,586	9,721	12%
100-3221-51.22700	EMPLOYEE BENEFITS-WORK COMP	51,269	38,871	(12,398)	-24%
SALARIES & BENEFITS		\$ 1,326,117	\$ 1,401,487	\$ 75,370	6%

OTHER OPERATING EXPENDITURES

100-3221-52.11290	OTH PROFESSIONAL SERVICES	1,500	1,500	-	0%
100-3221-52.22320	EQUIPMENT RENTALS	3,000	3,000	-	0%
100-3221-52.33401	PHOTOGRAPHY	400	400	-	0%
100-3221-52.33600	OTH PURCH SVCS-DUES AND FEES	440	440	-	0%
100-3221-52.34000	OTH PUR SVCS-UNIFORMS	11,200	20,100	8,900	79%
100-3221-53.11100	GENERAL SUPPLIES/MATERIAL	800	5,600	4,800	600%
100-3221-53.11110	GEN SUPP-OFFICE SUPPLIES	2,100	2,400	300	14%
100-3221-53.11120	GEN SUPP-OPER SUPPLIES	6,600	9,750	3,150	48%
100-3221-53.11125	EVIDENCE SUPPLIES	6,900	8,500	1,600	23%
100-3221-55.11000	INDIRECT COST ALLOC.-VEH MAINT	36,000	36,000	-	0%
100-3221-55.12000	INDIRECT COST ALLOC.-VEH FUEL	40,000	40,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 108,940	\$ 127,690	\$ 18,750	17%

CAPITAL OUTLAY

100-3221-54.22200	MACHINE/EQUIP-VEHICLES	-	70,000	70,000	
CAPITAL OUTLAY		\$ -	\$ 70,000	\$ 70,000	

EXPENDITURES TOTALS FOR DEPT 3221 - POLICE DETECTIVES		\$ 1,435,057	\$ 1,599,177	\$ 164,120	11%
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EXPENDITURES

PD SPECIAL OPS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3222-51.11110	REGULAR EMPLOYEES-FULLTIME	274,450	234,403	(40,047)	-15%
100-3222-51.11300	SALARIES/WAGES/OVERTIME	23,000	19,550	(3,450)	-15%
100-3222-51.22100	EMPLOYEE BENEFITS-GRP INS	57,034	43,957	(13,077)	-23%
100-3222-51.22300	EMPLOYEE BENEFITS-FICA	23,179	19,427	(3,752)	-16%
100-3222-51.22402	RETIREMENT/DEFINED BENEFIT	24,330	21,096	(3,234)	-13%
100-3222-51.22700	EMPLOYEE BENEFITS-WORK COMP	16,438	9,455	(6,983)	-42%
SALARIES & BENEFITS		\$ 418,431	\$ 347,888	\$ (70,543)	-17%

OTHER OPERATING EXPENDITURES

100-3222-52.34000	OTH PUR SVCS-UNIFORMS	3,300	3,900	600	18%
100-3222-53.11110	GEN SUPP-OFFICE SUPPLIES	1,000	1,000	-	0%
100-3222-53.11120	GEN SUPP-OPER SUPPLIES	5,760	11,240	5,480	95%
100-3222-53.11600	GENERAL SUPP./ SMALL EQUIPMENT	1,000	2,000	1,000	100%
100-3222-55.11000	INDIRECT COST ALLOC.-VEH MAINT	24,000	24,000	-	0%
100-3222-55.12000	INDIRECT COST ALLOC.-VEH FUEL	12,000	7,000	(5,000)	-42%
OTHER OPERATING EXPENDITURES		\$ 47,060	\$ 49,140	\$ 2,080	4%

CAPITAL OUTLAY

100-3222-54.22100	MACH/EQUIP-MACHINERY	11,438	-	(11,438)	-100%
CAPITAL OUTLAY		\$ 11,438	\$ -	\$ (11,438)	-100%

EXPENDITURES TOTALS FOR DEPT 3222 - POLICE SPECIAL OPS		\$ 476,929	\$ 397,028	\$ (79,901)	-17%
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PUBLIC SAFETY PATROL

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Captain	1	1	1	1
Lieutenant	4	4	4	4
Sergeant	4	4	4	4
Corporal	4	4	4	4
Booking Officer	2	2	2	2
Officer	30	30	34	34
Data Entry Operator	4	4	4	4
	49	49	53	53

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Utilize the new LPR Trailer to locate / identify stolen vehicles.	ON-GOING
Conduct zone and foot patrols on at-risk locations	ON-GOING
Increase the # of Patrol Initiated Safety Roadchecks	ON-GOING
Conduct data based policing initiatives	ON-GOING
Respond to all calls for service	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018	2019
Number of stolen cars identified with LPR trailer	N/A	N/A	2**	25
Number of zone and foot patrols on at-risk locations	N/A	18816	15,240	18,800
Number of Patrol Initiated Safety Roadchecks	N/A	12	32	35
Number of burglary and entering auto details	10	31	12	30
Number of patrol calls for service	N/A	66,728	59,907	66,800



EXPENDITURES

PD PATROL ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3223-51.11110	REGULAR EMPLOYEES-FULLTIME	2,520,056	2,819,171	299,115	12%
100-3223-51.11300	SALARIES/WAGES/OVERTIME	213,000	186,574	(26,426)	-12%
100-3223-51.11302	COURT PAY	1,000	1,000	-	0%
100-3223-51.22100	EMPLOYEE BENEFITS-GRP INS	441,740	483,906	42,166	10%
100-3223-51.22300	EMPLOYEE BENEFITS-FICA	218,021	229,939	11,918	5%
100-3223-51.22402	RETIREMENT/DEFINED BENEFIT	225,293	253,725	28,432	13%
100-3223-51.22700	EMPLOYEE BENEFITS-WORK COMP	153,695	111,908	(41,787)	-27%
SALARIES & BENEFITS		\$ 3,772,805	\$ 4,086,223	\$ 313,418	8%

OTHER OPERATING EXPENDITURES

100-3223-52.11240	MEDICAL FEES	7,500	7,500	-	0%
100-3223-52.22210	REPAIRS & MAINT/EQUIP MAINT	1,000	1,000	-	0%
100-3223-52.32321	K-9 MAINTENANCE AND LEASE	22,740	9,915	(12,825)	-56%
100-3223-52.33401	PHOTOGRAPHY	4,180	5,000	820	20%
100-3223-52.34000	OTH PUR SVCS-UNIFORMS	17,450	23,350	5,900	34%
100-3223-53.11110	GEN SUPP-OFFICE SUPPLIES	4,800	4,800	-	0%
100-3223-53.11120	GEN SUPP-OPER SUPPLIES	96,189	99,533	3,344	3%
100-3223-53.11600	GENERAL SUPP./ SMALL EQUIPMENT	3,100	3,100	-	0%
100-3223-55.11000	INDIRECT COST ALLOC.-VEH MAINT	125,000	125,000	-	0%
100-3223-55.12000	INDIRECT COST ALLOC.-VEH FUEL	190,000	190,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 471,959	\$ 469,198	\$ (2,761)	-1%

CAPITAL OUTLAY

100-3223-54.22100	MACH/EQUIP-MACHINERY	-	13,500	13,500	
100-3223-54.22200	MACHINE/EQUIP-VEHICLES	-	336,000	336,000	
CAPITAL OUTLAY		\$ -	\$ 349,500	\$ 349,500	

EXPENDITURES TOTALS FOR DEPT 3223 - POLICE PATROL		\$ 4,244,764	\$ 4,904,921	\$ 660,157	16%
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PUBLIC SAFETY **SUPPORT SERVICES**

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Captain	N/A	1	1	1
Lieutenant	N/A	1	1	1
Sergeant	N/A	1	1	1
Part Time Court Security Officer	4	4	4	4
Records Supervisor	1	1	1	1
Records Clerk	2	2	2	2
Police Officer	2	2	2	2
Code Enforcement Officers	4	4	4	0
Fleet Maintenance Manager	1	1	1	1
TAC	1	1	1	1
	15	18	18	14

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Use Rapid ID fingerprint scanner to identify persons with warrants	ON-GOING
Increase community activities to aid in the DCOP program	ON-GOING
Provide training in warrant Services	ON-GOING
Reduce employee turnover	ON-GOING
Increase the number of City warrants served by warrant division	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018	2019
Number of wanted persons identified with Rapid ID fingerprint scanner	N/A	N/A	N/A	10
Number of community activities	N/A	N/A	3	9
Hours of training in warrant services	N/A	N/A	0	40
Employee turnover	17	14	20	15
Number of City warrants served by the warrant division	472	573	562	560

EXPENDITURES

PD SUPPORT SVCS. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3250-51.11110	REGULAR EMPLOYEES-FULLTIME	401,163	395,266	(5,897)	-1%
100-3250-51.11120	PART TIME EMPLOYEES	81,250	79,600	(1,650)	-2%
100-3250-51.11300	SALARIES/WAGES/OVERTIME	7,500	5,100	(2,400)	-32%
100-3250-51.22100	EMPLOYEE BENEFITS-GRP INS	45,000	48,650	3,650	8%
100-3250-51.22300	EMPLOYEE BENEFITS-FICA	36,783	36,934	151	0%
100-3250-51.22402	RETIREMENT/DEFINED BENEFIT	35,224	35,574	350	1%
100-3250-51.22700	EMPLOYEE BENEFITS-WORK COMP	21,856	15,012	(6,844)	-31%
SALARIES & BENEFITS		\$ 628,776	\$ 616,136	\$ (12,640)	-2%

OTHER OPERATING EXPENDITURES

100-3250-52.22210	REPAIRS & MAINT/EQUIP MAINT	-	1,000	1,000	
100-3250-52.33401	PHOTOGRAPHY	-	240	240	
100-3250-52.34000	OTH PUR SVCS-UNIFORMS	2,950	4,050	1,100	37%
100-3250-53.11110	GEN SUPP-OFFICE SUPPLIES	1,000	2,300	1,300	130%
100-3250-53.11120	GEN SUPP-OPER SUPPLIES	3,500	5,950	2,450	70%
100-3250-55.11000	INDIRECT COST ALLOC.-VEH MAINT	5,000	5,000	-	0%
100-3250-55.12000	INDIRECT COST ALLOC.-VEH FUEL	4,000	4,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 16,450	\$ 22,540	\$ 6,090	37%

EXPENDITURES TOTALS FOR DEPT 3250 - SUPPORT SERVICES		\$ 645,226	\$ 638,676	\$ (6,550)	-1%
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EXPENDITURES

PD RECORDS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-3224-51.11110	REGULAR EMPLOYEES-FULLTIME	108,442	95,239	(13,203)	-12%
100-3224-51.11300	SALARIES/WAGES/OVERTIME	3,146	1,824	(1,322)	-42%
100-3224-51.22100	EMPLOYEE BENEFITS-GRP INS	13,300	12,527	(773)	-6%
100-3224-51.22300	EMPLOYEE BENEFITS-FICA	8,460	7,513	(947)	-11%
100-3224-51.22402	RETIREMENT/DEFINED BENEFIT	9,655	8,571	(1,084)	-11%
100-3224-51.22700	EMPLOYEE BENEFITS-WORK COMP	6,019	3,656	(2,363)	-39%
SALARIES & BENEFITS		\$ 149,022	\$ 129,330	\$ (19,692)	-13%

OTHER OPERATING EXPENDITURES

100-3224-52.33401	PHOTOGRAPHY	1,029	1,029	-	0%
100-3224-52.33601	BANK SERVICE CHARGES	1,100	1,157	57	5%
100-3224-52.34000	OTH PUR SVCS-UNIFORMS	600	900	300	50%
100-3224-53.11110	GEN SUPP-OFFICE SUPPLIES	3,000	6,600	3,600	120%
100-3224-53.11120	GEN SUPP-OPER SUPPLIES	450	150	(300)	-67%
OTHER OPERATING EXPENDITURES		\$ 6,179	\$ 9,836	\$ 3,657	59%

EXPENDITURES TOTALS FOR DEPT 3224 - POLICE RECORDS		\$ 155,201	\$ 139,166	\$ (16,035)	-10%
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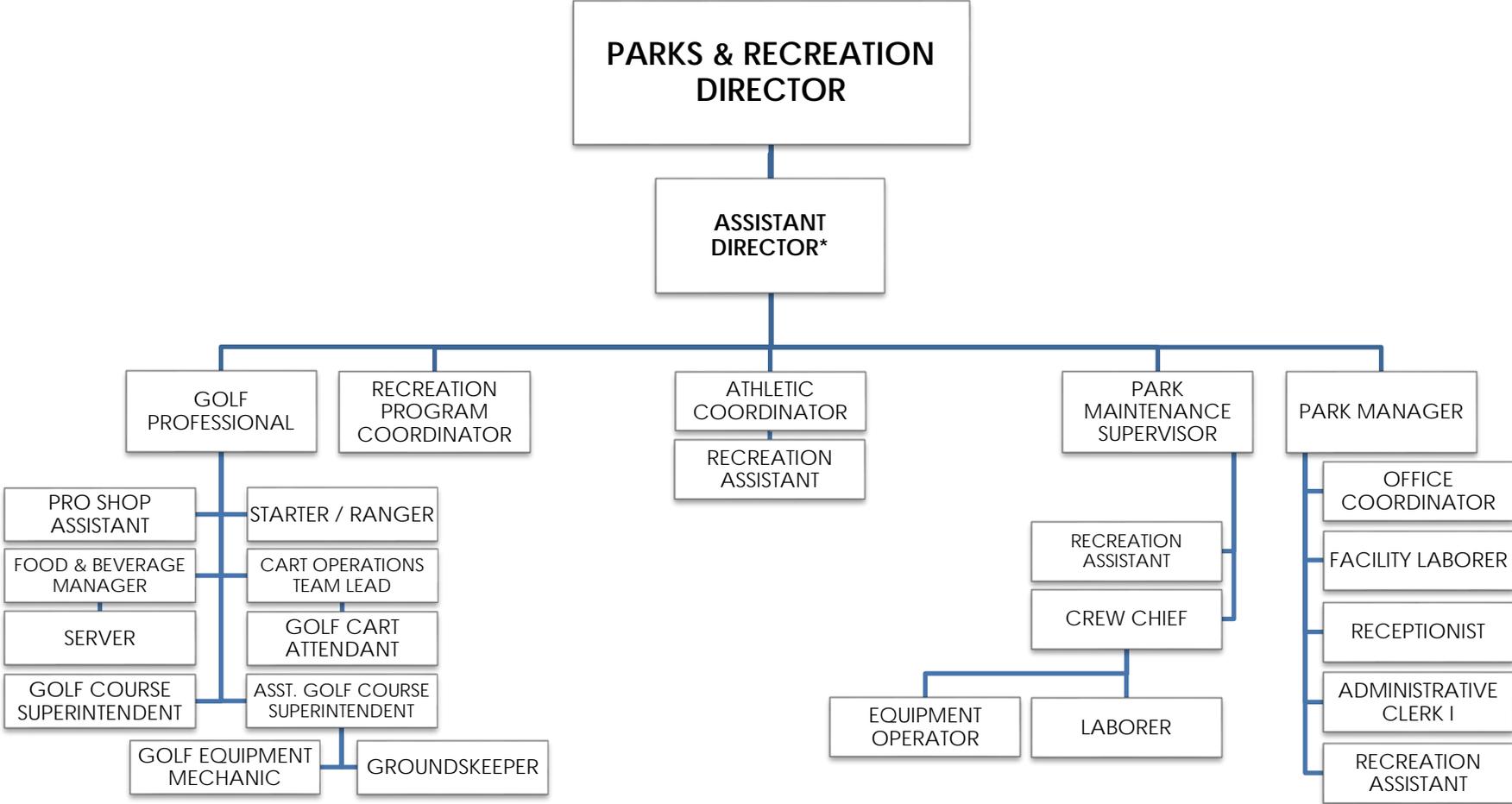
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PARKS & RECREATION



PARKS & RECREATION ORGANIZATIONAL CHART



*Parks & Recreation Assistant Director is Currently Unfunded for FY2019

PARKS & RECREATION

MISSION STATEMENT

The mission of the Douglasville Parks and Recreation Department is to strive for continual improvement and enhancement of our recreation

facilities and recreation opportunities. To ensure opportunities for all citizens in order to maintain leadership among comparable sized cities in the United States.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Director	1	1	1	1
Assistant Director	0	0	0	0
Park Manager	1	1	2	2
Parks Maintenance Supervisor	1	1	1	1
Recreation Coordinator	1	1	1	1
Athletic Director	1	1	0	0
Athletic Coordinator	0	0	1	1
Administrative Clerk I	1	1	1	1
Office Coordinator	2	2	1	1
Receptionist	1	1	1	1
Recreation Assistant	2	2	2	2
Crew Chief	1	1	1	1
Laborer III	0	0	1	0
Laborer II	1	1	1	0
Laborer I	3	3	2	4
Facility Laborer	0	0	0	2
Equipment Operator	1	1	1	1
	17	17	17	19

PARKS & RECREATION CONTINUED

GOALS & OBJECTIVES 2018

COMPLETION

10 Year Master Plan Development / Initial Capra Accreditation Process	ON-GOING
Increase Training And Professional Development Opportunities For Staff, With A Emphasis On Staff Obtaining Certifications For Specialized Areas Directly Related To Current Operations And Amenities Of The Parks & Rec. Department	ON-GOING
Increase Programming Efforts, Opportunities And Services Offered To The Community	ON-GOING
Ensure The Department Is In Compliance And Meets / Exceeds Safety Standards In All Aspects (facilities, Operations, Practices)	ON-GOING
Retain A Recreation Software That Handles Various Operations And Needs Of The Department; Such As, Facility Reservations, Programming Reservations, Athletic Programming, Etc..	9/30/2017

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Initiate CAPRA Certification Process And Implement Recommendations of the Master Plan	7/31/2019
Increase Training And Professional Development Opportunities	7/31/2019
Increase Programming Opportunities And Services Offered By 10%	7/31/2019
Secure Certified Playground Safety Inspection Plan And / Or Program	7/31/2019
Increase, Enhance, And/or Upgrade Park Amenities And Facilities In All Service Areas	7/31/2019

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number Of Educational Training Hours For Staff	N/A	120	175	275	350
Recreational / Athletic Programming Offered To Public	N/A	17	25	25	30
Number Of Facility And Field / Park Reservations	N/A	300	350	416	450
Number Of Certifications Received / Obtained By Staff	N/A	3	5	8	10
Documented Agreements / Contracts W/Other Organizations And Affiliates	N/A	1	10	16	20

* 2018 Actual is as of 3/31/2018



REVENUES

HUNTER PARK ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-6110-34.77301	RENT INCOME BLDG	114,000	118,000	4,000	4%
100-6110-34.77403	TOURNAMENTS	2,500	-	(2,500)	-100%
100-6110-34.77404	ANNUAL EVENTS	2,100	4,000	1,900	90%
100-6110-34.77601	BALL LEAGUES	43,500	47,100	3,600	8%
100-6110-34.77602	ADULT ATH LEAGUE	12,600	15,000	2,400	19%
100-6110-34.77604	SPORTS CAMP	1,500	-	(1,500)	-100%
100-6110-34.77902	COMMISIONS	5,500	5,500	-	0%
100-6110-34.77903	AIRPLANE MEMORIA	400	250	(150)	-38%
100-6110-34.77904	LACROSSE	0	4,500	4,500	
100-6110-34.77905	PROGRAM INCOME	8,500	20,000	11,500	135%
100-6110-34.77914	CONCESSIONS	35,000	15,000	(20,000)	-57%
CHARGES FOR SERVICES		\$ 225,600	\$ 229,350	\$ 3,750	2%

MISCELLANEOUS

100-6110-38.99005	REIMBURSEMENT-MISC REVENUE	400	100	(300)	-75%
MISCELLANEOUS		\$ 400	\$ 100	\$ (300)	-75%

CONTRIBUTIONS & DONATIONS

100-6110-37.21200	MISC OTHER DONATION	11,400	11,400	-	0%
100-6110-37.21203	ATHLETIC FIELDS	63,000	67,000	4,000	6%
CONTRIBUTIONS & DONATIONS		\$ 74,400	\$ 78,400	\$ 4,000	5%

REVENUES TOTALS FOR DEPT 6110 - HUNTER PARK ADMIN		\$ 300,400	\$ 307,850	\$ 7,450	2%
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EXPENDITURES

HUNTER PARK ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-6110-51.11110	REGULAR EMPLOYEES-FULLTIME	268,745	303,931	35,186	13%
100-6110-51.11120	PART TIME EMPLOYEES	64,000	49,325	(14,675)	-23%
100-6110-51.11300	SALARIES/WAGES/OVERTIME	4,494	3,820	(674)	-15%
100-6110-51.22100	EMPLOYEE BENEFITS-GRP INS	50,665	57,974	7,309	14%
100-6110-51.22300	EMPLOYEE BENEFITS-FICA	24,827	27,558	2,731	11%
100-6110-51.22402	RETIREMENT/DEFINED BENEFIT	23,958	27,354	3,396	14%
100-6110-51.22700	EMPLOYEE BENEFITS-WORK COMP	8,500	5,359	(3,141)	-37%
SALARIES & BENEFITS		\$ 445,189	\$ 475,321	\$ 30,132	7%



EXPENDITURES

HUNTER PARK ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER OPERATING EXPENDITURES

100-6110-52.11290	OTH PROFESSIONAL SERVICES	89,094	29,483	(59,611)	-67%
100-6110-52.22210	REPAIRS & MAINT/EQUIP MAINT	2,700	2,700	-	0%
100-6110-52.22220	BUILDING MAINTENANCE	15,657	20,000	4,343	28%
100-6110-52.22230	PARKS MAINTENANCE	927	-	(927)	-100%
100-6110-52.22320	EQUIPMENT RENTALS	2,400	4,200	1,800	75%
100-6110-52.33205	POSTAGE AND SHIPPING	350	350	-	0%
100-6110-52.33210	COMMUNICATIONS / TELEPHONE	900	-	(900)	-100%
100-6110-52.33300	OTH PURCH SVCS-ADVERTISING	10,100	11,100	1,000	10%
100-6110-52.33303	WEDNESDAY WIND DOWN	5,000	-	(5,000)	-100%
100-6110-52.33600	OTH PURCH SVCS-DUES AND FEES	3,000	3,000	-	0%
100-6110-52.33601	BANK SERVICE CHARGES	2,700	57	(2,643)	-98%
100-6110-52.33700	OTH PUR SVCS-EDU/TRAINING	14,500	14,000	(500)	-3%
100-6110-52.33902	TRUSTEE GUARD	56,000	57,672	1,672	3%
100-6110-52.34000	OTH PUR SVCS-UNIFORMS	1,060	1,560	500	47%
100-6110-53.11110	GEN SUPP-OFFICE SUPPLIES	1,800	1,800	-	0%
100-6110-53.11120	GEN SUPP-OPER SUPPLIES	9,000	17,500	8,500	94%
100-6110-53.11126	WEATHER OCCURENCE	700	700	-	0%
100-6110-53.11130	TOILETRY SUPPLIES	9,500	9,500	-	0%
100-6110-53.11170	TOURNAMENT SUPPLIES	7,726	-	(7,726)	-100%
100-6110-53.11781	BALL LEAGUES	58,236	65,000	6,764	12%
100-6110-53.11783	ANNUAL EVENTS	2,500	5,500	3,000	120%
100-6110-53.11785	FIREWORKS	11,400	11,400	-	0%
100-6110-53.11788	PROGRAM SUPPLIES	3,983	4,000	17	0%
100-6110-55.11000	INDIRECT COST ALLOC.-VEH MAINT	9,000	13,177	4,177	46%
100-6110-55.12000	INDIRECT COST ALLOC.-VEH FUEL	15,000	19,989	4,989	33%
OTHER OPERATING EXPENDITURES		\$ 333,233	\$ 292,688	\$ (40,545)	-12%

CAPITAL OUTLAY

100-6110-54.11200	PROPERTY/ SITE IMPROVEMENTS	7,580	-	(7,580)	-100%
CAPITAL OUTLAY		\$ 7,580	\$ -	\$ (7,580)	-100%

EXPENDITURES TOTALS FOR DEPT 6110 - HUNTER PARK ADMIN		\$ 786,002	\$ 768,009	\$ (17,993)	-2%
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EXPENDITURES

PARK MAINT. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-6120-51.11110	REGULAR EMPLOYEES-FULLTIME	262,478	284,952	22,474	9%
100-6120-51.11300	SALARIES/WAGES/OVERTIME	11,153	5,230	(5,923)	-53%
100-6120-51.22100	EMPLOYEE BENEFITS-GRP INS	61,693	77,993	16,300	26%
100-6120-51.22300	EMPLOYEE BENEFITS-FICA	20,550	22,862	2,312	11%
100-6120-51.22402	RETIREMENT/DEFINED BENEFIT	23,387	25,646	2,259	10%
100-6120-51.22700	EMPLOYEE BENEFITS-WORK COMP	37,000	5,150	(31,850)	-86%
SALARIES & BENEFITS		\$ 416,261	\$ 421,833	\$ 5,572	1%

OTHER OPERATING EXPENDITURES

100-6120-52.11290	OTH PROFESSIONAL SERVICES	14,419	1,083	(13,336)	-92%
100-6120-52.22110	LANDFILL SERVICES	3,000	3,000	-	0%
100-6120-52.22131	PEST CONTROL	1,090	1,090	-	0%
100-6120-52.22210	REPAIRS & MAINT/EQUIP MAINT	37,505	28,155	(9,350)	-25%
100-6120-52.22230	PARKS MAINTENANCE	47,366	74,050	26,684	56%
100-6120-52.22231	ATHLETIC FIELDS	142,930	110,680	(32,250)	-23%
100-6120-52.22234	AIRPLANE MEMORIAL MAINT	19,800	9,000	(10,800)	-55%
100-6120-52.33210	COMMUNICATIONS / TELEPHONE	900	900	-	0%
100-6120-52.33700	OTH PUR SVCS-EDU/TRAINING	9,935	5,935	(4,000)	-40%
100-6120-52.33901	SECURITY SERVICE	105,000	124,000	19,000	18%
100-6120-52.34000	OTH PUR SVCS-UNIFORMS	7,250	7,250	-	0%
100-6120-53.11120	GEN SUPP-OPER SUPPLIES	1,000	1,000	-	0%
100-6120-53.11192	GAS & OIL	3,000	3,000	-	0%
100-6120-53.11210	WATER AND SEWER	40,000	42,000	2,000	5%
100-6120-53.11215	HVAC AND ELECTRICITY	127,500	132,000	4,500	4%
OTHER OPERATING EXPENDITURES		\$ 560,695	\$ 543,143	\$ (17,552)	-3%

CAPITAL OUTLAY

100-6120-54.22100	MACH/EQUIP-MACHINERY	-	70,000	70,000	
CAPITAL OUTLAY		\$ -	\$ 70,000	\$ 70,000	

EXPENDITURES TOTALS FOR DEPT 6120 - PARK MAINTENANCE		\$ 976,956	\$ 1,034,976	\$ 58,020	6%
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REVENUES

JESSIE DAVIS PARK ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-6130-34.77301	RENT INCOME BLDG	31,000	33,000	2,000	6%
100-6130-34.77303	POOL JESSIE DAVIS	2,500	3,500	1,000	40%
100-6130-34.77603	DAY CAMP	19,000	23,485	4,485	24%
CHARGES FOR SERVICES		\$ 52,500	\$ 59,985	\$ 7,485	14%

REVENUES TOTALS FOR DEPT 6130 - JESSIE DAVIS PARK		\$ 52,500	\$ 59,985	\$ 7,485	14%
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EXPENDITURES

JESSIE DAVIS PARK ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-6130-51.11110	REGULAR EMPLOYEES-FULLTIME	127,226	123,159	(4,067)	-3%
100-6130-51.11120	PART TIME EMPLOYEES	51,000	82,442	31,442	62%
100-6130-51.11300	SALARIES/WAGES/OVERTIME	3,354	2,851	(503)	-15%
100-6130-51.22100	EMPLOYEE BENEFITS-GRP INS	19,016	26,391	7,375	39%
100-6130-51.22300	EMPLOYEE BENEFITS-FICA	12,870	16,031	3,161	25%
100-6130-51.22402	RETIREMENT/DEFINED BENEFIT	11,199	11,084	(115)	-1%
100-6130-51.22700	EMPLOYEE BENEFITS-WORK COMP	4,409	2,191	(2,218)	-50%
SALARIES & BENEFITS		\$ 229,074	\$ 264,149	\$ 35,075	15%

OTHER OPERATING EXPENDITURES

100-6130-52.11290	OTH PROFESSIONAL SERVICES	-	1,083	1,083	
100-6130-52.22131	PEST CONTROL	1,500	1,500	-	0%
100-6130-52.22210	REPAIRS & MAINT/EQUIP MAINT	1,200	1,200	-	0%
100-6130-52.22220	BUILDING MAINTENANCE	3,000	3,000	-	0%
100-6130-52.22232	POOL MAINTENANCE-JD	3,300	3,300	-	0%
100-6130-52.22320	EQUIPMENT RENTALS	400	400	-	0%
100-6130-52.33205	POSTAGE AND SHIPPING	167	167	-	0%
100-6130-52.33210	COMMUNICATIONS / TELEPHONE	200	200	-	0%
100-6130-52.33300	OTH PURCH SVCS-ADVERTISING	3,100	3,100	-	0%
100-6130-52.33600	OTH PURCH SVCS-DUES AND FEES	50	155	105	210%
100-6130-52.33601	BANK SERVICE CHARGES	-	57	57	
100-6130-52.33700	OTH PUR SVCS-EDU/TRAINING	1,577	1,577	-	0%
100-6130-52.34000	OTH PUR SVCS-UNIFORMS	1,235	1,235	-	0%
100-6130-53.11120	GEN SUPP-OPER SUPPLIES	11,419	18,940	7,521	66%
100-6130-53.11130	TOILETRY SUPPLIES	2,100	2,100	-	0%
100-6130-53.11215	HVAC AND ELECTRICITY	28,000	29,378	1,378	5%
100-6130-53.11220	NATURAL GAS	8,500	7,099	(1,401)	-16%
100-6130-53.11784	DAVIS PARK PROGRAM	3,400	3,400	-	0%
OTHER OPERATING EXPENDITURES		\$ 69,148	\$ 77,891	\$ 8,743	13%

EXPENDITURES TOTALS FOR DEPT 6130 - JESSIE DAVIS PARK		\$ 298,222	\$ 342,040	\$ 43,818	15%
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EXPENDITURES

PARK AREA – OLD JAIL ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER OPERATING EXPENDITURES

100-6220-53.11210	WATER AND SEWER	-	8,172	8,172	
100-6220-53.11215	HVAC AND ELECTRICITY	-	25,310	25,310	
100-6220-53.11220	NATURAL GAS	-	2,115	2,115	
CAPITAL OUTLAY \$		-	\$ 35,597	\$ 35,597	

EXPENDITURES TOTALS FOR DEPT 6220 - PARK AREA OLD JAIL \$		-	\$ 35,597	\$ 35,597	
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WEST PINES GOLF COURSE

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Golf Professional	1	1	1	1
Laborer II	0	1	1	1
Laborer I	1	0	0	0
Equipment Operator	0	0	0	0
Groundskeeper	5	5	5	5
Golf Equipment Mechanic	1	1	1	1
Pro Shop Assistant	1	1	1	1
Golf Course Superintendent	1	1	1	1
Asst. Golf Course Superintendent	1	1	1	1
Food & Beverage Manager	1	1	1	1
Cart Operations Team Lead	1	1	1	1
	13	13	13	13

GOALS & OBJECTIVES 2018

COMPLETION

Maintain Or Increase Current Level Of Membership (Appx. 120) - Current 119 Members As Of 3/31/18	6/30/2018
Complete Interior Clubhouse Renovation (Pro Shop Remodel)	8/25/2017
Successfully Complete Conversion Of Greens To Bermuda	8/25/2017

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Increase Membership By 15% From Fy18	6/30/2019
Increase Annual Tournament Participation By 10% (New Events And New Formats For Existing Events)	6/30/2019
Completion Of Level 1 PGA Training For Pro Shop Assistant	6/30/2019
Complete Driving Range Improvements And Renovations	6/30/2019
Improve Golfadvisor.com Rating To 4.3 Or Higher And Get Into Top 10 Of Atlanta Market	6/30/2019

WEST PINES GOLF COURSE CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Meet Or Exceed Revenue Budget	\$840k	\$850k	\$780k	\$342k	\$960k
Meet Or Exceed Rounds Budget	28,200	29,000	26,000	10,326	30,000
Meet Or Exceed Range Revenue	\$70.1k	\$71.0k	\$64.7k	\$32.7k	\$72.0k
Increase Hours Of Training For Staff	20	100	200	100	200

* 2018 Actual is as of 3/31/2018



REVENUES

WEST PINES OPERATIONS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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TAXES

100-6165-31.33105	LOCAL OPTION S&U	775	775	-	0%
TAXES \$		775	\$ 775	\$ -	0%

CHARGES FOR SERVICES

100-6165-34.77306	WP GREEN FEES	235,840	316,800	80,960	34%
100-6165-34.77307	WP CART FEES	276,400	360,000	83,600	30%
100-6165-34.77308	WP DRIVING RANGE	64,740	72,000	7,260	11%
100-6165-34.77310	MEMBERSHIPS	54,600	76,800	22,200	41%
100-6165-34.77607	GOLF LESSONS	3,000	3,000	-	0%
100-6165-34.77907	GOLF PRO SHOP SALES	44,460	52,800	8,340	19%
100-6165-34.77908	GOLF CLUB SERVICES	3,120	4,800	1,680	54%
100-6165-34.77909	FOOD	11,280	20,000	8,720	77%
100-6165-34.77910	BEVERAGE	16,294	20,000	3,706	23%
100-6165-34.77911	BEER & WINE	23,053	36,800	13,747	60%
CHARGES FOR SERVICES \$		732,787	\$ 963,000	\$ 230,213	31%

REVENUES TOTALS FOR DEPT 6165 - WP OPERATIONS \$		733,562	\$ 963,775	\$ 230,213	31%
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EXPENDITURES

WEST PINES OPS ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-6165-51.11110	REGULAR EMPLOYEES-FULLTIME	107,178	113,922	6,744	6%
100-6165-51.11120	PART TIME EMPLOYEES	150,000	168,589	18,589	12%
100-6165-51.11300	SALARIES/WAGES/OVERTIME	446	379	(67)	-15%
100-6165-51.22100	EMPLOYEE BENEFITS-GRP INS	15,918	24,160	8,242	52%
100-6165-51.22300	EMPLOYEE BENEFITS-FICA	20,855	21,731	876	4%
100-6165-51.22402	RETIREMENT/DEFINED BENEFIT	10,438	10,253	(185)	-2%
100-6165-51.22700	EMPLOYEE BENEFITS-WORK COMP	2,026	1,071	(955)	-47%
SALARIES & BENEFITS		\$ 306,861	\$ 340,105	\$ 33,244	11%

CAPITAL OUTLAY

100-6165-54.22200	MACHINE/EQUIP-VEHICLES	33,000	-	(33,000)	-100%
CAPITAL OUTLAY		\$ 33,000	\$ -	\$ (33,000)	-100%

EXPENDITURES TOTALS FOR DEPT 6165 - WP OPERATIONS		\$ 568,701	\$ 576,826	\$ 8,125	1%
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EXPENDITURES

WEST PINES OPS ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES					
100-6165-52.11290	OTH PROFESSIONAL SERVICES	6,554	7,835	1,281	20%
100-6165-52.22131	PEST CONTROL	1,000	480	(520)	-52%
100-6165-52.22210	REPAIRS & MAINT/EQUIP MAINT	4,000	6,500	2,500	63%
100-6165-52.22220	BUILDING MAINTENANCE	7,500	7,500	-	0%
100-6165-52.22320	EQUIPMENT RENTALS	-	1,000	1,000	
100-6165-52.22321	LEASE	51,320	51,320	-	0%
100-6165-52.33300	OTH PURCH SVCS-ADVERTISING	9,000	10,000	1,000	11%
100-6165-52.33600	OTH PURCH SVCS-DUES AND FEES	1,000	1,000	-	0%
100-6165-52.33601	BANK SERVICE CHARGES	20,000	22,057	2,057	10%
100-6165-52.33602	SECURITY SERVICE	480	480	-	0%
100-6165-52.33603	HANDICAP SERVICES	3,000	3,000	-	0%
100-6165-52.33700	OTH PUR SVCS-EDU/TRAINING	6,500	5,500	(1,000)	-15%
100-6165-52.34000	OTH PUR SVCS-UNIFORMS	3,000	2,500	(500)	-17%
100-6165-53.11110	GEN SUPP-OFFICE SUPPLIES	2,500	2,000	(500)	-20%
100-6165-53.11120	GEN SUPP-OPER SUPPLIES	19,500	19,500	-	0%
100-6165-53.11130	TOILETRY SUPPLIES	900	2,500	1,600	178%
100-6165-53.11210	WATER AND SEWER	3,800	-	(3,800)	-100%
100-6165-53.11215	HVAC AND ELECTRICITY	19,786	20,549	763	4%
100-6165-53.11225	CABLE/SATELLITE	2,000	2,000	-	0%
100-6165-53.11500	GEN SUPP./INVENTORY FOR RESALE	39,000	41,000	2,000	5%
100-6165-53.11516	FOOD & BEVERAGE INVENTORY	28,000	30,000	2,000	7%
OTHER OPERATING EXPENDITURES \$		228,840	\$ 236,721	\$ 7,881	3%



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EXPENDITURES

WEST PINES MAINT. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-6166-51.11110	REGULAR EMPLOYEES-FULLTIME	188,392	214,702	26,310	14%
100-6166-51.11120	PART TIME EMPLOYEES	35,000	42,808	7,808	22%
100-6166-51.11300	SALARIES/WAGES/OVERTIME	3,561	1,481	(2,080)	-58%
100-6166-51.22100	EMPLOYEE BENEFITS-GRP INS	46,396	33,072	(13,324)	-29%
100-6166-51.22300	EMPLOYEE BENEFITS-FICA	17,224	20,163	2,939	17%
100-6166-51.22402	RETIREMENT/DEFINED BENEFIT	16,692	19,323	2,631	16%
100-6166-51.22700	EMPLOYEE BENEFITS-WORK COMP	3,257	2,047	(1,210)	-37%
SALARIES & BENEFITS		\$ 310,522	\$ 333,596	\$ 23,074	7%

OTHER OPERATING EXPENDITURES

100-6166-52.11290	OTH PROFESSIONAL SERVICES	3,000	3,000	-	0%
100-6166-52.22210	REPAIRS & MAINT/EQUIP MAINT	18,000	13,000	(5,000)	-28%
100-6166-52.22220	BUILDING MAINTENANCE	2,000	5,000	3,000	150%
100-6166-52.22260	IRRIGATION REPAIRS	14,000	13,000	(1,000)	-7%
100-6166-52.22320	EQUIPMENT RENTALS	10,000	10,000	-	0%
100-6166-52.33600	OTH PURCH SVCS-DUES AND FEES	1,000	1,000	-	0%
100-6166-52.33700	OTH PUR SVCS-EDU/TRAINING	3,000	3,000	-	0%
100-6166-52.34000	OTH PUR SVCS-UNIFORMS	2,000	2,000	-	0%
100-6166-53.11110	GEN SUPP-OFFICE SUPPLIES	1,000	1,000	-	0%
100-6166-53.11120	GEN SUPP-OPER SUPPLIES	48,000	30,000	(18,000)	-38%
100-6166-53.11191	CHEMICALS & FERTILIZER	75,000	75,000	-	0%
100-6166-53.11192	GAS & OIL	20,000	10,000	(10,000)	-50%
100-6166-53.11210	WATER AND SEWER	4,327	6,000	1,673	39%
100-6166-53.11215	HVAC AND ELECTRICITY	15,000	20,129	5,129	34%
OTHER OPERATING EXPENDITURES		\$ 216,327	\$ 192,129	\$ (24,198)	-11%

CAPITAL OUTLAY

100-6166-54.11200	PROPERTY/ SITE IMPROVEMENTS	21,079	-	(21,079)	-100%
100-6166-54.22200	MACHINE/EQUIP-VEHICLES	26,000	-	(26,000)	-100%
CAPITAL OUTLAY		\$ 47,079	\$ -	\$ (47,079)	-100%

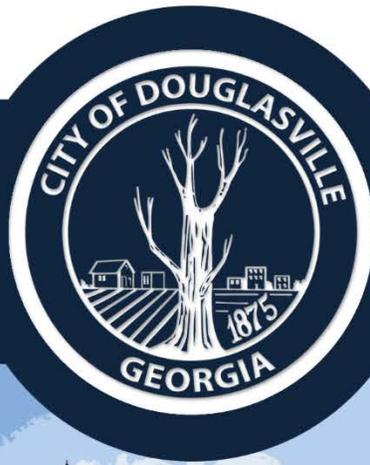
EXPENDITURES TOTALS FOR DEPT 6166 - WP MAINTENANCE		\$ 573,928	\$ 525,725	\$ (48,203)	-8%
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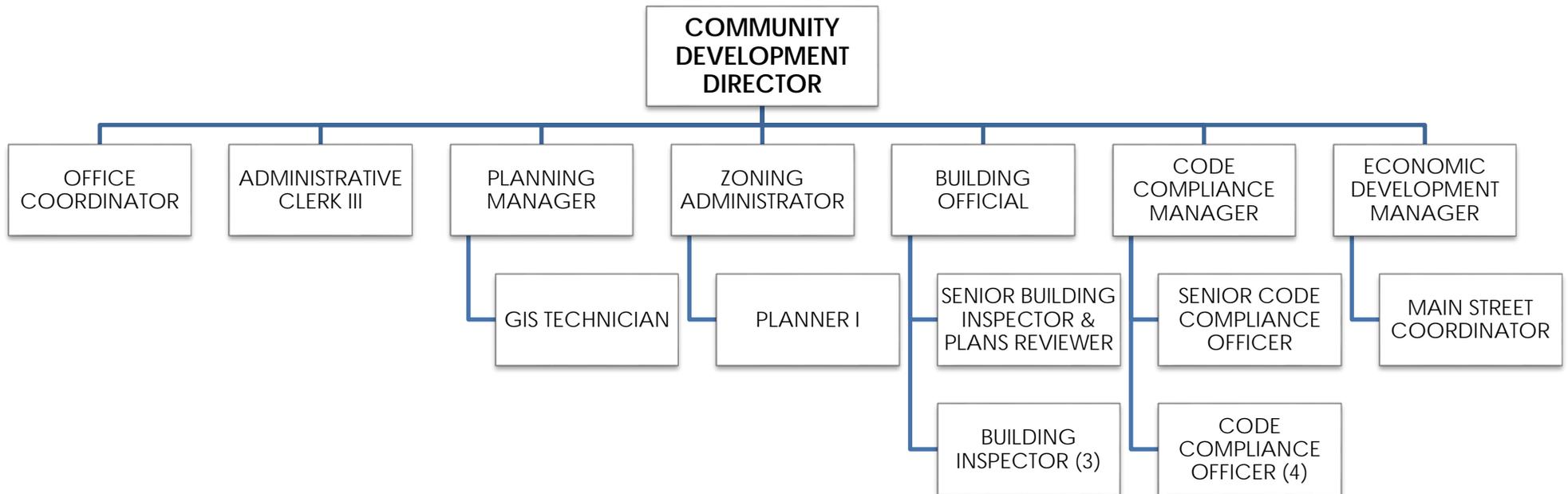
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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT

MISSION STATEMENT

In close partnership with our growing and diverse community, the Community Development Department is committed to providing the highest quality of services to the City of Douglasville by: continuing to foster smart and innovative growth in the community; consistently engaging in various methods of public participation; providing

excellent customer service; striving to increase stewardship through sound technical expertise; promoting Douglasville as the destination of excellence in the region; and fostering an engaging climate for residents, businesses, and working partners.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Community-Development Director	1	1	1	1
Office Coordinator	1	1	1	1
Economic Development Manager	1	1	1	1
Main Street Coordinator	1	1	1	1
Building Official	1	1	1	1
Administrative Clerk I	2	0	0	0
Administrative Clerk II	0	1	1	0
Administrative Clerk III	0	1	1	1
Sr. Building Plans Reviewer & Inspector	0	0	0	1
Building Inspector	2	2	3	3
Planning Manager	1	1	1	1
Sr. Planner / GIS	0	0	0	0
Zoning Administrator	0	0	0	1
Planner I	1	1	1	1
Code Compliance Manager	0	0	0	1
Sr. Code Compliance Officer	0	0	0	1
Code Compliance Officer	0	3	4	3
	22	25	27	18

COMMUNITY DEVELOPMENT CONTINUED

GOALS & OBJECTIVES 2018

COMPLETION

Assure Accurate and Timely Interpretation of the City's Zoning Ordinance	ON-GOING
Maintain the Comprehensive Plan to Assure Reflection of Current and Future Community Goals and is Consistently Implemented Through Short Term Work Program	ON-GOING
Continue to Foster and Promote Economic Development Within the City	Semi-Annual Progress Updates
Through Coordination Between DDA and Main Street, Create a Recruitment Strategy for Downtown Businesses	1/31/2018
Review Current Permit Fee Structure for Community and Development Services	ON-GOING
Review Development Code and Initiate Process for Recommending Changes to Take to City Council	ON-GOING

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

To Provide Assistance to Customers That Will Result in Training to Contractors in Getting Registered and Scheduling Online Inspections.	ON-GOING
Promote strategies that will guide the city's land-use, transportation, infrastructure, and economic development initiatives to ensure long term quality of life and preserve heritage.	ON-GOING
Promote orderly and quality development in the community by ensuring that all land use and development proposals conform to the City's comprehensive Plan and Unified Development Code.	ON-GOING
Support the city in implementing Phase I of the Downtown Master Plan & 10 Year Strategic Plan.	ON-GOING
Promote responsible growth and redevelopment of the downtown.	ON-GOING
Cultivate partnerships and increase visibility of the Main Street Douglasville Brand.	ON-GOING
Promote a diverse market place that is attractive, convenient, livable and economically vibrant.	ON-GOING
Create opportunities for community engagement thru marketing, promotions and quality events.	ON-GOING
Continue to strengthen the Building Department's knowledge and expertise through continued education and certifications.	ON-GOING
Review Building Departments Code of Ordinances (Chapter 22) and initiate process for recommending changes to take to City Council.	1/1/2019
Work closely with the Douglas County Fire Marshals' Division to verify through annual inspections that all existing buildings are maintained properly and are safe for both employees and the public.	ON-GOING
Improve efficiency by utilizing technology to keep costs low and customer satisfaction high by implementing digital plan reviews for commercial projects.	ON-GOING

COMMUNITY DEVELOPMENT CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number of Variance Applications Received	N/A	N/A	N/A	12.00	12
Number of Re-Zoning Applications Including Map Amendments	N/A	N/A	N/A	14	14
Number of Special Land Use Permits	N/A	N/A	N/A	16	16
Applications to the City's Historic Preservation Commission	N/A	N/A	N/A	5	8
Average Time to Process Zoning Verification Letters	N/A	N/A	N/A	7 days	7 days
Number of Sign Permits Processed	N/A	N/A	N/A	54	75
Annual Revenue From Sign Permits	N/A	N/A	N/A	8,601	10,000
Number of Events Held in the Downtown Area Including Sponsored Events	N/A	N/A	N/A	135	140
Decrease Downtown Vacancy Rate Through Attracting New Types of Businesses to the Downtown Area	N/A	N/A	N/A	15	15
Begin Implementing the Downtown Master Plan Recommendations	N/A	N/A	N/A	1	2
Number of Guests / Attendees at Downtown Events	N/A	N/A	N/A	39,350	40,000
Number of Building Permits Issued	N/A	N/A	N/A	960	1,000
Number of Building Inspections Performed Per FTE Building Inspector	N/A	N/A	N/A	3,761	4,125
Amount of Annual Revenue From Building Permits	N/A	N/A	N/A	470,131	500,000
% of Permit Applications Submitted Online	N/A	N/A	N/A	33	35
% of Inspections Performed Within One Business Day of Request	N/A	N/A	N/A	100	100
Number of Amendments to the City Development Code That Eliminate Outdated Regulations	N/A	N/A	N/A	0	0

* 2018 Actual is as of 3/31/2018



REVENUES

INSPECTIONS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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LICENSES & PERMITS

100-7210-32.22100	BUILDING PERMITS	456,064	490,000	33,936	7%
100-7210-32.24100	PLAN REVIEW FEES	35,000	40,000	5,000	14%
LICENSES & PERMITS		\$ 491,064	\$ 530,000	\$ 38,936	8%

CHARGES FOR SERVICES

100-7210-34.11937	BRAYLEN MANOR STREETS RESURFAC	2,000	-	(2,000)	-100%
CHARGES FOR SERVICES		\$ 2,000	\$ -	\$ (2,000)	-100%

REVENUES TOTALS FOR DEPT 7210 - INSPECTIONS		\$ 493,064	\$ 530,000	\$ 36,936	7%
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EXPENDITURES

INSPECTIONS ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-7210-51.11110	REGULAR EMPLOYEES-FULLTIME	208,898	254,080	45,182	22%
100-7210-51.11300	SALARIES/WAGES/OVERTIME	2,289	1,946	(343)	-15%
100-7210-51.22100	EMPLOYEE BENEFITS-GRP INS	43,031	42,006	(1,025)	-2%
100-7210-51.22300	EMPLOYEE BENEFITS-FICA	16,156	19,647	3,491	22%
100-7210-51.22402	RETIREMENT/DEFINED BENEFIT	18,508	22,867	4,359	24%
100-7210-51.22700	EMPLOYEE BENEFITS-WORK COMP	25,000	541	(24,459)	-98%
SALARIES & BENEFITS		\$ 313,882	\$ 341,087	\$ 27,205	9%

OTHER OPERATING EXPENDITURES

100-7210-52.11290	OTH PROFESSIONAL SERVICES	400	400	-	0%
100-7210-52.22210	REPAIRS & MAINT/EQUIP MAINT	1,500	2,100	600	40%
100-7210-52.33205	POSTAGE AND SHIPPING	100	100	-	0%
100-7210-52.33300	OTH PURCH SVCS-ADVERTISING	350	500	150	43%
100-7210-52.33600	OTH PURCH SVCS-DUES AND FEES	5,170	5,237	67	1%
100-7210-52.33700	OTH PUR SVCS-EDU/TRAINING	2,250	2,250	-	0%
100-7210-52.34000	OTH PUR SVCS-UNIFORMS	600	950	350	58%
100-7210-53.11110	GEN SUPP-OFFICE SUPPLIES	4,650	7,140	2,490	54%
100-7210-53.11120	GEN SUPP-OPER SUPPLIES	4,600	-	(4,600)	-100%
100-7210-55.11000	INDIRECT COST ALLOC.-VEH MAINT	1,750	520	(1,230)	-70%
100-7210-55.12000	INDIRECT COST ALLOC.-VEH FUEL	3,000	6,155	3,155	105%
OTHER OPERATING EXPENDITURES		\$ 24,370	\$ 25,352	\$ 982	4%

CAPITAL OUTLAY

100-7210-54.22100	MACH/EQUIP-MACHINERY	-	21,000	21,000	
100-7210-54.22200	MACHINE/EQUIP-VEHICLES	49,982	-	(49,982)	-100%
CAPITAL OUTLAY		\$ 49,982	\$ 21,000	\$ (28,982)	-58%

EXPENDITURES TOTALS FOR DEPT 7210 - INSPECTIONS		\$ 388,234	\$ 387,439	\$ (795)	0%
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REVENUES

ZONING ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-7350-34.11310	ZONING FEES	20,000	20,000	-	0%
100-7350-34.11311	SIGN PERMIT FEES	10,000	15,000	5,000	50%
CHARGES FOR SERVICES		\$ 30,000	\$ 35,000	\$ 5,000	17%

REVENUES TOTALS FOR DEPT 7350 - ZONING		\$ 30,000	\$ 35,000	\$ 5,000	17%
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EXPENDITURES

SALARIES & BENEFITS

100-7350-51.11110	REGULAR EMPLOYEES-FULLTIME	-	96,646	96,646	
100-7350-51.11300	SALARIES/WAGES/OVERTIME	-	500	500	
100-7350-51.22100	EMPLOYEE BENEFITS-GRP INS	-	28,000	28,000	
100-7350-51.22300	EMPLOYEE BENEFITS-FICA	-	7,506	7,506	
100-7350-51.22402	RETIREMENT/DEFINED BENEFIT	-	8,698	8,698	
100-7350-51.22700	EMPLOYEE BENEFITS-WORK COMP	-	8,268	8,268	
SALARIES & BENEFITS		\$ -	\$ 149,618	\$ 149,618	

OTHER OPERATING EXPENDITURES

100-7350-52.11240	MEDICAL FEES	-	160	160	
100-7350-52.11290	OTH PROFESSIONAL SERVICES	5,000	5,000	-	0%
100-7350-52.33205	POSTAGE AND SHIPPING	500	500	-	0%
100-7350-52.33300	OTH PURCH SVCS-ADVERTISING	1,750	2,000	250	14%
100-7350-52.33500	OTH PURCH SVCS-TRAVEL	150	500	350	233%
100-7350-52.33600	OTH PURCH SVCS-DUES AND FEES	-	600	600	
100-7350-52.33700	OTH PUR SVCS-EDU/TRAINING	750	750	-	0%
100-7350-53.11110	GEN SUPP-OFFICE SUPPLIES	600	1,600	1,000	167%
100-7350-53.11120	GEN SUPP-OPER SUPPLIES	-	2,350	2,350	
100-7350-53.11300	GEN SUPP./BOOKS & PERIODICALS	100	120	20	20%
100-7350-57.22008	ZONING BOARD	16,550	12,800	(3,750)	-23%
OTHER OPERATING EXPENDITURES		\$ 25,400	\$ 26,380	\$ 980	4%

EXPENDITURES TOTALS FOR DEPT 7350 - ZONING		\$ 25,400	\$ 175,998	\$ 150,598	593%
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EXPENDITURES

PLANNING ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-7352-51.11110	REGULAR EMPLOYEES-FULLTIME	180,395	175,792	(4,603)	-3%
100-7352-51.11300	SALARIES/WAGES/OVERTIME	2,500	2,125	(375)	-15%
100-7352-51.22100	EMPLOYEE BENEFITS-GRP INS	31,098	30,358	(740)	-2%
100-7352-51.22110	HEALTH	-	80	80	
100-7352-51.22300	EMPLOYEE BENEFITS-FICA	13,991	13,667	(324)	-2%
100-7352-51.22402	RETIREMENT/DEFINED BENEFIT	15,995	15,821	(174)	-1%
100-7352-51.22700	EMPLOYEE BENEFITS-WORK COMP	685	376	(309)	-45%
SALARIES & BENEFITS		\$ 244,664	\$ 238,219	\$ (6,445)	-3%

OTHER OPERATING EXPENDITURES

100-7352-52.11290	OTH PROFESSIONAL SERVICES	25,000	25,000	-	0%
100-7352-52.22210	REPAIRS & MAINT/EQUIP MAINT	5,000	2,200	(2,800)	-56%
100-7352-52.33205	POSTAGE AND SHIPPING	-	300	300	
100-7352-52.33210	COMMUNICATIONS / TELEPHONE	250	-	(250)	-100%
100-7352-52.33300	OTH PURCH SVCS-ADVERTISING	1,000	1,000	-	0%
100-7352-52.33600	OTH PURCH SVCS-DUES AND FEES	850	850	-	0%
100-7352-52.33700	OTH PUR SVCS-EDU/TRAINING	2,500	2,500	-	0%
100-7352-53.11110	GEN SUPP-OFFICE SUPPLIES	1,750	2,000	250	14%
100-7352-53.11120	GEN SUPP-OPER SUPPLIES	-	2,200	2,200	
100-7352-55.12000	INDIRECT COST ALLOC.-VEH FUEL	400	-	(400)	-100%
OTHER OPERATING EXPENDITURES		\$ 36,750	\$ 36,050	\$ (700)	-2%

EXPENDITURES TOTALS FOR DEPT 7352 - PLANNING		\$ 281,414	\$ 274,269	\$ (7,145)	-3%
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REVENUES

COMMUNITY DEV. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-7510-34.11950	HP APP FEES	100	100	-	0%
100-7510-34.11951	GDA CONFERENCE	-	1,600	1,600	
100-7510-34.11952	VENDOR FEES	1,000	-	(1,000)	-100%
100-7510-34.11954	JUNETEENTH VENDOR FEES	1,000	-	(1,000)	-100%
100-7510-34.11955	WED WIND DOWN SPONSORSHIP	1,000	-	(1,000)	-100%
CHARGES FOR SERVICES		\$ 3,100	\$ 1,700	\$ (1,400)	-45%

MISCELLANEOUS

100-7510-38.22024	RENT SALVATION ARMY	7,200	9,624	2,424	34%
100-7510-38.99005	REIMBURSEMENT-MISC REVENUE	10,000	-	(10,000)	-100%
MISCELLANEOUS		\$ 17,200	\$ 9,624	\$ (7,576)	-44%

REVENUES TOTALS FOR DEPT 7510 - COMMUNITY DEV		\$ 20,300	\$ 11,324	\$ (8,976)	-44%
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EXPENDITURES

COMMUNITY DEV. ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-7510-51.11110	REGULAR EMPLOYEES-FULLTIME	124,403	179,647	55,244	44%
100-7510-51.22100	EMPLOYEE BENEFITS-GRP INS	21,459	31,891	10,432	49%
100-7510-51.22300	EMPLOYEE BENEFITS-FICA	9,517	13,810	4,293	45%
100-7510-51.22402	RETIREMENT/DEFINED BENEFIT	10,636	16,168	5,532	52%
100-7510-51.22700	EMPLOYEE BENEFITS-WORK COMP	730	380	(350)	-48%
SALARIES & BENEFITS		\$ 166,745	\$ 241,896	\$ 75,151	45%

OTHER OPERATING EXPENDITURES

100-7510-52.11290	OTH PROFESSIONAL SERVICES	180,000	-	(180,000)	-100%
100-7510-52.22131	PEST CONTROL	200	-	(200)	-100%
100-7510-52.33205	POSTAGE AND SHIPPING	200	-	(200)	-100%
100-7510-52.33300	OTH PURCH SVCS-ADVERTISING	1,750	-	(1,750)	-100%
100-7510-52.33301	MARKETING	8,250	12,200	3,950	48%
100-7510-52.33600	OTH PURCH SVCS-DUES AND FEES	1,950	1,050	(900)	-46%
100-7510-52.33700	OTH PUR SVCS-EDU/TRAINING	12,500	12,500	-	0%
100-7510-52.34000	OTH PUR SVCS-UNIFORMS	400	-	(400)	-100%
100-7510-53.11110	GEN SUPP-OFFICE SUPPLIES	675	-	(675)	-100%
100-7510-53.11120	GEN SUPP-OPER SUPPLIES	19,000	24,000	5,000	26%
100-7510-53.11210	WATER AND SEWER	1,940	1,725	(215)	-11%
100-7510-53.11215	HVAC AND ELECTRICITY	2,000	873	(1,127)	-56%
100-7510-53.11220	NATURAL GAS	1,300	982	(318)	-24%
100-7510-55.11000	INDIRECT COST ALLOC.-VEH MAINT	250	50	(200)	-80%
100-7510-55.12000	INDIRECT COST ALLOC.-VEH FUEL	500	1,050	550	110%
100-7510-57.22006	DOWNTOWN OPER SUPPLIES	12,500	13,500	1,000	8%
100-7510-57.22007	HISTORIC PRESERVATION COM	2,300	-	(2,300)	-100%
100-7510-57.22009	SPECIAL PROJECTS	35,000	-	(35,000)	-100%
100-7510-57.22013	GICH	5,000	5,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 285,715	\$ 72,930	\$ (212,785)	-74%

EXPENDITURES TOTALS FOR DEPT 7510 - COMMUNITY DEV		\$ 452,460	\$ 314,826	\$ (137,634)	-30%
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REVENUES

CODE COMPLIANCE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

100-7351-34.11933	APPLICATION FEES	7,500	2,000	(5,500)	-73%
CHARGES FOR SERVICES		\$ 7,500	\$ 2,000	\$ (5,500)	-73%

REVENUES TOTALS FOR DEPT 7351 - CODE COMPLIANCE		\$ 7,500	\$ 2,000	\$ (5,500)	-73%
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EXPENDITURES

SALARIES & BENEFITS

100-7351-51.11110	REGULAR EMPLOYEES-FULLTIME	152,342	204,253	51,911	34%
100-7351-51.11300	SALARIES/WAGES/OVERTIME	4,774	4,058	(716)	-15%
100-7351-51.22100	EMPLOYEE BENEFITS-GRP INS	42,454	38,182	(4,272)	-10%
100-7351-51.22300	EMPLOYEE BENEFITS-FICA	12,019	16,067	4,048	34%
100-7351-51.22402	RETIREMENT/DEFINED BENEFIT	13,351	18,383	5,032	38%
100-7351-51.22700	EMPLOYEE BENEFITS-WORK COMP	8,421	17,698	9,277	110%
SALARIES & BENEFITS		\$ 233,361	\$ 298,641	\$ 65,280	28%

OTHER OPERATING EXPENDITURES

100-7351-52.33205	POSTAGE AND SHIPPING	400	400	-	0%
100-7351-52.33600	OTH PURCH SVCS-DUES AND FEES	250	250	-	0%
100-7351-52.33700	OTH PUR SVCS-EDU/TRAINING	4,600	4,600	-	0%
100-7351-52.34000	OTH PUR SVCS-UNIFORMS	1,200	3,700	2,500	208%
100-7351-53.11110	GEN SUPP-OFFICE SUPPLIES	1,500	1,500	-	0%
100-7351-53.11120	GEN SUPP-OPER SUPPLIES	4,740	3,510	(1,230)	-26%
100-7351-55.11000	INDIRECT COST ALLOC.-VEH MAINT	7,000	7,000	-	0%
100-7351-55.12000	INDIRECT COST ALLOC.-VEH FUEL	3,000	3,000	-	0%
OTHER OPERATING EXPENDITURES		\$ 22,690	\$ 23,960	\$ 1,270	6%

EXPENDITURES TOTALS FOR DEPT 7351 - CODE COMPLIANCE		\$ 256,051	\$ 322,601	\$ 66,550	26%
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REVENUES

CONFERENCE CENTER ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INVESTMENT INCOME

275-0000-36.11000	INTEREST INCOME	500	600	100	20%
INVESTMENT INCOME		\$ 500	\$ 600	\$ 100	20%

TOTALS FOR DEPT 0000		\$ 500	\$ 600	\$ 100	20%
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TAXES

275-7541-31.44100	SEL SALES & USE-HOTEL/MOTEL	635,024	382,500	(252,524)	-40%
TAXES		\$ 635,024	\$ 382,500	\$ (252,524)	-40%

MISCELLANEOUS

275-7541-38.22013	RENT ONEAL PLAZA	-	2,000	2,000	
275-7541-38.22019	RENTAL OF OLD CITY HALL	44,000	8,400	(35,600)	-81%
MISCELLANEOUS		\$ 44,000	\$ 10,400	\$ (33,600)	-76%

OTHER FINANCING SOURCES

275-7541-39.00100	FUND BALANCE APPROPRIATED	208,813	-	(208,813)	-100%
275-7541-39.11101	TRANSFER FROM FUND 100	646,348	641,407	(4,941)	-1%
OTHER FINANCING SOURCES		\$ 855,161	\$ 641,407	\$ (213,754)	-25%

TOTALS FOR DEPT 7541 - OLD CONFERENCE CENTER (275)		\$ 1,534,185	\$ 1,034,307	\$ (499,878)	-33%
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CHARGES FOR SERVICES

275-7544-34.77300	CULTURE/RECREATN ACTIVITY FEES	225,000	230,000	5,000	2%
CHARGES FOR SERVICES		\$ 225,000	\$ 230,000	\$ 5,000	2%

UNCLASSIFIED

275-7544-38.99013	CATERING REIMBURSEMENT	-	6,000	6,000	
UNCLASSIFIED		\$ -	\$ 6,000	\$ 6,000	

EXPENDITURES

CONFERENCE CTR. ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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UNCLASSIFIED

275-0000-57.90000	CONTINGENCY	-	90,092	90,092	
UNCLASSIFIED		-	90,092	90,092	

TOTALS FOR DEPT 0000 - \$		- \$	90,092 \$	90,092 \$	
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PURCHASED/CONTRACTED SERVICES

275-7541-52.22131	PEST CONTROL	1,000	1,000	-	0%
275-7541-52.22210	REPAIRS & MAINT/EQUIP MAINT	1,000	1,000	-	0%
275-7541-52.22220	BUILDING MAINTENANCE	3,500	3,500	-	0%
275-7541-52.22330	OTHER	4,600	-	(4,600)	-100%
PURCHASED/CONTRACTED SERVICES \$		10,100 \$	5,500 \$	(4,600) \$	-46%

SUPPLIES

275-7541-53.11120	GEN SUPP-OPER SUPPLIES	3,500	8,100	4,600	131%
SUPPLIES \$		3,500 \$	8,100 \$	4,600 \$	131%

OTHER FINANCING USES

275-7541-61.15010	TRANSFER TO FUND 100	10,000	-	(10,000)	-100%
OTHER FINANCING USES \$		10,000 \$	- \$	(10,000) \$	-100%

TOTALS FOR DEPT 7541 - OLD CONFERENCE CENTER (275) \$		23,600 \$	13,600 \$	(10,000) \$	-42%
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SALARIES & BENEFITS

275-7544-51.11110	REGULAR EMPLOYEES-FULLTIME	263,323	-	(263,323)	-100%
275-7544-51.11120	PART TIME EMPLOYEES	45,287	-	(45,287)	-100%
275-7544-51.11300	SALARIES/WAGES/OVERTIME	10,872	-	(10,872)	-100%
275-7544-51.22100	EMPLOYEE BENEFITS-GRP INS	51,586	-	(51,586)	-100%
275-7544-51.22300	EMPLOYEE BENEFITS-FICA	22,694	-	(22,694)	-100%
275-7544-51.22402	RETIREMENT/DEFINED BENEFIT	23,190	-	(23,190)	-100%
275-7544-51.22700	EMPLOYEE BENEFITS-WORK COMP	1,020	-	(1,020)	-100%
SALARIES & BENEFITS \$		417,972 \$	- \$	(417,972) \$	-100%

EXPENDITURES

CONFERENCE CTR. ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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PURCHASED/CONTRACTED SERVICES

275-7544-52.11290	OTH PROFESSIONAL SERVICES	41,054	-	(41,054)	-100%
275-7544-52.22130	CUSTODIAL SERVICES	6,000	-	(6,000)	-100%
275-7544-52.22131	PEST CONTROL	1,500	1,500	-	0%
275-7544-52.22210	REPAIRS & MAINT/EQUIP MAINT	21,713	21,173	(540)	-2%
275-7544-52.22220	BUILDING MAINTENANCE	19,000	19,000	-	0%
275-7544-52.22224	GROUNDS/PARKING DECK	6,000	8,000	2,000	33%
275-7544-52.22330	OTHER	21,000	21,000	-	0%
275-7544-52.33205	POSTAGE AND SHIPPING	150	150	-	0%
275-7544-52.33210	COMMUNICATIONS / TELEPHONE	3,364	-	(3,364)	-100%
275-7544-52.33300	OTH PURCH SVCS-ADVERTISING	7,600	-	(7,600)	-100%
275-7544-52.33301	MARKETING	39,500	-	(39,500)	-100%
275-7544-52.33600	OTH PURCH SVCS-DUES AND FEES	24,050	-	(24,050)	-100%
275-7544-52.33601	BANK SERVICE CHARGES	2,500	-	(2,500)	-100%
275-7544-52.34000	OTH PUR SVCS-UNIFORMS	2,250	-	(2,250)	-100%
PURCHASED/CONTRACTED SERVICES		\$ 195,681	\$ 70,823	\$ (124,858)	-64%

SUPPLIES

275-7544-53.11110	GEN SUPP-OFFICE SUPPLIES	2,250	-	(2,250)	-100%
275-7544-53.11120	GEN SUPP-OPER SUPPLIES	16,000	21,000	5,000	31%
275-7544-53.11210	WATER AND SEWER	9,570	8,860	(710)	-7%
275-7544-53.11215	HVAC AND ELECTRICITY	86,362	100,000	13,638	16%
275-7544-53.11220	NATURAL GAS	11,500	8,054	(3,446)	-30%
SUPPLIES		\$ 125,682	\$ 137,914	\$ 12,232	10%

INTERFUND/INTERDEPARTMENTAL CHARGES

275-7544-55.11000	INDIRECT COST ALLOC.-VEH MAINT	650	-	(650)	-100%
275-7544-55.12000	INDIRECT COST ALLOC.-VEH FUEL	1,500	-	(1,500)	-100%
INTERFUND/INTERDEPARTMENTAL CHARGES		\$ 2,150	\$ -	\$ (2,150)	-100%

DEBT SERVICE

275-7544-58.11224	NEW CONF CENTER SERIES 11 & 12	460,000	475,000	15,000	3%
275-7544-58.11225	NEW CONF CENTER SERIES 17 REFUNDI	-	30,000	30,000	
275-7544-58.22224	NEW CONF CENTER SERIES 11 & 12	533,500	94,500	(439,000)	-82%
275-7544-58.22225	NEW CONF CENTER SERIES 17 REFUNDI	-	357,878	357,878	
275-7544-58.40103	NEW CONFERENCE CENTER DEBT SER	1,100	1,100	-	0%
DEBT SERVICE		\$ 994,600	\$ 958,478	\$ (36,122)	-4%

TOTALS FOR DEPT 7544 - NEW CONF CENTER (275)		\$ 1,736,085	\$ 1,167,215	\$ (568,870)	-33%
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CONFERENCE CENTER FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
TAXES TOTAL	635,024	382,500	(252,524)	-40%
OTH FINANCING SOURCES TOTAL	855,161	641,407	(213,754)	-25%
INVESTMENT INCOME TOTAL	500	600	100	20%
CHARGES FOR SERVICE TOTAL	225,000	230,000	5,000	2%
MISC REVENUE TOTAL	44,000	16,400	(27,600)	-63%
FUND 275 - CONFERENCE CENTER REVENUES TOTAL	\$ 1,759,685	\$ 1,270,907	\$ (488,778)	-28%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
SALARIES & BENEFITS TOTAL	417,972	-	(417,972)	-100%
OTHER OPERATING EXPENDITURES TOTAL	347,113	312,429	(34,684)	-10%
DEBT SERVICE TOTAL	994,600	958,478	(36,122)	-4%
FUND 275 - CONFERENCE CENTER EXPENDITURES TOTAL	\$ 1,759,685	\$ 1,270,907	\$ (488,778)	-28%

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REVENUES

CVB ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INVESTMENT INCOME

276-0000-36.11000	INTEREST INCOME	150	1,200	1,050	700%
INVESTMENT INCOME \$		150	\$ 1,200	\$ 1,050	700%

TOTALS FOR DEPT 0000 \$		150	\$ 1,200	\$ 1,050	700%
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TAXES

276-7540-31.44100	SEL SALES & USE-HOTEL/MOTEL	427,124	892,500	465,376	109%
TAXES \$		427,124	\$ 892,500	\$ 465,376	109%

MISCELLANEOUS

276-7540-38.41000	GIFT SHOP MERCHANDISE	1,500	450	(1,050)	-70%
MISCELLANEOUS \$		1,500	\$ 450	\$ (1,050)	-70%

CHARGES FOR SERVICES

276-7540-34.11955	WED WIND DOWN SPONSORSHIP	-	1,675	1,675	
276-7540-34.11958	FAMILY REUNION WORKSHOPS	-	350	350	
CHARGES FOR SERVICES \$		-	\$ 2,025	\$ 2,025	

TOTALS FOR DEPT 7540 - CVB (275) \$		428,624	\$ 894,975	\$ 466,351	109%
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EXPENDITURES

CVB ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

276-0000-51.22700	EMPLOYEE BENEFITS-WORK COMP	-	2,000	2,000	
	UNCLASSIFIED	\$ -	\$ 2,000	\$ 2,000	

TOTALS FOR DEPT 0000		\$ -	\$ 2,000	\$ 2,000	
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UNCLASSIFIED

276-7540-57.90000	CONTINGENCY	57,920	48,328	(9,592)	-17%
	UNCLASSIFIED	\$ 57,920	\$ 48,328	\$ (9,592)	-17%

SALARIES & BENEFITS

276-7540-51.11110	REGULAR EMPLOYEES-FULLTIME	82,434	231,928	149,494	181%
276-7540-51.11120	PART TIME EMPLOYEES	15,000	35,745	20,745	138%
276-7540-51.11300	SALARIES/WAGES/OVERTIME	2,000	6,320	4,320	216%
276-7540-51.22100	EMPLOYEE BENEFITS-GRP INS	12,304	34,419	22,115	180%
276-7540-51.22300	EMPLOYEE BENEFITS-FICA	6,996	20,706	13,710	196%
276-7540-51.22402	RETIREMENT/DEFINED BENEFIT	7,419	20,874	13,455	181%
276-7540-51.22700	EMPLOYEE BENEFITS-WORK COMP	314	495	181	58%
	SALARIES & BENEFITS	\$ 126,467	\$ 350,487	\$ 224,020	177%

PURCHASED/CONTRACTED SERVICES

276-7540-52.11290	OTH PROFESSIONAL SERVICES	8,054	71,596	63,542	789%
276-7540-52.22130	CUSTODIAL SERVICES	3,659	-	(3,659)	-100%
276-7540-52.22131	PEST CONTROL	400	400	-	0%
276-7540-52.22210	REPAIRS & MAINT/EQUIP MAINT	2,000	2,000	-	0%
276-7540-52.33100	OTH PUR SVCS/GEN LIAB-INSURANC	16,000	92,767	76,767	480%
276-7540-52.33205	POSTAGE AND SHIPPING	725	1,350	625	86%
276-7540-52.33210	COMMUNICATIONS / TELEPHONE	1,000	1,200	200	20%
276-7540-52.33300	OTH PURCH SVCS-ADVERTISING	20,000	28,100	8,100	41%
276-7540-52.33301	MARKETING	14,350	61,800	47,450	331%
276-7540-52.33302	TRADE SHOWS	20,000	13,250	(6,750)	-34%
276-7540-52.33303	WEDNESDAY WIND DOWN	-	23,350	23,350	
276-7540-52.33305	FAMILY REUNION WORKSHOPS	2,500	1,250	(1,250)	-50%
276-7540-52.33600	OTH PURCH SVCS-DUES AND FEES	12,980	38,791	25,811	199%
276-7540-52.33601	BANK SERVICE CHARGES	5,000	477	(4,523)	-90%
276-7540-52.34000	OTH PUR SVCS-UNIFORMS	-	1,000	1,000	
	PURCHASED/CONTRACTED SERVICES	\$ 106,668	\$ 337,331	\$ 230,663	216%

EXPENDITURES

CVB ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18 +/-	(%) CHANGE
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SUPPLIES

276-7540-53.11110	GEN SUPP-OFFICE SUPPLIES	2,000	4,750	2,750	138%
276-7540-53.11120	GEN SUPP-OPER SUPPLIES	3,091	5,300	2,209	71%
276-7540-53.11210	WATER AND SEWER	2,275	2,275	-	0%
276-7540-53.11215	HVAC AND ELECTRICITY	2,700	2,700	-	0%
276-7540-53.11220	NATURAL GAS	878	1,000	122	14%
276-7540-53.11514	GIFT SHOP INVENTORY	1,000	1,000	-	0%
SUPPLIES \$		11,944 \$	17,025 \$	5,081	43%

CAPITAL OUTLAYS

276-7540-54.22100	MACH/EQUIP-MACHINERY	900	-	(900)	-100%
276-7540-54.22300	MACH/EQUIP-FURNITURE/FIXTURES	100,000	-	(100,000)	-100%
CAPITAL OUTLAYS \$		100,900 \$	- \$	(100,900)	-100%

INTERFUND/INTERDEPARTMENTAL CHARGES

276-7540-55.11000	INDIRECT COST ALLOC.-VEH MAINT	-	500	500	
276-7540-55.12000	INDIRECT COST ALLOC.-VEH FUEL	-	1,223	1,223	
INTERFUND/INTERDEPARTMENTAL CHARGES \$		- \$	1,723 \$	1,723	

OTHER COSTS

276-7540-57.22002	CHAMBER OF COMMERCE	15,000	15,000	-	0%
276-7540-57.22005	CULTURAL ARTS COUNCIL	4,875	4,875	-	0%
OTHER COSTS \$		19,875 \$	19,875 \$	-	0%

OTHER FINANCING USES

276-7540-61.15010	TRANSFER TO FUND 100	5,000	119,406	114,406	2288%
OTHER FINANCING USES \$		5,000 \$	119,406 \$	114,406	2288%

TOTALS FOR DEPT 7540 - CVB (275) \$		428,774 \$	894,175 \$	465,401	109%
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CVB FUND SUMMARY

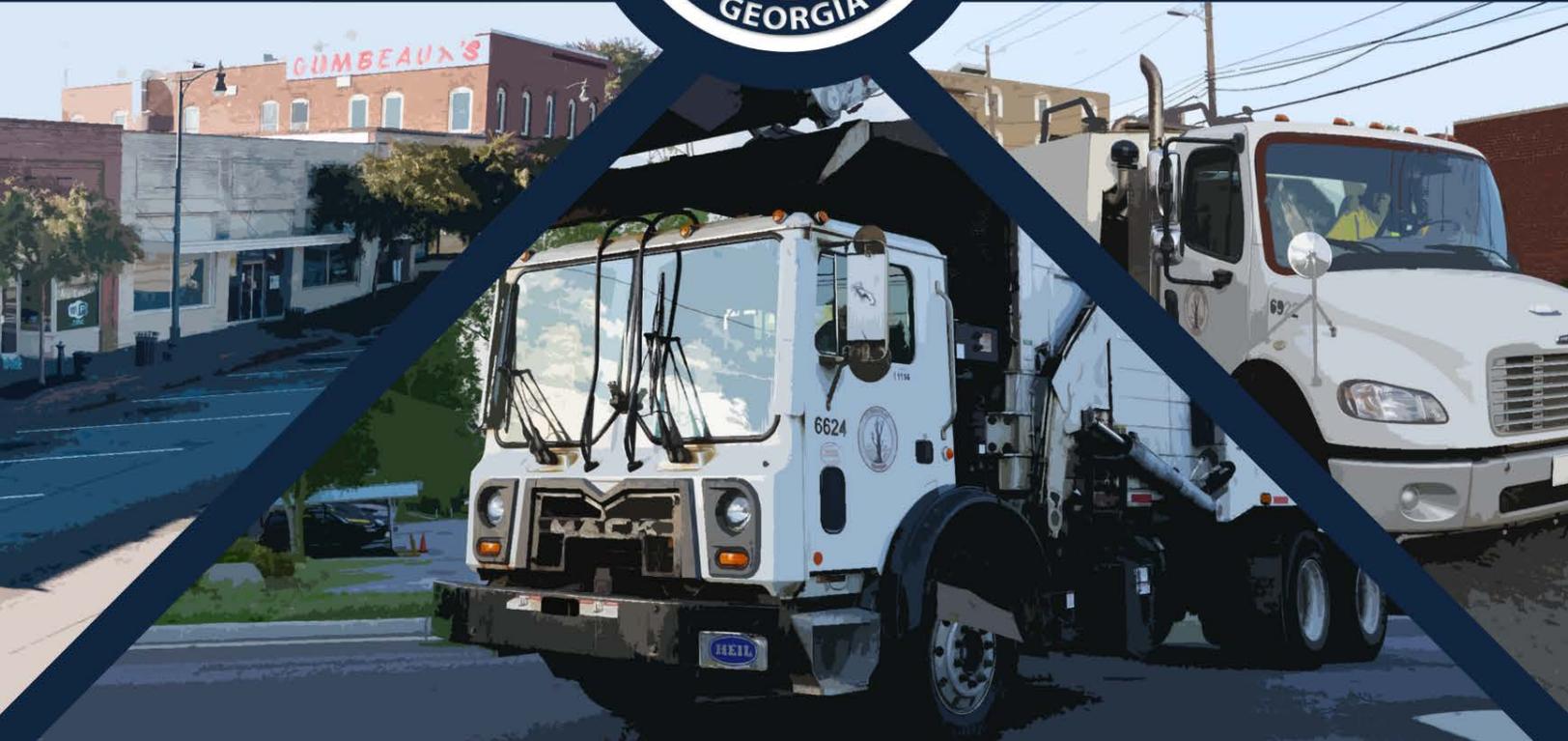
REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
TAXES TOTAL	427,124	892,500	465,376	109%
INVESTMENT INCOME TOTAL	150	1,200	1,050	700%
CHARGES FOR SERVICE TOTAL	-	2,025	2,025	
MISC REVENUE TOTAL	1,500	450	(1,050)	-70%
FUND 276 - CVB REVENUES TOTAL	\$ 428,774	\$ 896,175	\$ 467,401	109%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
SALARIES & BENEFITS TOTAL	126,467	352,487	226,020	179%
OTHER OPERATING EXPENDITURES TOTAL	201,407	543,688	342,281	170%
CAPITAL OUTLAY TOTAL	100,900	-	(100,900)	-100%
FUND 276 - CVB EXPENDITURES TOTAL	\$ 428,774	\$ 896,175	\$ 467,401	109%

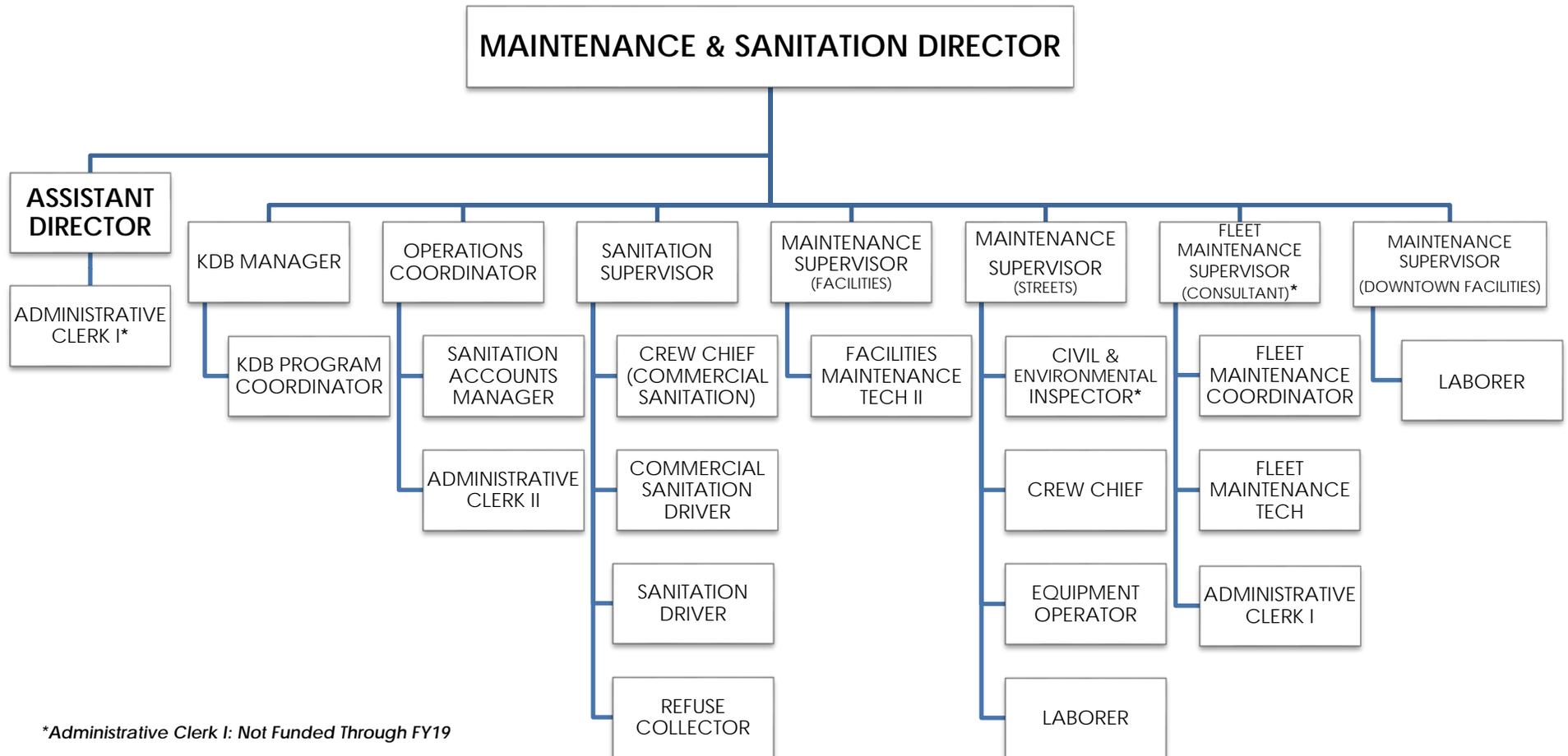
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MAINTENANCE & SANITATION



MAINTENANCE & SANITATION ORGANIZATIONAL CHART



*Administrative Clerk I: Not Funded Through FY19

*Fleet Maintenance Supervisor: Not Funded Through FY19

*Civil & Environmental Inspector: Not Funded Through FY19



BUILDINGS & GROUNDS

MISSION STATEMENT

To effectively and efficiently maintain City facilities and provide a safe and clean environment to support City

employees in their efforts to provide quality services to the public.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Maintenance Supervisor	1	1	1	2
Facilities Maintenance Tech II	2	2	2	2
Laborer	0	0	0	4
	3	3	3	8

GOALS & OBJECTIVES 2018

COMPLETION

To Maintain all Mechanical Systems in City Buildings to Insure a Comfortable and Safe Work Environment For all City Employees	ON-GOING
To be Proactive in the Maintenance of all Mechanical, Electrical and Plumbing Systems	ON-GOING
Insure Accountability of all Supplies Through Record Keeping of Maintenance and Janitorial Supply	ON-GOING

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

To Maintain all Mechanical Systems in City Buildings to Insure a Comfortable and Safe Work Environment For all City Employees	ON-GOING
To be Proactive in the Maintenance of all Mechanical, Electrical and Plumbing Systems	ON-GOING
Insure Accountability of all Supplies Through Record Keeping of Maintenance and Janitorial Supply	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Facilities Maintained	N/A	N/A	31	31	31
Facility Maintenance Cost	N/A	N/A	\$73,000	\$90,953	\$166,000

* 2018 Actual is as of 3/31/2018



EXPENDITURES

BUILDINGS & GROUNDS ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-1565-51.11110	REGULAR EMPLOYEES-FULLTIME	128,232	243,178	114,946	90%
100-1565-51.11120	PART TIME EMPLOYEES	-	34,536		
100-1565-51.11300	SALARIES/WAGES/OVERTIME	5,000	8,870	3,870	77%
100-1565-51.22100	EMPLOYEE BENEFITS-GRP INS	25,488	40,535	15,047	59%
100-1565-51.22300	EMPLOYEE BENEFITS-FICA	10,193	21,719	11,526	113%
100-1565-51.22402	RETIREMENT/DEFINED BENEFIT	11,377	21,886	10,509	92%
100-1565-51.22700	EMPLOYEE BENEFITS-WORK COMP	33,000	14,318	(18,682)	-57%
SALARIES & BENEFITS		\$ 213,290	\$ 385,042	\$ 171,752	81%

OTHER OPERATING EXPENDITURES

100-1565-52.11290	OTH PROFESSIONAL SERVICES	-	542	542	
100-1565-52.22220	BUILDING MAINTENANCE	95,200	166,000	70,800	74%
100-1565-52.33600	OTH PURCH SVCS-DUES AND FEES	-	1,000	1,000	
100-1565-52.34000	OTH PUR SVCS-UNIFORMS	1,200	2,950	1,750	146%
100-1565-53.11120	GEN SUPP-OPER SUPPLIES	-	15,000	15,000	
100-1565-55.11000	INDIRECT COST ALLOC.-VEH MAINT	2,000	530	(1,470)	-74%
100-1565-55.12000	INDIRECT COST ALLOC.-VEH FUEL	4,000	4,351	351	9%
OTHER OPERATING EXPENDITURES		\$ 102,400	\$ 190,373	\$ 87,973	86%

EXPENDITURES TOTALS FOR DEPT 1565 - BUILDING & GROUNDS		\$ 315,690	\$ 575,415	\$ 259,725	82%
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EXPENDITURES

ENGINEERING ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER OPERATING EXPENDITURES

100-1575-52.11290	OTH PROFESSIONAL SERVICES	453,109	115,000	(338,109)	-75%
OTHER OPERATING EXPENDITURES		\$ 453,109	\$ 115,000	\$ (338,109)	-75%

EXPENDITURES TOTALS FOR DEPT 1575 - ENGINEERING		\$ 453,109	\$ 115,000	\$ (338,109)	-75%
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STREET MAINTENANCE

MISSION STATEMENT

It is the mission of the Street Maintenance Department to provide the maintenance

of all City streets and public right-of-way's and keep them hazard-free.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Maintenance Supervisor (Streets)	0	1	1	1
Civil & Environmental Inspector	1	1	1	0
Crew Chief (Maintenance)	3	3	3	3
Equipment Operator	5	5	5	5
Laborer	7	7	7	7
	16	17	17	16

GOALS & OBJECTIVES 2018

COMPLETION

Maintain and Update Street Signage	ON-GOING
Street Sign Inspection Log	ON-GOING
Update Flagger Certification	ON-GOING
Provide Emergency Response	ON-GOING



STREET MAINTENANCE CONTINUED

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Maintain and Update Street Signage	ON-GOING
Street Sign Inspection Log	ON-GOING
Update Flagger Certification	ON-GOING
Provide Emergency Response	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number of Road Way Calls	N/A	N/A	200	44	50
Number of Street Signs Replaced and/or Upgraded	N/A	N/A	100	135	100
Set-Up and Breakdown Community Events	N/A	N/A	25	15	15

* 2018 Actual is as of 3/31/2018



REVENUES

STREET MAINTENANCE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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MISCELLANEOUS

100-4210-38.22017	RENT PUBLIC SERV SIGN	20,000	-	(20,000)	-100%
	MISCELLANEOUS \$	20,000 \$	- \$	(20,000)	-100%

REVENUES TOTALS FOR DEPT 4210 - STREET MAINTENANCE \$		20,000 \$	- \$	(20,000)	-100%
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EXPENDITURES

STREET MAINT. ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-4210-51.11110	REGULAR EMPLOYEES-FULLTIME	525,489	549,091	23,602	4%
100-4210-51.11300	SALARIES/WAGES/OVERTIME	15,000	8,500	(6,500)	-43%
100-4210-51.22100	EMPLOYEE BENEFITS-GRP INS	133,000	152,285	19,285	15%
100-4210-51.22300	EMPLOYEE BENEFITS-FICA	47,535	43,359	(4,176)	-9%
100-4210-51.22402	RETIREMENT/DEFINED BENEFIT	53,393	49,418	(3,975)	-7%
100-4210-51.22700	EMPLOYEE BENEFITS-WORK COMP	76,461	47,759	(28,702)	-38%
SALARIES & BENEFITS		\$ 850,878	\$ 850,412	\$ (466)	0%

OTHER OPERATING EXPENDITURES

100-4210-52.11290	OTH PROFESSIONAL SERVICES	527	542	15	3%
100-4210-52.22130	CUSTODIAL SERVICES	63,000	-	(63,000)	-100%
100-4210-52.22131	PEST CONTROL	8,000	3,000	(5,000)	-63%
100-4210-52.22211	TRAFFIC LIGHT MAINT	12,000	12,000	-	0%
100-4210-52.22251	STREET MAINTENANCE	40,000	40,000	-	0%
100-4210-52.22253	STREET STRIPING	12,000	12,000	-	0%
100-4210-52.33300	OTH PURCH SVCS-ADVERTISING	600	600	-	0%
100-4210-52.34000	OTH PUR SVCS-UNIFORMS	6,100	6,100	-	0%
100-4210-53.11120	GEN SUPP-OPER SUPPLIES	2,500	2,500	-	0%
100-4210-53.11130	TOILETRY SUPPLIES	4,800	-	(4,800)	-100%
100-4210-53.11150	STREET LIGHT SUPPLIES	2,000	2,000	-	0%
100-4210-53.11151	STREET SIGNS	10,000	10,000	-	0%
100-4210-53.11210	WATER AND SEWER	10,500	13,250	2,750	26%
100-4210-53.11215	HVAC AND ELECTRICITY	575,000	605,000	30,000	5%
100-4210-53.11220	NATURAL GAS	10,000	9,833	(167)	-2%
100-4210-55.11000	INDIRECT COST ALLOC.-VEH MAINT	10,500	14,308	3,808	36%
100-4210-55.12000	INDIRECT COST ALLOC.-VEH FUEL	77,000	28,601	(48,399)	-63%
OTHER OPERATING EXPENDITURES		\$ 844,527	\$ 759,734	\$ (84,793)	-10%

CAPITAL OUTLAY

100-4210-54.22200	MACHINE/EQUIP-VEHICLES	78,982	170,000	91,018	115%
CAPITAL OUTLAY		\$ 78,982	\$ 170,000	\$ 91,018	115%

EXPENDITURES TOTALS FOR DEPT 4210 - STREET MAINTENANCE		\$ 1,774,387	\$ 1,780,146	\$ 5,759	0%
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GARAGE

MISSION STATEMENT

The garage will safely, effectively, and efficiently maintain the City's fleet of vehicles and equipment in satisfactory

working condition through provisions of preventative maintenance and service.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Fleet Maintenance Supervisor	0	0	0	1*
Fleet Maintenance Coordinator	1	1	1	1
Fleet Maintenance Technician	1	1	1	1
Administrative Clerk	0	0	0	1
	2	2	2	3

*Fleet Maintenance Supervisor Not Funded Through FY19

GOALS & OBJECTIVES 2018

COMPLETION

Track the Preventative Maintenance and Repair of all Department Vehicles	ON-GOING
Conduct Weekly Inspections for Garage Facility to Insure Safety, Cleanliness, and Organization of Garage Area	ON-GOING
Maintain an Inventory of the City's Fleet	ON-GOING
Accurately Record Labor and Parts on all Job Orders	ON-GOING
Fully Troubleshoot and Diagnose all Problems Before Ordering Parts	ON-GOING



GARAGE CONTINUED

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Track the Preventative Maintenance and Repair of all Department Vehicles	ON-GOING
Conduct Weekly Inspections for Garage Facility to Insure Safety, Cleanliness, and Organization of Garage Area	ON-GOING
Maintain an Inventory of the City's Fleet	ON-GOING
Accurately Record Labor and Parts on all Job Orders	ON-GOING
Fully Troubleshoot and Diagnose all Problems Before Ordering Parts	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number of Service Requests Performed	N/A	N/A	1,300	457	500
Number of Vehicles and Equipment Maintained	N/A	N/A	88	87	88

* 2018 Actual is as of 3/31/2018



EXPENDITURES

GARAGE ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-4610-51.11110	REGULAR EMPLOYEES-FULLTIME	87,223	115,585	28,362	33%
100-4610-51.11300	SALARIES/WAGES/OVERTIME	1,548	1,316	(232)	-15%
100-4610-51.22100	EMPLOYEE BENEFITS-GRP INS	18,633	32,222	13,589	73%
100-4610-51.22300	EMPLOYEE BENEFITS-FICA	6,791	9,000	2,209	33%
100-4610-51.22402	RETIREMENT/DEFINED BENEFIT	7,700	10,403	2,703	35%
100-4610-51.22700	EMPLOYEE BENEFITS-WORK COMP	13,500	2,376	(11,124)	-82%
SALARIES & BENEFITS		\$ 135,395	\$ 170,902	\$ 35,507	26%

OTHER OPERATING EXPENDITURES

100-4610-52.22210	REPAIRS & MAINT/EQUIP MAINT	5,500	5,500	-	0%
100-4610-52.34000	OTH PUR SVCS-UNIFORMS	700	700	-	0%
100-4610-53.11102	OPERATING	81,500	10,000	(71,500)	-88%
100-4610-53.11120	GEN SUPP-OPER SUPPLIES	-	150	150	
100-4610-53.11513	PARTS	5,000	5,000	-	0%
100-4610-55.11000	INDIRECT COST ALLOC.-VEH MAINT	1,000	500	(500)	-50%
100-4610-55.12000	INDIRECT COST ALLOC.-VEH FUEL	2,800	1,150	(1,650)	-59%
OTHER OPERATING EXPENDITURES		\$ 96,500	\$ 23,000	\$ (73,500)	-76%

EXPENDITURES TOTALS FOR DEPT 4610 - GARAGE		\$ 231,895	\$ 193,902	\$ (37,993)	-16%
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SANITATION

MISSION STATEMENT

It is the mission of the Sanitation Department to provide solid waste services to the City of Douglasville residents and commercial businesses in the collection

and disposal of solid waste, recycling, yard waste and bulk items in a manner that is safe, efficient, environmentally sound and cost effective.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Director	1	1	1	1
Assistant Director	0	0	0	1
Operations Coordinator	0	1	1	1
Sanitation Supervisor	0	1	1	1
Sanitation Accounts Manager	1	1	1	1
Administrative Clerk	1	1	1	2
Crew Chief (Commercial Sanitation)	0	1	1	1
Commercial Sanitation	3	4	5	5
Sanitation Driver	4	4	4	4
Refuse Collector	8	8	8	8
Laborer II	0	2	2	2
	18	24	25	27

GOALS & OBJECTIVES 2018

COMPLETION

To Deliver Consistent and Quality Customer Service	ON-GOING
Encourage All Citizens to be "Waste Conscious" and Make an Effort to Reduce the Amount of Waste Generated by Practicing Recycling Whenever Possible	ON-GOING
Efficiently Use Our Assets, Tools, Systems, and Personnel	ON-GOING
Conduct a Customer Service Training Program for the Solid Waste Staff	ON-GOING



SANITATION CONTINUED

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

To Deliver Consistent and Quality Customer Service	ON-GOING
Encourage All Citizens to be "Waste Conscious" and Make an Effort to Reduce the Amount of Waste Generated by Practicing Recycling Whenever Possible	ON-GOING
Efficiently Use Our Assets, Tools, Systems, and Personnel	ON-GOING
Conduct a Customer Service Training Program for the Solid Waste Staff	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number of Residential Customers	N/A	N/A	7,950	8,204	8,200
Number of Sanitation Calls	N/A	N/A	6,000	5,847	5,500
Number of Special Pickups Collected	N/A	N/A	200	74	100
Annual Residential Solid Waste Tonnage	N/A	N/A	8,500	6,262	8,200
Annual Residential Recycling Tonnage	N/A	N/A	1,030	587	800
Number of New Sanitation Accounts Setup / New Households	N/A	N/A	275	1,179	1525 / 125

* 2018 Actual is as of 3/31/2018



REVENUES

SANITATION ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CHARGES FOR SERVICES

540-0000-34.44111	SANITATION RESIDENTIAL	1,585,000	1,645,000	60,000	4%
540-0000-34.44113	SANITATION COMM FRONT END	1,375,000	1,386,536	11,536	1%
540-0000-34.44114	SANITATION COMM ROLL OFF	1,144,205	1,246,522	102,317	9%
540-0000-34.44122	SANITATION STICKER SALES	1,600	1,600	-	0%
540-0000-34.44193	SANITATION MISC INCOME	6,500	8,500	2,000	31%
CHARGES FOR SERVICES		\$ 4,112,305	\$ 4,288,158	\$ 175,853	4%

INVESTMENT INCOME

540-0000-36.11000	INTEREST INCOME	3,500	16,000	12,500	357%
INVESTMENT INCOME		\$ 3,500	\$ 16,000	\$ 12,500	357%

OTHER FINANCING SOURCES

540-0000-39.01000	OTHER FIN SRCE-APPROPR FUND	300,000	1,100,000	800,000	267%
OTHER FINANCING SOURCES		\$ 300,000	\$ 1,100,000	\$ 800,000	267%

TOTALS FOR DEPT 0000 -		\$ 4,415,805	\$ 5,404,158	\$ 988,353	22%
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EXPENSES

SANITATION ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

540-0000-51.22700	EMPLOYEE BENEFITS-WORK COMP	-	8,000	8,000	
SALARIES & BENEFITS		\$ -	\$ 8,000	\$ 8,000	

UNCLASSIFIED

540-0000-61.11040	TRANSFER TO FUND 370	-	1,100,000	1,100,000	
UNCLASSIFIED		\$ -	\$ 1,100,000	\$ 1,100,000	

TOTALS FOR DEPT 0000 -		\$ -	\$ 1,108,000	\$ 1,108,000	
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SALARIES & BENEFITS

540-4520-51.11110	REGULAR EMPLOYEES-FULLTIME	778,866	913,820	134,954	17%
540-4520-51.11300	SALARIES/WAGES/OVERTIME	32,681	27,779	(4,902)	-15%
540-4520-51.22100	EMPLOYEE BENEFITS-GRP INS	185,548	212,449	26,901	14%
540-4520-51.22300	EMPLOYEE BENEFITS-FICA	58,279	72,585	14,306	25%
540-4520-51.22402	RETIREMENT/DEFINED BENEFIT	70,278	82,244	11,966	17%
540-4520-51.22700	EMPLOYEE BENEFITS-WORK COMP	53,947	46,436	(7,511)	-14%
540-4520-51.22901	CAR ALLOWANCE	225	-	(225)	-100%
SALARIES & BENEFITS		\$ 1,179,824	\$ 1,355,313	\$ 175,489	15%



EXPENSES

SANITATION ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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PURCHASED/CONTRACTED SERVICES

540-4520-52.11290	OTH PROFESSIONAL SERVICES	5,905	5,947	42	1%
540-4520-52.22110	LANDFILL SERVICES	1,015,000	1,270,000	255,000	25%
540-4520-52.22112	COMMERCIAL SERVICE	10,000	-	(10,000)	-100%
540-4520-52.22130	CUSTODIAL SERVICES	12,000	-	(12,000)	-100%
540-4520-52.22131	PEST CONTROL	7,500	7,500	-	0%
540-4520-52.22210	REPAIRS & MAINT/EQUIP MAINT	28,000	35,000	7,000	25%
540-4520-52.22217	SMALL EQUIPMENT MAINT	9,000	9,000	-	0%
540-4520-52.33100	OTH PUR SVCS/GEN LIAB-INSURANC	155,128	130,657	(24,471)	-16%
540-4520-52.33205	POSTAGE AND SHIPPING	4,200	4,200	-	0%
540-4520-52.33210	COMMUNICATIONS / TELEPHONE	8,500	8,500	-	0%
540-4520-52.33300	OTH PURCH SVCS-ADVERTISING	500	500	-	0%
540-4520-52.33600	OTH PURCH SVCS-DUES AND FEES	-	400	400	
540-4520-52.33601	BANK SERVICE CHARGES	5,000	-	(5,000)	-100%
540-4520-52.33700	OTH PUR SVCS-EDU/TRAINING	3,500	3,500	-	0%
540-4520-52.34000	OTH PUR SVCS-UNIFORMS	8,350	10,800	2,450	29%
PURCHASED/CONTRACTED SERVICES		\$ 1,272,583	\$ 1,486,004	\$ 213,421	17%

SUPPLIES

540-4520-53.11110	GEN SUPP-OFFICE SUPPLIES	5,500	5,500	-	0%
540-4520-53.11120	GEN SUPP-OPER SUPPLIES	128,000	143,800	15,800	12%
540-4520-53.11210	WATER AND SEWER	7,500	8,070	570	8%
SUPPLIES		\$ 141,000	\$ 157,370	\$ 16,370	12%



EXPENSES

SANITATION ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CAPITAL OUTLAYS

540-4520-54.11200	PROPERTY/ SITE IMPROVEMENTS	275,000	-	(275,000)	-100%
540-4520-54.22200	MACHINE/EQUIP-VEHICLES	525,000	175,000	(350,000)	-67%
CAPITAL OUTLAYS		\$ 800,000	\$ 175,000	\$ (625,000)	-78%

INTERFUND/INTERDEPARTMENTAL CHARGES

540-4520-55.11000	INDIRECT COST ALLOC.-VEH MAINT	130,000	190,222	60,222	46%
540-4520-55.12000	INDIRECT COST ALLOC.-VEH FUEL	177,064	124,608	(52,456)	-30%
INTERFUND/INTERDEPARTMENTAL CHARGES		\$ 307,064	\$ 314,830	\$ 7,766	3%

TOTALS FOR DEPT 4520 - SANITATION (540)		\$ 3,700,471	\$ 3,488,517	\$ (211,954)	-6%
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OTHER FINANCING USES

540-4521-61.15010	TRANSFER TO FUND 100	100,000	100,000	-	0%
OTHER FINANCING USES		\$ 100,000	\$ 100,000	\$ -	0%

TOTALS FOR DEPT 4521 -		\$ 100,000	\$ 100,000	\$ -	0%
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KEEP DOUGLASVILLE BEAUTIFUL

MISSION STATEMENT

The mission of Keep Douglasville Beautiful is to practice, promote, and encourage environmental stewardship through

public education and community-based projects, within the City of Douglasville.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
KDB Manager	1	1	1	1
KDB Program Coordinator	0	0	1	1
Crew Chief (Community Service)	1	1	1	1
Sanitation Driver	2	2	2	2
	4	4	5	5

GOALS & OBJECTIVES 2018

COMPLETION

Perform ON-GOING Landscaping Enhancement to City Areas	ON-GOING
New Project Launch - Collaborate and Plan New Beautification Projects	ON-GOING
Promote Activities - Create New Opportunities to Engage the Community to Provide Clean and Beautiful Projects That are Community Based	ON-GOING
Continue to Sweep Streets on a Pre-Determined Schedule to Help Keep Contaminants Out of the Streams as Well as Presenting a Good image of the City	ON-GOING
Become a Tree City USA	TBA
Schedule Events with Cobb/Douglas Public Health	ON-GOING



KEEP DOUGLASVILLE BEAUTIFUL CONTINUED

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

Perform ON-GOING Landscaping Enhancement to City Areas	ON-GOING
New Project Launch - Collaborate and Plan New Beautification Projects	ON-GOING
Promote Activities - Create New Opportunities to Engage the Community in Clean and Beautiful Projects That are Community Based	ON-GOING
Promote Activities - Create New Opportunities and projects that provide an educational aspect to the community.	ON-GOING
Continue to Sweep Streets on a Pre-Determined Schedule to Help Keep Contaminants Out of the Streams as Well as Presenting a Good image of the City	ON-GOING
Become a Tree City USA	FALL 2018
Schedule Events with Cobb/Douglas Public Health	ON-GOING

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Identify Two Public Cleanup Projects	N/A	0	2	2	2
Litter Index - Achieve 2.0 or Lower on Keep America Beautiful Litter Rating (1.0 is Best)	N/A	N/A	>2.0	2.1	1
Collaborate with Sanitation Dept. to Increase Residential Recycling Rate and Landfill Diversion	N/A	N/A	DBD	39.3	45

* 2018 Actual is as of 3/31/2018



REVENUES

KDB ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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MISCELLANEOUS

540-4522-38.22017	RENT PUBLIC SERV SIGN	-	20,000	20,000	
INTERGOVERNMENTAL		\$ -	\$ 20,000	\$ 20,000	

TOTALS FOR DEPT 4522 - STREET BEAUT KDB (540)		\$ -	\$ 20,000	\$ 20,000	
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SALARIES & BENEFITS

EXPENSES

540-4522-51.11110	REGULAR EMPLOYEES-FULLTIME	151,937	186,603	34,666	23%
540-4522-51.11300	SALARIES/WAGES/OVERTIME	6,461	5,492	(969)	-15%
540-4522-51.22100	EMPLOYEE BENEFITS-GRP INS	18,633	43,731	25,098	135%
540-4522-51.22300	EMPLOYEE BENEFITS-FICA	11,340	14,772	3,432	30%
540-4522-51.22402	RETIREMENT/DEFINED BENEFIT	13,341	16,385	3,044	23%
540-4522-51.22700	EMPLOYEE BENEFITS-WORK COMP	10,504	9,450	(1,054)	-10%
SALARIES & BENEFITS		\$ 212,216	\$ 276,433	\$ 64,217	30%

PURCHASED/CONTRACTED SERVICES

540-4522-52.33210	COMMUNICATIONS / TELEPHONE	3,160	3,160	-	0%
540-4522-52.33300	OTH PURCH SVCS-ADVERTISING	3,000	3,000	-	0%
540-4522-52.33600	OTH PURCH SVCS-DUES AND FEES	680	655	(25)	-4%
540-4522-52.33902	TRUSTEE GUARD	194,500	225,000	30,500	16%
540-4522-52.34000	OTH PUR SVCS-UNIFORMS	1,550	600	(950)	-61%
PURCHASED/CONTRACTED SERVICES		\$ 202,890	\$ 232,415	\$ 29,525	15%

SUPPLIES

540-4522-53.11120	GEN SUPP-OPER SUPPLIES	151,000	181,000	30,000	20%
540-4522-53.11121	PUBLIC SERVICE SIGNS	-	10,000	10,000	
SUPPLIES		\$ 151,000	\$ 191,000	\$ 40,000	26%

INTERFUND/INTERDEPARTMENTAL CHARGES

540-4522-55.11000	INDIRECT COST ALLOC.-VEH MAINT	10,500	16,525	6,025	57%
540-4522-55.12000	INDIRECT COST ALLOC.-VEH FUEL	38,728	11,268	(27,460)	-71%
INTERFUND/INTERDEPARTMENTAL CHARGES		\$ 49,228	\$ 27,793	\$ (21,435)	-44%

TOTALS FOR DEPT 4522 - STREET BEAUT KDB (540)		\$ 615,334	\$ 727,641	\$ 112,307	18%
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SANITATION FUND

SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	300,000	1,100,000	800,000	267%
INVESTMENT INCOME TOTAL	3,500	16,000	12,500	357%
CHARGES FOR SERVICE TOTAL	4,112,305	4,288,158	175,853	4%
MISC REVENUE TOTAL	-	20,000	20,000	
FUND 540 - SANITATION FUND REVENUES TOTAL	\$ 4,415,805	\$ 5,424,158	\$ 1,008,353	23%

EXPENSES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
SALARIES & BENEFITS TOTAL	1,392,040	1,639,746	247,706	18%
OTHER OPERATING EXPENDITURES TOTAL	2,223,765	3,609,412	1,385,647	62%
CAPITAL OUTLAY TOTAL	800,000	175,000	(625,000)	-78%
FUND 540 - SANITATION FUND EXPENSES TOTAL	\$ 4,415,805	\$ 5,424,158	\$ 1,008,353	23%

COURT SERVICES



COURT SERVICES

MISSION STATEMENT

The mission of the City of Douglasville's Municipal Court is to promote justice and provide prompt, courteous service

in an efficient, professional manner while being dedicated to the principals of impartiality, fairness, and integrity.

PERSONNEL SUMMARY	2016	2017	2018	2019 (PRJ)
Court Administrator	0	1	1	1
Senior Court Clerk	1	1	1	1
Court Clerk	5	5	5	5
Bailiff	0	0	0	1
Administrative Clerk II	1	1	1	1
	7	8	8	9

GOALS & OBJECTIVES 2019

PROJECTED COMPLETION

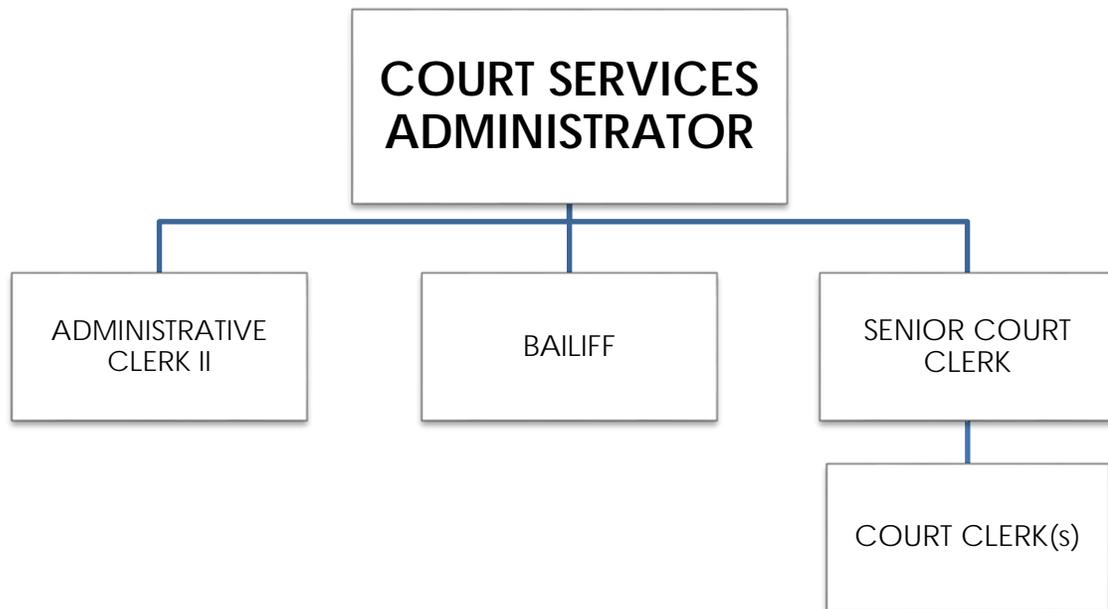
Conduct A Review Of Bond Schedule With Comparison To Other Municipalities That Have Comparable Population And Caseload	COMPLETED
Audit All Open Cases Monthly In Order To Stay In Compliance With State Reporting	ON-GOING
Create A SOP For The Court Services Operations	ON-GOING
Revisit The City Website For Court Information And Update The Website To Reflect Current Operations	12/31/2018
Complete The Analysis Of Operational Expenses Of Municipal Court And Identify The Specific Tasks Needed To Provide A Fully Operational Court And To Standardize The Annual Cost Of The Court	ON-GOING



COURT SERVICES CONTINUED

PERFORMANCE MEASURES	2016	2017	2018 (PRJ)	2018 (ACTUAL)*	2019 (PRJ)
Number Of Citations Received To Process	N/A	8,511	9,063	9,063	9,969
Total Number Of Cases Closed	N/A	8,525	8,780	8,780	9,658
Annual Deposits (court Fines) Collected	N/A	\$2,370,607	\$2,050,512	\$2,050,512	\$2,431,611

* 2018 Actual is as of 3/31/2018



REVENUES

COURT SERVICES ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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FINES & FORFEITURES

100-2650-35.11160	MUNICIPAL COURT	911,844	957,436	45,592	5%
100-2650-35.11170	PROBATION	877,044	885,814	8,770	1%
100-2650-35.11930	OTHERPARKING VIOLATIONS	6,500	6,500	-	0%
100-2650-35.22101	BONDS FORFEITURES	5,000	1,000	(4,000)	-80%
100-2650-35.22201	COURTWARE	11,000	11,000	-	0%
100-2650-35.22202	COURTWARE TECHNOLOGY FEE	15,000	15,000	-	0%
FINES & FORFEITURES		\$ 1,826,388	\$ 1,876,750	\$ 50,362	3%

REVENUES TOTALS FOR DEPT 2650 - COURTS		\$ 1,826,388	\$ 1,876,750	\$ 50,362	3%
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EXPENDITURES

COURT SERVICES ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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SALARIES & BENEFITS

100-2650-51.11110	REGULAR EMPLOYEES-FULLTIME	355,328	324,032	(31,296)	-9%
100-2650-51.11120	PART TIME EMPLOYEES	-	18,480	18,480	
100-2650-51.11300	SALARIES/WAGES/OVERTIME	32,629	23,485	(9,144)	-28%
100-2650-51.22100	EMPLOYEE BENEFITS-GRP INS	34,707	30,719	(3,988)	-11%
100-2650-51.22300	EMPLOYEE BENEFITS-FICA	26,960	27,999	1,039	4%
100-2650-51.22402	RETIREMENT/DEFINED BENEFIT	28,117	29,163	1,046	4%
100-2650-51.22700	EMPLOYEE BENEFITS-WORK COMP	1,059	669	(390)	-37%
SALARIES & BENEFITS		\$ 478,800	\$ 454,547	\$ (24,253)	-5%

OTHER OPERATING EXPENDITURES

100-2650-52.11230	LEGAL	82,500	66,720	(15,780)	-19%
100-2650-52.11290	OTH PROFESSIONAL SERVICES	13,000	14,000	1,000	8%
100-2650-52.21231	LEGAL-JUDGE	133,400	113,000	(20,400)	-15%
100-2650-52.21233	PUBLIC DEFENDER	52,000	48,000	(4,000)	-8%
100-2650-52.21235	WITNESS FEES	400	-	(400)	-100%
100-2650-52.21236	COURTWARE FEES	15,000	15,000	-	0%
100-2650-52.22210	REPAIRS & MAINT/EQUIP MAINT	900	2,330	1,430	159%
100-2650-52.33205	POSTAGE AND SHIPPING	1,000	1,000	-	0%
100-2650-52.33210	COMMUNICATIONS / TELEPHONE	596	600	4	1%
100-2650-52.33300	OTH PURCH SVCS-ADVERTISING	350	350	-	0%
100-2650-52.33400	OTH PURCH SVCS-PRINTING/BINDIN	300	600	300	100%
100-2650-52.33600	OTH PURCH SVCS-DUES AND FEES	565	590	25	4%
100-2650-52.33601	BANK SERVICE CHARGES	2,300	2,037	(263)	-11%
100-2650-52.33700	OTH PUR SVCS-EDU/TRAINING	7,500	7,500	-	0%
100-2650-52.34000	OTH PUR SVCS-UNIFORMS	1,600	1,200	(400)	-25%
100-2650-53.11110	GEN SUPP-OFFICE SUPPLIES	2,421	2,400	(21)	-1%
100-2650-53.11120	GEN SUPP-OPER SUPPLIES	2,184	2,616	432	20%
100-2650-53.11300	GEN SUPP./BOOKS & PERIODICALS	500	400	(100)	-20%
100-2650-53.11600	GENERAL SUPP./ SMALL EQUIPMENT	5,272	29,984	24,712	469%
OTHER OPERATING EXPENDITURES		\$ 321,788	\$ 308,327	\$ (13,461)	-4%

CAPITAL OUTLAY

100-2650-54.22100	MACH/EQUIP-MACHINERY	3,800	-	(3,800)	-100%
CAPITAL OUTLAY		\$ 3,800	\$ -	\$ (3,800)	-100%

EXPENDITURES TOTALS FOR DEPT 2650 - COURTS		\$ 804,388	\$ 762,874	\$ (41,514)	-5%
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CONFISCATED ASSETS FUNDS



LOCAL CONFISCATED ASSETS FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	120,000	243,000	123,000	103%
INVESTMENT INCOME TOTAL	12,000	-	(12,000)	-100%
FUND 210 - LOCAL CONF ASSETS REVENUES TOTAL	\$ 132,000	\$ 243,000	\$ 111,000	84%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	132,000	75,000	(57,000)	-43%
CAPITAL OUTLAY TOTAL	-	168,000	168,000	
FUND 210 - LOCAL CONF ASSETS EXPENDITURES TOTAL	\$ 132,000	\$ 243,000	\$ 111,000	84%

REVENUES

LOCAL CONF. ASSETS FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INVESTMENT INCOME

210-0000-36.11000	INTEREST INCOME	12,000	-	(12,000)	-100%
INVESTMENT INCOME \$		12,000 \$	- \$	(12,000)	-100%

OTHER FINANCING SOURCES

210-0000-39.01000	OTHER FIN SRCE-APPROPR FUND	120,000	223,000	103,000	86%
210-0000-39.11101	TRANSFER FROM FUND 100	-	20,000	20,000	
OTHER FINANCING SOURCES \$		120,000 \$	243,000 \$	123,000	103%

TOTALS FOR DEPT 0000 - \$		132,000 \$	243,000 \$	111,000	84%
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EXPENDITURES

PURCHASED/CONTRACTED SERVICES

210-3227-52.11290	OTH PROFESSIONAL SERVICES	32,000	5,000	(27,000)	-84%
210-3227-52.33700	OTH PUR SVCS-EDU/TRAINING	50,000	20,000	(30,000)	-60%
PURCHASED/CONTRACTED SERVICES \$		82,000 \$	25,000 \$	(57,000)	-70%

SUPPLIES

210-3227-53.11100	GENERAL SUPPLIES/MATERIAL	50,000	50,000	-	0%
SUPPLIES \$		50,000 \$	50,000 \$	-	0%

CAPITAL OUTLAYS

210-3227-54.22200	MACHINE/EQUIP-VEHICLES	-	168,000	168,000	
CAPITAL OUTLAYS \$		- \$	168,000 \$	168,000	

TOTALS FOR DEPT 3227 - \$		132,000 \$	243,000 \$	111,000	84%
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FEDERAL CONFISCATED ASSETS FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	90,000	20,000	(70,000)	-78%
FUND 212 - DEA CONF ASSETS REVENUES TOTAL	\$ 90,000	\$ 20,000	\$ (70,000)	-78%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	AMT CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	50,000	20,000	(30,000)	-60%
CAPITAL OUTLAY TOTAL	40,000	-	(40,000)	-100%
FUND 212 - DEA CONF ASSETS EXPENDITURES TOTAL	\$ 90,000	\$ 20,000	\$ (70,000)	-78%

REVENUES

FEDERAL CONF. ASSETS FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

212-0000-39.01000	OTHER FIN SRCE-APPROPR FUND	90,000	20,000	(70,000)	-78%
OTHER FINANCING SOURCES \$		90,000	\$ 20,000	\$ (70,000)	-78%

TOTALS FOR DEPT 0000 \$		90,000	\$ 20,000	\$ (70,000)	-78%
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EXPENDITURES

PURCHASED/CONTRACTED SERVICES

212-3230-52.33700	OTH PUR SVCS-EDU/TRAINING	25,000	10,000	(15,000)	-60%
PURCHASED/CONTRACTED SERVICES \$		25,000	\$ 10,000	\$ (15,000)	-60%

SUPPLIES

212-3230-53.11100	GENERAL SUPPLIES/MATERIAL	25,000	10,000	(15,000)	-60%
SUPPLIES \$		25,000	\$ 10,000	\$ (15,000)	-60%

CAPITAL OUTLAYS

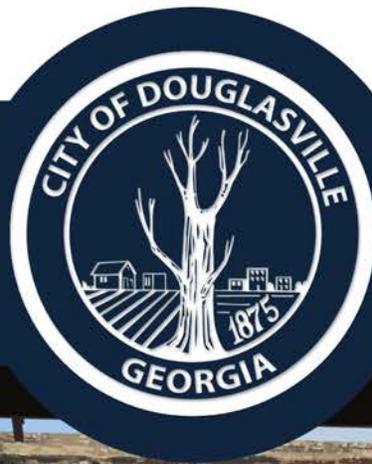
212-3230-54.22200	MACHINE/EQUIP-VEHICLES	40,000	-	(40,000)	-100%
CAPITAL OUTLAYS \$		40,000	\$ -	\$ (40,000)	-100%

TOTALS FOR DEPT 3230 - \$		90,000	\$ 20,000	\$ (70,000)	-78%
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MULTIPLE GRANT FUND



GRANTS SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	1,792,221	850,613	(941,608)	-53%
MISC REVENUE TOTAL	1,151,185	606,215	(544,970)	-47%
FUND 250 - MULTIPLE GRANT FUND REVENUES TOTAL	\$ 2,943,406	\$ 1,456,828	\$ (1,486,578)	-51%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
SALARIES & BENEFITS TOTAL	170,522	-	(170,522)	-100%
OTHER OPERATING EXPENDITURES TOTAL	585,009	176,965	(408,044)	-70%
CAPITAL OUTLAY TOTAL	2,187,873	1,279,863	(908,010)	-42%
FUND 250 - MULTIPLE GRANT FUND EXPENDITURES TOTAL	\$ 2,943,404	\$ 1,456,828	\$ (1,486,576)	-51%

REVENUES

GRANT FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

250-0000-39.11101	TRANSFER FROM FUND 100	202,546	13,045	(189,501)	-94%
250-0000-39.11104	TRANSFER FROM FUND 321	1,060,558	97,500	(963,058)	-91%
250-0000-39.39000	PROC OF GLT LIAB/PRIOR YEAR	529,117	740,068	210,951	40%
OTHER FINANCING SOURCES		\$ 1,792,221	\$ 850,613	\$ (941,608)	-53%

TOTALS FOR DEPT 0000		\$ 1,792,221	\$ 850,613	\$ (941,608)	-53%
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UNCLASSIFIED

250-1540-33.60000	GMA GRANT FUNDING	20,000	20,000	-	0%
UNCLASSIFIED		\$ 20,000	\$ 20,000	\$ -	0%

TOTALS FOR DEPT 1540 - HUMAN RESOURCES		\$ 20,000	\$ 20,000	\$ -	0%
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INTERGOVERNMENTAL

250-3210-33.15200	OJP-BULLET PROOF VEST PRG	7,188	10,233	3,045	42%
250-3210-33.15700	SECRET SERVICE	1,500	1,500	-	0%
INTERGOVERNMENTAL		\$ 8,688	\$ 11,733	\$ 3,045	35%

TOTALS FOR DEPT 3210 - POLICE ADMINISTRATION		\$ 8,688	\$ 11,733	\$ 3,045	35%
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INTERGOVERNMENTAL

250-3252-33.11111	OPERATING GRANT	71,350	-	(71,350)	-100%
INTERGOVERNMENTAL		\$ 71,350	\$ -	\$ (71,350)	-100%

TOTALS FOR DEPT 3252 - POLICE - COPS GRANT		\$ 71,350	\$ -	\$ (71,350)	-100%
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INTERGOVERNMENTAL

250-3264-33.11327	GEMA/HMS GRANT	53,549	81,482	27,933	52%
INTERGOVERNMENTAL		\$ 53,549	\$ 81,482	\$ 27,933	52%

TOTALS FOR DEPT 3264 -		\$ 53,549	\$ 81,482	\$ 27,933	52%
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REVENUES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INTERGOVERNMENTAL

250-3270-33.11230	BYRNE GRANT	16,000	20,000	4,000	25%
INTERGOVERNMENTAL		\$ 16,000	\$ 20,000	\$ 4,000	25%

TOTALS FOR DEPT 3270 -		\$ 16,000	\$ 20,000	\$ 4,000	25%
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INTERGOVERNMENTAL

250-3510-33.15200	OJP-BULLETPROOF VEST PRG	5,938	-	(5,938)	-100%
INTERGOVERNMENTAL		\$ 5,938	\$ -	\$ (5,938)	-100%

TOTALS FOR DEPT 3510 -		\$ 5,938	\$ -	\$ (5,938)	-100%
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INTERGOVERNMENTAL

250-4215-33.44310	STATE - LAU	350,000	-	(350,000)	-100%
INTERGOVERNMENTAL		\$ 350,000	\$ -	\$ (350,000)	-100%

TOTALS FOR DEPT 4215 -		\$ 350,000	\$ -	\$ (350,000)	-100%
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INTERGOVERNMENTAL

250-4216-33.44310	STATE - LAU	-	325,000	325,000	
INTERGOVERNMENTAL		\$ -	\$ 325,000	\$ 325,000	

TOTALS FOR DEPT 4215 -		\$ -	\$ 325,000	\$ 325,000	
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INTERGOVERNMENTAL

250-7352-33.11316	TE BANNERS, SIDEWALKS, ETC	500,000	68,000	(432,000)	-86%
INTERGOVERNMENTAL		\$ 500,000	\$ 68,000	\$ (432,000)	-86%

TOTALS FOR DEPT 7352 - PLANNING		\$ 500,000	\$ 68,000	\$ (432,000)	-86%
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REVENUES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INTERGOVERNMENTAL

250-7355-33.11325	LCI	-	40,000	40,000	
INTERGOVERNMENTAL \$		- \$	40,000 \$	40,000	

TOTALS FOR DEPT 7355 - \$		- \$	40,000 \$	40,000	
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INTERGOVERNMENTAL

250-7356-33.11353	TE/PLAZA EAST/WELCOME CENTER	45,000	-	(45,000)	-100%
INTERGOVERNMENTAL \$		45,000 \$	- \$	(45,000)	-100%

TOTALS FOR DEPT 7356 - \$		45,000 \$	- \$	(45,000)	-100%
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INTERGOVERNMENTAL

250-7358-33.11358	RIVERSIDE PK BRIDGE REHAB	80,660	40,000	(40,660)	-50%
INTERGOVERNMENTAL \$		80,660 \$	40,000 \$	(40,660)	-50%

TOTALS FOR DEPT 7358 - \$		80,660 \$	40,000 \$	(40,660)	-50%
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EXPENDITURES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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UNCLASSIFIED

250-0000-57.90000	CONTINGENCY	375,644	-	(375,644)	-100%
UNCLASSIFIED		\$ 375,644	\$ -	\$ (375,644)	-100%

TOTALS FOR DEPT 0000 / ASSETS		\$ 375,644	\$ -	\$ (375,644)	-100%
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SUPPLIES

250-1540-53.11120	GEN SUPP-OPER SUPPLIES	20,000	20,000	-	0%
SUPPLIES		\$ 20,000	\$ 20,000	\$ -	0%

TOTALS FOR DEPT 1540 - HUMAN RESOURCES		\$ 20,000	\$ 20,000	\$ -	0%
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PURCHASED/CONTRACTED SERVICES

250-3210-52.34000	OTH PUR SVCS-UNIFORMS	14,375	20,465	6,090	42%
PURCHASED/CONTRACTED SERVICES		\$ 14,375	\$ 20,465	\$ 6,090	42%

SUPPLIES

250-3210-53.11120	GEN SUPP-OPER SUPPLIES	1,500	1,500	-	0%
SUPPLIES		\$ 1,500	\$ 1,500	\$ -	0%

TOTALS FOR DEPT 3210 - POLICE ADMINISTRATION		\$ 15,875	\$ 21,965	\$ 6,090	38%
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PERSONAL SVCS & EMPLOYEE BENEFITS

250-3252-51.11110	REGULAR EMPLOYEES-FULLTIME	122,733	-	(122,733)	-100%
250-3252-51.11300	SALARIES/WAGES/OVERTIME	6,499	-	(6,499)	-100%
250-3252-51.22100	EMPLOYEE BENEFITS-GRP INS	13,250	-	(13,250)	-100%
250-3252-51.22300	EMPLOYEE BENEFITS-FICA	9,886	-	(9,886)	-100%
250-3252-51.22402	RETIREMENT/DEFINED BENEFIT	11,046	-	(11,046)	-100%
250-3252-51.22700	EMPLOYEE BENEFITS-WORK COMP	7,108	-	(7,108)	-100%
PERSONAL SVCS & EMPLOYEE BENEFITS		\$ 170,522	\$ -	\$ (170,522)	-100%

TOTALS FOR DEPT 3252 - POLICE - COPS GRANT		\$ 170,522	\$ -	\$ (170,522)	-100%
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EXPENDITURES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CAPITAL OUTLAYS

250-3264-54.22200	MACHINE/EQUIP-VEHICLES	53,549	81,482	27,933	52%
CAPITAL OUTLAYS \$		53,549 \$	81,482 \$	27,933 \$	52%

TOTALS FOR DEPT 3264 - \$		53,549 \$	81,482 \$	27,933 \$	52%
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SUPPLIES

250-3270-53.11120	GEN SUPP-OPER SUPPLIES	16,000	20,000	4,000	25%
SUPPLIES \$		16,000 \$	20,000 \$	4,000 \$	25%

TOTALS FOR DEPT 3270 - \$		16,000 \$	20,000 \$	4,000 \$	25%
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PURCHASED/CONTRACTED SERVICES

250-3510-52.34000	OTH PUR SVCS-UNIFORMS	11,875	-	(11,875)	-100%
PURCHASED/CONTRACTED SERVICES \$		11,875 \$	- \$	(11,875) \$	-100%

TOTALS FOR DEPT 3510 - \$		11,875 \$	- \$	(11,875) \$	-100%
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CAPITAL OUTLAYS

250-4212-54.12003	STREET RESURFACING	-	60,597	60,597	
CAPITAL OUTLAYS \$		- \$	60,597 \$	60,597 \$	

TOTALS FOR DEPT 4212 - \$		- \$	60,597 \$	60,597 \$	
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CAPITAL OUTLAYS

250-4213-54.12003	STREET RESURFACING	303,695	25,467	(278,228)	-92%
CAPITAL OUTLAYS \$		303,695 \$	25,467 \$	(278,228) \$	-92%

TOTALS FOR DEPT 4213 - \$		303,695 \$	25,467 \$	(278,228) \$	-92%
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EXPENDITURES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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CAPITAL OUTLAYS

250-4214-54.12003	STREET RESURFACING	384,157	101,756	(282,401)	-74%
CAPITAL OUTLAYS \$		\$ 384,157	\$ 101,756	\$ (282,401)	-74%

TOTALS FOR DEPT 4214 -		\$ 384,157	\$ 101,756	\$ (282,401)	-74%
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CAPITAL OUTLAYS

250-4215-54.12003	STREET RESURFACING	525,000	503,061	(21,939)	-4%
CAPITAL OUTLAYS \$		\$ 525,000	\$ 503,061	\$ (21,939)	-4%

TOTALS FOR DEPT 4215 -		\$ 525,000	\$ 503,061	\$ (21,939)	-4%
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CAPITAL OUTLAYS

250-4215-54.12003	STREET RESURFACING	-	422,500	422,500	
CAPITAL OUTLAYS \$		\$ -	\$ 422,500	\$ 422,500	

TOTALS FOR DEPT 4215 -		\$ -	\$ 422,500	\$ 422,500	
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PURCHASED/CONTRACTED SERVICES

250-7352-52.11290	OTH PROFESSIONAL SERVICES	44,790	15,000	(29,790)	-67%
PURCHASED/CONTRACTED SERVICES \$		\$ 44,790	\$ 15,000	\$ (29,790)	-67%

CAPITAL OUTLAYS

250-7352-54.11200	PROPERTY/ SITE IMPROVEMENTS	871,622	85,000	(786,622)	-90%
CAPITAL OUTLAYS \$		\$ 871,622	\$ 85,000	\$ (786,622)	-90%

TOTALS FOR DEPT 7352 - PLANNING		\$ 916,412	\$ 100,000	\$ (816,412)	-89%
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EXPENDITURES

GRANT FUND ADOPTED BUDGET CONT'D

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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PURCHASED/CONTRACTED SERVICES

250-7355-52.11290	OTH PROFESSIONAL SERVICES	-	50,000	50,000	
	PURCHASED/CONTRACTED SERVICES	\$ -	\$ 50,000	\$ 50,000	

TOTALS FOR DEPT 7355 -		\$ -	\$ 50,000	\$ 50,000	
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CAPITAL OUTLAYS

250-7356-54.11200	PROPERTY/ SITE IMPROVEMENTS	49,850	-	(49,850)	-100%
	CAPITAL OUTLAYS	\$ 49,850	\$ -	\$ (49,850)	-100%

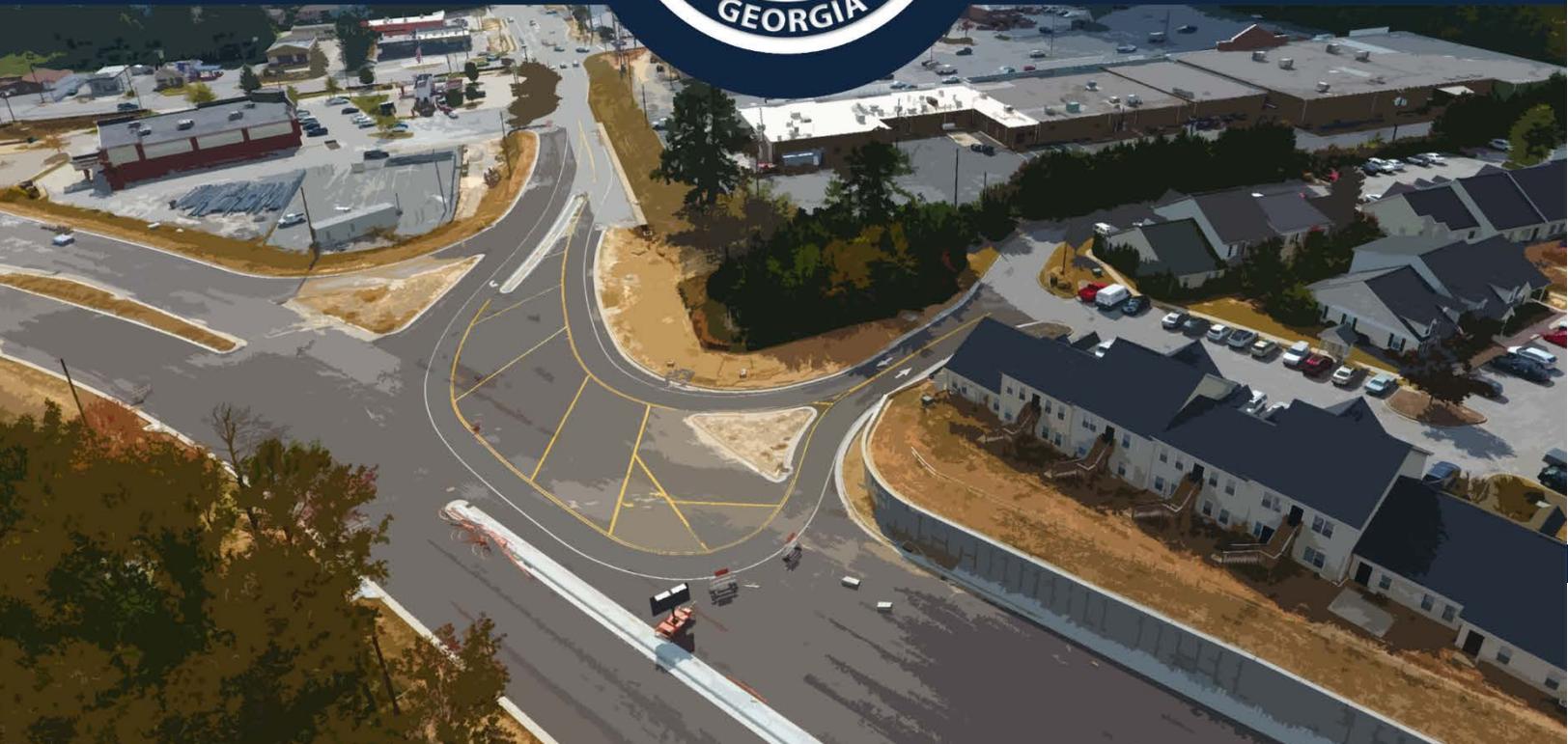
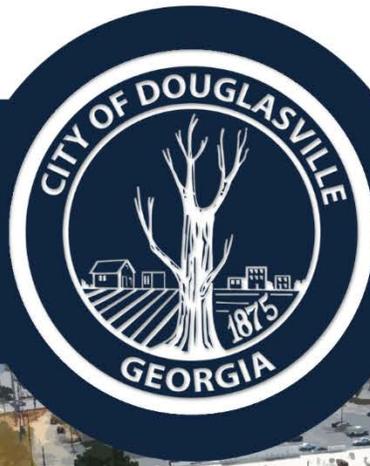
TOTALS FOR DEPT 7356 -		\$ 49,850	\$ -	\$ (49,850)	-100%
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PURCHASED/CONTRACTED SERVICES

250-7358-52.11290	OTH PROFESSIONAL SERVICES	100,825	50,000	(50,825)	-50%
	PURCHASED/CONTRACTED SERVICES	\$ 100,825	\$ 50,000	\$ (50,825)	-50%

TOTALS FOR DEPT 7358 -		\$ 100,825	\$ 50,000	\$ (50,825)	-50%
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SPLOST FUND



SPLOST FUND SUMMARY

PUBLIC SAFETY SPLOST 20%	FY18 ADOPTED BUDGET	BA1 FY18 ADOPTED	BA2 FY18 ADOPTED	BA3 FY18 ADOPTED	BA4 JUNE 4TH MEETING	ADJUSTED BUDGET	STATUS
RADIOS REPLACEMENT/ SITE WORK	76,750	-	-	-	-	76,750	COMPLETE
MOTOROLA MICROWAVE	-	100,000	-	-	-	100,000	COMPLETE
BODY CAMERAS	68,000	145,000	-	-	-	213,000	COMPLETE
PD VEHICLES (PART OF 527,000 ON CAPITAL PLAN)	-	336,000	-	-	-	336,000	COMPLETE
FARO FOCUS	-	46,400	-	-	-	46,400	COMPLETE
TAG READER	-	40,000	-	-	-	40,000	COMPLETE
PARTROL VEHICLES (PART OF 527,000 ON CAPITAL PLAN)	-	191,000	-	-	-	191,000	COMPLETE
PARKING LOT EXPANSION	-	75,000	125,000	-	-	200,000	CONTRACTED
FIRE EMS COUNTY PORTION	-	-	4,500,000	-	(700,000)	3,800,000	PER IGA
SECOND TOWER SIGHT FOR PUBLIC SAFETY	-	2,045,000	(1,665,655)	-	700,000	1,079,345	IN PROCESS
SWITCHING FROM XTS TO XTL PUBLIC SAFETY RADIO REPLACEMENT	-	234,000	-	-	-	234,000	IN PROCESS
PD FIRINIG RANGE UPGRADES	-	60,000	-	-	-	60,000	IN PROCESS
CISCO CORE SWITCH REPLACEMENT	-	90,000	(90,000)	-	-	-	MOVE TO GF
NAH STORAGE UPGRADE	-	-	-	-	-	-	
PUBLIC WIFI HARDWARE REPLACEMENT	-	-	-	-	-	-	
WEATHER SIREN UPGRADE	-	-	-	-	-	-	
VEHICLE CARE FACILITY	-	-	-	-	-	-	
HALF REIMB FROM THE COUNTY	-	-	-	-	-	-	
CONTINGENCY	-	-	21,240	-	-	21,240	
TOTAL PUBLIC SAFETY :	\$ 144,750	\$ 3,362,400	\$ 2,890,585	\$ -	\$ -	\$ 6,397,735	



SPLOST FUND SUMMARY CONT'D

FACILITIES SPLOST 15%	FY18 ADOPTED BUDGET	BA1 FY18 ADOPTED	BA2 FY18 ADOPTED	BA3 FY18 ADOPTED	BA4 JUNE 4TH	ADJUSTED BUDGET	STATUS
SANITATION BUILDING FACILITIES	-	-	3,100,000	-	-	3,100,000	IN PROCESS
CITY HALL RENOVATIONS	-	-	325,000	-	(125,000)	200,000	IN PROCESS
CARPET AND CUBICLE SYSTEM CITY HALL ANNEX	-	-	150,000	-	-	150,000	IN PROCESS
CONCEPT PLANS CITY HALL	-	-	12,000	-	(12,000)	-	CUT PER GREG 05/18
SPLOST PROGRAM MANAGEMENT	-	-	239,915	-	-	239,915	CONTRACTED
CONTINGENCY	-	-	971,386	-	(688,000)	283,386	
DOWNTOWN MAINT BUILDING (TOTAL COST 1.2 MILLION, 500K FROM SANITATION FUND)	-	-	-	-	825,000	825,000	
TOTAL FACILITIES: \$	- \$	- \$	\$ 4,798,301	\$	- \$	- \$ 4,798,301	



SPLOST FUND SUMMARY CONT'D

TRANSPORTATION SPLOST 45%	FY18 ADOPTED BUDGET	BA1 FY18 ADOPTED	BA2 FY18 ADOPTED	BA3 FY18 ADOPTED	BA4 JUNE 4TH	ADJUSTED BUDGET	STATUS
STREET RESURFACING	-	4,638,877	-	-	(2,521,000)	2,117,877	IN PROCESS
JACKSON PAVING CONTRACT	-	-	-	-	2,400,000	2,400,000	
CHANGE ORDER FOR COATING / JACKSON PAVING	-	-	-	-	121,000	121,000	
CHANGE ORDER FOR ASPHALT FOR LEVELING AND PATCHING	-	-	-	-	-	-	TBD
BEAUTIFICATION (REFERENCED IN AE COM CONTRACT) PER GAR , FAIRBURN RD.	-	625,000	575,000	-	-	1,200,000	
PLANS FOR NORTHSIDE STUDY	-	-	1,000,000	-	-	1,000,000	
DOUGLAS BLVD (BEAUTIFICATION)	-	-	1,800,000	-	-	1,800,000	
SPLOST PROGRAM MANAGEMENT	-	6,875	205,215	-	-	212,090	CONTRACTED
STREET SIGNS	-	20,000	-	-	-	20,000	
STREET SWEEPER	-	230,000	-	-	-	230,000	
KNUCKLE BOOM IN SPLOST AMENDMENT BUT FIVE YEAR PLAN IT	-	245,000	-	-	-	245,000	
2017 LMIG (PART OF THE 1,060,558)	-	88,651	-	-	-	88,651	COMPLETE
LMIG 2018 MATCHING (PART OF THE 1,060,558 ADOPTED IN FY18)	-	175,000	-	-	-	175,000	COMPLETE
BANNERS AND SIDEWALKS PHASE 2 MATCHING (PART OF THE \$1,060,558)	-	632,695	-	-	-	632,695	COMPLETE
WELCOME CENTER CITY MATCH (PART OF THE \$1,060,558)	-	164,221	-	-	-	164,221	COMPLETE
INTERSECTION IMPROVEMENT DESIGN COST BANKHEAD DURALEE LANE ON HOLD PER GAR 05182018	-	-	500,000	-	(500,000)	-	
CONTINGENCY	-	-	3,488,469	-	175,000	3,663,469	
TO COMPLETE PAVING IN TRIBUTARY	-	-	-	-	200,000	200,000	
TO SET UP ECONOMIC DEVELOPMENT FUND	-	-	-	-	125,000	125,000	
TOTAL TRANSPORTATION :	\$ -	\$ 6,826,319	\$ 7,568,684	\$ -	\$ -	\$ 14,395,003	



SPLOST FUND SUMMARY CONT'D

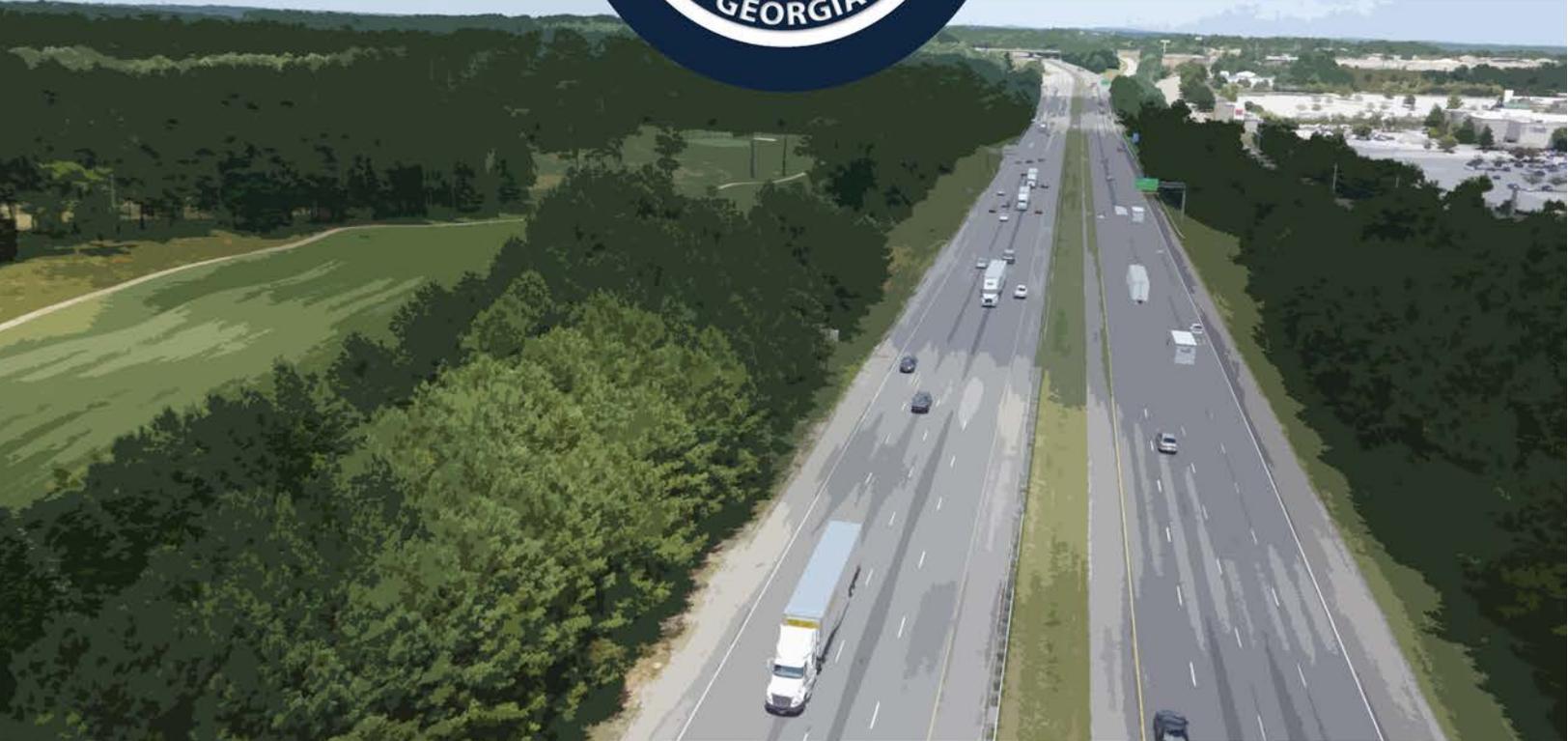
PARKS & REC SPLOST 20%	FY18 ADOPTED BUDGET	BA1 FY18 ADOPTED	BA2 FY18 ADOPTED	BA3 FY18 ADOPTED	BA4 JUNE 4TH	ADJUSTED BUDGET	STATUS
ALUMINUM BLEACHERS	51,483	-	-	-	-	51,483	COMPLETE
HUNTER PARK PAVILLION	66,800	-	-	-	-	66,800	COMPLETE
VEHICLE REPLACEMENT	-	26,000	-	83,623	-	109,623	COMPLETE
PLAYGROUND MAINT/ REPAIR	-	12,500	-	-	-	12,500	COMPLETE
MATS FOR DRIVING RANGE , PRO SHOP REMODEL	-	45,000	-	-	-	45,000	COMPLETE
WEST PINES GREENS CONVERSION	-	120,000	-	-	-	120,000	COMPLETE
SPLOST PROGRAM MANAGEMENT	-	9,450	212,000	-	-	221,450	CONTRACTED
WEST PINES IRRIGATION SYSTEM	-	160,000	(160,000)	-	-	-	CUT PER MH
WEST PINES MACHINERY AND EQUIPMENT	-	297,615	-	-	-	297,615	IN PROCESS
HUNTER PARK MAINTENANCE SHED	-	-	900,000	-	-	900,000	IN PROCESS
TOWN GREENE PROJECT GF FUND PARTIAL	-	-	3,900,000	(83,623)	(125,000)	3,691,377	IN PROCESS
JESSE DAVIS RENOVATIONS AFTER HWY 92 IS COMPLETE	-	-	600,000	-	-	600,000	
PARK RENOVATIONS AT JD	-	-	150,000	-	-	150,000	
CONTINGENCY	-	-	106,887	-	-	106,887	
TO SET UP ECONOMIC DEVELOPMENT FUND	-	-	-	-	125,000	125,000	
TOTAL PARKS AND REC :	\$ 118,283	\$ 670,565	\$ 5,708,887	\$ -	\$ -	\$ 6,497,735	
GRAND TOTALS :	\$ 263,033	\$ 10,859,284	\$ 20,966,457	\$ -	\$ -	\$ 32,088,774	



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OTHER FUNDS



M&S FACILITIES CONSTRUCTION FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	-	2,200,000	2,200,000	
FUND 370 - M&S CONSTRUCTION REVENUES TOTAL	\$ -	\$ 2,200,000	\$ 2,200,000	

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
CAPITAL OUTLAY TOTAL	-	2,200,000	2,200,000	
FUND 370 - M&S CONSTRUCTION EXPENDITURES TOTAL	\$ -	\$ 2,200,000	\$ 2,200,000	

REVENUES

M&S FACILITIES ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

370-0000-39.11104	TRANSFER FROM FUND 321	-	1,100,000	1,100,000	
370-0000-39.11106	TRANSFER FROM FUND 540	-	1,100,000	1,100,000	
OTHER FINANCING SOURCES \$		-	\$ 2,200,000	\$ 2,200,000	

TOTALS FOR DEPT 0000 \$		-	\$ 2,200,000	\$ 2,200,000	
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EXPENDITURES

CAPITAL OUTLAYS

370-4210-54.11200	PROPERTY/ SITE IMPROVEMENTS	-	2,200,000	2,200,000	
CAPITAL OUTLAYS \$		-	\$ 2,200,000	\$ 2,200,000	

TOTALS FOR DEPT 4210 - STREET MAINTENANCE \$		-	\$ 2,200,000	\$ 2,200,000	
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CAPITAL ROAD FUND

SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
CHARGES FOR SERVICE TOTAL	316,000	-	(316,000)	-100%
OTHER FINANCING SOURCES TOTAL	-	316,000	316,000	
FUND 316 - ROAD FUND REVENUES TOTAL	\$ 316,000	\$ 316,000	\$ -	0%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
CAPITAL OUTLAY TOTAL	316,000	-	(316,000)	-100%
PURCHASED/CONTRACTED SERVICES TOTAL	-	316,000	316,000	
FUND 316 - ROAD FUND EXPENDITURES TOTAL	\$ 316,000	\$ 316,000	\$ -	0%

REVENUES

CAPITAL ROAD FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

316-0000-39.31001	PRIOR YEAR APPROPRIATION	-	316,000	316,000	
OTHER FINANCING SOURCES \$		-	\$ 316,000	\$ 316,000	

CHARGES FOR SERVICES

316-4210-34.32001	STREET PAVING	316,000	-	(316,000)	-100%
CHARGES FOR SERVICES \$		316,000	-	(316,000)	-100%

TOTALS FOR DEPT 4210 - STREET MAINTENANCE \$		316,000	\$ 316,000	\$ -	0%
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EXPENDITURES

PURCHASED/CONTRACTED SERVICES

316-4210-54.12003	STREET RESURFACING	-	316,000	316,000	
PURCHASED/CONTRACTED SERVICES \$		-	\$ 316,000	\$ 316,000	

CAPITAL OUTLAYS

316-4210-54.12003	STREET RESURFACING	316,000	-	(316,000)	-100%
CAPITAL OUTLAYS \$		316,000	-	(316,000)	-100%

TOTALS FOR DEPT 4210 - STREET MAINTENANCE \$		316,000	\$ 316,000	\$ -	0%
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RENTAL CAR FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
TAXES TOTAL	165,000	165,000	-	0%
INVESTMENT INCOME TOTAL	-	200	200	
FUND 277 - RENTAL CAR TAX FUND REVENUES TOTAL	\$ 165,000	\$ 165,200	\$ 200	0%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	165,000	165,200	200	0%
FUND 277 - RENTAL CAR TAX FUND EXPENDITURES TOTAL	\$ 165,000	\$ 165,200	\$ 200	0%

REVENUES

RENTAL CAR FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INVESTMENT INCOME

277-0000-36.11000	INTEREST INCOME	-	200	200	
INVESTMENT INCOME \$		-	\$ 200	\$ 200	

TOTALS FOR DEPT 0000 / ASSETS \$		-	\$ 200	\$ 200	
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TAXES

277-7543-31.44101	RENTAL CAR TAX	165,000	165,000	-	0%
TAXES \$		165,000	\$ 165,000	\$ -	0%

TOTALS FOR DEPT 7543 - \$		165,000	\$ 165,000	\$ -	0%
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EXPENDITURES

OTHER FINANCING USES

277-7543-61.11033	TRANSFER TO FUND 320	-	165,200	165,200	
277-7543-61.11036	TRANSFER TO FUND 275	165,000	-	(165,000)	-100%
OTHER FINANCING USES \$		165,000	\$ 165,200	\$ 200	0%

TOTALS FOR DEPT 7543 - \$		165,000	\$ 165,200	\$ 200	0%
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ECONOMIC DEVELOPMENT PROJECTS FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	-	500,000	500,000	
FUNDS 350 - ECONOMIC DEVELOPMENT PRJS TOTAL	\$ -	\$ 500,000	\$ 500,000	

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
CAPITAL OUTLAY TOTAL	-	500,000	500,000	
FUNDS 350 - ECONOMIC DEVELOPMENT PRJS TOTAL	\$ -	\$ 500,000	\$ 500,000	

REVENUES

ECONOMIC DEV. PRJS. FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

350-0000-39.11101	TRANSFER FROM FUND 100	-	250,000	250,000	
350-0000-39.11104	TRANSFER FROM FUND 321	-	250,000	250,000	
OTHER FINANCING SOURCES		\$ -	\$ 500,000	\$ 500,000	

TOTALS FOR DEPT 0000		\$ -	\$ 500,000	\$ 500,000	
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CAPITAL OUTLAYS

EXPENDITURES

350-3570-54.11200	PROPERTY/ SITE IMPROVEMENTS	-	500,000	500,000	
350-3570-54.22300	MACH/EQUIP-FURNITURE/FIXTURES	-	-	-	
CAPITAL OUTLAYS		\$ -	\$ 500,000	\$ 500,000	

TOTALS FOR DEPT 3570		\$ -	\$ 500,000	\$ 500,000	
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PUBLIC SAFETY DEBT SERVICE FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
TAXES TOTAL	1,591,500	1,544,500	(47,000)	-3%
INVESTMENT INCOME TOTAL	-	1,000	1,000	
MISC REVENUE TOTAL	-	60,000	60,000	
FUND 410 - PUBLIC SAFETY DEBT REVENUES TOTAL	\$ 1,591,500	\$ 1,605,500	\$ 14,000	1%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
DEBT SERVICE TOTAL	1,591,500	1,605,500	14,000	1%
FUND 410 - PUBLIC SAFETY DEBT EXPENDITURES TOTAL	\$ 1,591,500	\$ 1,605,500	\$ 14,000	1%

REVENUES

DEBT SERVICE FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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TAXES

410-0000-31.11300	GEN PROP TAX-MILLAGE BONDS	1,591,500	1,491,000	(100,500)	-6%
410-0000-31.11501	TAXES-MOTOR VEHICLES	-	16,000	16,000	
410-0000-31.11502	TAXES-INTANGIBLES	-	14,000	14,000	
410-0000-31.11503	TAXES-MOBILE HOMES	-	3,500	3,500	
410-0000-31.88000	OTHER TAXES-PROP TRNSFR TAX	-	17,000	17,000	
410-0000-31.99500	INTST ON DELINQUENT TAX- FIFA	-	3,000	3,000	
TAXES \$		1,591,500	\$ 1,544,500	\$ (47,000)	-3%

UNCLASSIFIED

410-0000-31.11507	TAVT LOST	-	60,000	60,000	
UNCLASSIFIED \$		-	\$ 60,000	\$ 60,000	

INVESTMENT INCOME

410-0000-36.11000	INTEREST INCOME	-	1,000	1,000	
INVESTMENT INCOME \$		-	\$ 1,000	\$ 1,000	

TOTALS FOR DEPT 0000 \$		1,591,500	\$ 1,605,500	\$ 14,000	1%
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EXPENDITURES

DEBT SERVICE

410-8000-58.11219	PUBLIC SAFETY BUILDING	1,045,000	1,090,000	45,000	4%
410-8000-58.22219	PUBLIC SAFETY BUILDING	545,400	514,100	(31,300)	-6%
410-8000-58.40102	POLICE BUILDING	1,100	1,400	300	27%
DEBT SERVICE \$		1,591,500	\$ 1,605,500	\$ 14,000	1%

TOTALS FOR DEPT 8000 - DEBT SERVICE \$		1,591,500	\$ 1,605,500	\$ 14,000	1%
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DOUGLASVILLE PUBLIC PURPOSE CORP. FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	543,394	543,320	(74)	0%
INVESTMENT INCOME TOTAL	-	750	750	
FUND 311 - PUBLIC PURPOSE CORP REVENUES TOTAL	\$ 543,394	\$ 544,070	\$ 676	0%

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	9,134	25,600	16,466	180%
DEBT SERVICE TOTAL	534,260	518,470	(15,790)	-3%
FUND 311 - PUBLIC PURPOSE CORP EXPENDITURES TOTAL	\$ 543,394	\$ 544,070	\$ 676	0%

REVENUES PUBLIC PURPOSE CORP. ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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INVESTMENT INCOME

311-0000-36.11000	INTEREST INCOME	-	750	750	
INVESTMENT INCOME \$		- \$	750 \$	750	

TOTALS FOR DEPT 0000 / ASSETS \$		- \$	750 \$	750	
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OTHER FINANCING SOURCES

311-3410-39.33602	LEASE PAY DEPT OF CORRECTIONS	80,892	80,821	(71)	0%
311-3410-39.33603	LEASE PAYMENTS PARDONS & PAROL	39,626	39,626	-	0%
311-3410-39.33604	LEASE PAYMENTS DEFACS	422,876	422,873	(3)	0%
OTHER FINANCING SOURCES \$		543,394 \$	543,320 \$	(74)	0%

TOTALS FOR DEPT 3410 - \$		543,394 \$	543,320 \$	(74)	0%
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EXPENDITURES

PURCHASED/CONTRACTED SERVICES

311-3410-52.22220	BUILDING MAINTENANCE	8,383	25,000	16,617	198%
311-3410-52.33601	BANK SERVICE CHARGES	751	600	(151)	-20%
PURCHASED/CONTRACTED SERVICES \$		9,134 \$	25,600 \$	16,466	180%

DEBT SERVICE

311-3410-58.11100	PRINCIPAL/ BONDS DEBT SERVICE	534,260	392,204	(142,056)	-27%
311-3410-58.21100	INTEREST/BONDS DEBT SERVICE	-	126,266	126,266	
DEBT SERVICE \$		534,260 \$	518,470 \$	(15,790)	-3%

TOTALS FOR DEPT 3410 - \$		543,394 \$	544,070 \$	676	0%
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CONFERENCE CENTER CONSTRUCTION FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	AMT CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	-	165,200	165,200	
FUND 320 - CONF CENTER CONSTR. REVENUES TOTAL	\$ -	\$ 165,200	\$ 165,200	

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	AMT CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	-	165,200	165,200	
FUND 320 - CONF CENTER CONSTR. EXPENDITURES TOTAL	\$ -	\$ 165,200	\$ 165,200	



REVENUES CONF. CENTER CONSTR. FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

320-0000-39.11125	TRANSFER FROM FUND 277	-	165,200	165,200	
OTHER FINANCING SOURCES \$		- \$	165,200 \$	165,200 \$	

TOTALS FOR DEPT 0000 / ASSETS \$		- \$	165,200 \$	165,200 \$	
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EXPENDITURES

UNCLASSIFIED

320-0000-57.90000	CONTINGENCY	-	165,200	165,200	
UNCLASSIFIED \$		- \$	165,200 \$	165,200 \$	

TOTALS FOR DEPT 0000 \$		- \$	165,200 \$	165,200 \$	
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OPEB FUND SUMMARY

REVENUES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	AMT CHANGE FROM FY18	(%) CHANGE +/-
OTH FINANCING SOURCES TOTAL	-	100,000	100,000	
FUND 760 - OPEB FUND REVENUES TOTAL	\$ -	\$ 100,000	\$ 100,000	

EXPENDITURES TOTALS	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	AMT CHANGE FROM FY18	(%) CHANGE +/-
OTHER OPERATING EXPENDITURES TOTAL	-	100,000	100,000	
FUND 760 - OPEB FUND EXPENDITURES TOTAL	\$ -	\$ 100,000	\$ 100,000	

REVENUES

OPEB FUND ADOPTED BUDGET

ACCOUNT NUMBER	DESCRIPTION	FY 2017-18 AMENDED BUDGET	FY 2018-19 ADOPTED BUDGET	CHANGE FROM FY18	(%) CHANGE +/-
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OTHER FINANCING SOURCES

760-0000-39.11101	TRANSFER FROM FUND 100	-	100,000	100,000	
OTHER FINANCING SOURCES \$		- \$	100,000 \$	100,000 \$	

TOTALS FOR DEPT 0000 \$		- \$	100,000 \$	100,000 \$	
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EXPENDITURES

PURCHASED/CONTRACTED SERVICES

760-1590-52.11290	OTH PROFESSIONAL SERVICES	-	100,000	100,000	
PURCHASED/CONTRACTED SERVICES \$		- \$	100,000 \$	100,000 \$	

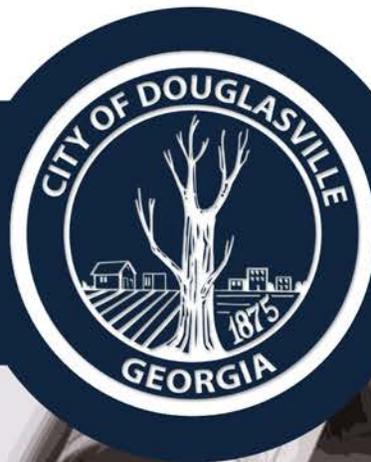
DEPT 1590 - NON DEPARTMENTAL \$		- \$	100,000 \$	100,000 \$	
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5 YEAR CAPITAL PLANS



COMMUNITY DEVELOPMENT CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
VEHICLE REPLACEMENT - BUILDING INSPECTOR	COMM DEV	GF	-	-	-	-	-	-	-	8 YEARS BEGINNING FY 18
VEHICLE REPLACEMENT - BUILDING OFFICIAL	COMM DEV	GF	-	-	-	-	-	-	-	8 YEARS
VEHICLE - COMM DEVELOPMENT DIRECTOR	COMM DEV	GF	-	-	-	-	-	-	-	8 YEARS
VEHICLE REPLACEMENT - COBALT	COMM DEV	GF	-	20,000	-	-	-	-	20,000	8 YEARS BEGINNING FY 19
VEHICLE REPLACEMENT - CODE ENFORCEMENT	COMM DEV	GF	-	-	-	-	-	-	-	8 YEARS BEGINNING FY 18
BUILDING SOFTWARE - SCANNING SOFTWARE	COMM DEV	GF	11,000	-	-	-	-	-	11,000	10 YEARS BEGINNING FY 19
BUILDING SOFTWARE - INSPECTION EQUIPMENT	COMM DEV	GF	10,000	-	-	-	-	-	10,000	5-6 YEARS BEGINNING FY 19
NORTHSIDE STUDY IMPLEMENTATION	COMM DEV	GF	-	300,000	300,000	300,000	300,000	-	1,200,000	N/A
VEHICLE REPLACEMENT - UPLANDER	COMM DEV	GF	-	25,000	-	-	-	-	25,000	8 YEARS BEGINNING FY 20
TOWN GREEN PROJECT RESULTS	COMM DEV	GF	250,000	350,000	450,000	-	-	-	1,050,000	N/A
GENERAL FUND TOTAL:			\$ 271,000	\$ 695,000	\$ 750,000	\$ 300,000	\$ 300,000	\$ -	\$ 2,316,000	
TOWN GREEN PROJECT RESULTS	COMM DEV	SPLOST	250,000	350,000	450,000	-	-	-	1,050,000	N/A
WAYFINDING SIGNAGE - PHASES I & II	COMM DEV	SPLOST	100,000	75,000	-	-	-	-	175,000	N/A
SPLOST FUND TOTAL:			\$ 350,000	\$ 425,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 1,225,000	
CONFERENCE CENTER - PAINTING	CONF CENTER	CONF. CENTER	-	-	150,000	-	-	-	150,000	10 YEARS BEGINNING FY 21
CONFERENCE CENTER - KITCHEN UPDATES	CONF CENTER	CONF. CENTER	-	-	-	175,000	-	-	175,000	10 YEARS BEGINNING FY 22
CONFERENCE CENTER - CARPET	CONF CENTER	CONF. CENTER	-	-	500,000	-	-	-	500,000	10 YEARS BEGINNING FY 21
CONFERENCE CENTER - AUDIO VISUAL	CONF CENTER	CONF. CENTER	-	600,000	-	-	23,000	-	623,000	3-5 YEARS BEGINNING FY 19
CONFERENCE CENTER - FURNITURE & FIXTURE UPDATES	CONF CENTER	CONF. CENTER	-	-	100,000	-	-	-	100,000	10 YEARS BEGINNING FY 21
CONF CENTER FUND TOTAL:			\$ -	\$ 600,000	\$ 750,000	\$ 175,000	\$ 23,000	\$ -	\$ 1,548,000	
BANNERS & SIDEWALKS PHASE II	GRANTS	GRANTS	-	-	-	-	-	-	-	N/A
RIVERSIDE PARKWAY BRIDGE	GRANTS	GRANTS	-	-	181,460	-	-	-	181,460	N/A
WELCOME CENTER	GRANTS	GRANTS	-	-	-	-	-	-	-	N/A
GRANTS FUND TOTAL:			\$ -	\$ -	\$ 181,460	\$ -	\$ -	\$ -	\$ 181,460	
GRAND TOTALS:			\$ 621,000	\$ 1,720,000	\$ 2,131,460	\$ 475,000	\$ 323,000	\$ -	\$ 5,270,460	



MAINTENANCE & SANITATION CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
MOWING TRACTOR	MAINTENANCE	GF	-	-	-	-	-	-	-	7-8 YEARS
PICK-UP TRUCK	MAINTENANCE	GF	-	-	-	-	-	-	-	8 YEARS
PICK-UP TRUCK	MAINTENANCE	GF	-	-	-	-	-	-	-	8 YEARS
BUCKET TRUCK/LIFT TRUCK	MAINTENANCE	GF	170,000	-	-	-	-	-	170,000	10 YEARS
UTILITY TRUCK	MAINTENANCE	GF	-	75,000	-	-	-	-	75,000	8 YEARS
TANDEM DUMP TRUCK	MAINTENANCE	GF	-	150,000	-	-	-	-	150,000	10 YEARS
CLEANING OF OLD FUEL TANKS	GARAGE	GF	-	100,000	-	-	-	-	100,000	N/A
FLEET SOFTWARE	GARAGE	GF	-	-	-	-	-	-	-	N/A
FUELMASTER UPGRADES	GARAGE	GF	-	-	-	10,000	-	-	10,000	3-5 YEARS
FLEET STUDY RESULTS DIAGNOSTIC TOOLS	GARAGE	GF	-	5,000	-	-	-	-	5,000	5 YEARS
FLEET STUDY RESULTS - HEAVY LIFT	GARAGE	GF	-	20,000	-	-	-	-	20,000	?
FLEET STUDY RESULTS - PARTS WASHER	GARAGE	GF	-	-	5,000	-	-	-	5,000	?
OTHER FLEET RECOMMENDATIONS (EQUIP)	GARAGE	GF	-	100,000	-	-	-	-	100,000	N/A
GENERAL FUND TOTAL:			\$ 170,000	\$ 450,000	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ 635,000	
AUTOMATED GARBAGE TRUCK	SANITATION	SANITATION	-	290,000	-	-	-	-	290,000	8 YEARS
RESIDENTIAL 10-YARD, REAR-LOAD GARBAGE TRUCK	SANITATION	SANITATION	140,000	110,000	-	-	-	-	250,000	8 YEARS
K-BOOM TRUCK (YARD WASTE)	SANITATION	SANITATION	-	180,000	-	-	-	-	180,000	10 YEARS
INMATE VANS	SANITATION	SANITATION	35,000	35,000	35,000	35,000	-	-	140,000	8 YEARS
SANITATION BUILDING SCHEDULE	SANITATION	SANITATION	1,100,000	1,100,000	275,000	-	-	-	2,475,000	N/A
SANITATION FUND TOTAL:			\$ 1,275,000	\$ 1,715,000	\$ 310,000	\$ 35,000	\$ -	\$ -	\$ 3,335,000	



MAINTENANCE & SANITATION CAPITAL PLAN CONT'D

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
MATCHING FUNDS	LMIG /WELCOME CENTER / L&B STREET	SPLOST	-	-	-	-	-	-	-	
KBOOM TRUCK	MAINTENANCE	SPLOST	175,000	-	-	-	-	-	175,000	N/A
MOWING TRACTORS	MAINTENANCE	SPLOST	50,000	-	-	-	-	-	50,000	10 YEARS
MOWING TRACTORS	MAINTENANCE	SPLOST	50,000	-	-	-	-	-	50,000	10 YEARS
DUMP TRUCK WITH SPREADER	MAINTENANCE	SPLOST	190,000	-	-	-	-	-	190,000	8-10 YEARS
RUBBER TIRE WITH SIDE CUTTER	MAINTENANCE	SPLOST	190,000	-	-	-	-	-	190,000	8-10 YEARS
STREET SWEEPER	STREET MAINTENANCE	SPLOST	-	-	-	-	-	-	-	N/A
RESURFACING	STREET MAINTENANCE	SPLOST	-	2,000,000	-	-	-	-	2,000,000	N/A
STREET SIGNS	STREET MAINTENANCE	SPLOST	10,000	-	-	-	-	-	10,000	N/A
STREET LIGHTS	STREET MAINTENANCE	SPLOST	500,000	-	-	-	-	-	500,000	N/A
SANITATION BUILDING PHASE 1	FACILITIES	SPLOST	1,100,000	1,100,000	275,000	-	-	-	2,475,000	N/A
CITY HALL RENOVATION	FACILITIES	SPLOST	300,000	-	-	-	-	-	300,000	N/A
TRACTOR WITH SIDE CUTTER	MAINTENANCE	SPLOST	-	-	-	-	-	-	-	N/A
2019 LMIG MATCH	MAINTENANCE GRANTS	SPLOST	97,500	-	-	-	-	-	97,500	N/A
2018 LMIG MATCH	MAINTENANCE GRANTS	SPLOST	-	-	-	-	-	-	-	N/A
POLICE PRECINCT	FACILITIES	SPLOST	-	-	-	-	-	-	-	N/A
		SPLOST FUND TOTAL:	\$ 2,662,500	\$ 3,100,000	\$ 275,000	\$ -	\$ -	\$ -	\$ 6,037,500	
2017 LMIG MATCH	MAINTENANCE GRANTS	GF	-	-	-	-	-	-	-	N/A
2016 LMIG MATCH	MAINTENANCE GRANTS	GF	-	-	-	-	-	-	-	N/A
		GRANTS FUND TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		GRAND TOTALS:	\$ 4,107,500	\$ 5,265,000	\$ 590,000	\$ 45,000	\$ -	\$ -	\$ 10,007,500	



COURT SERVICES CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLES
PAYMENT KIOSK	COURT SERVICES	GF	-	-	-	-	-	-	-	N/A
UPGRADE COURTROOM FURNITURE	COURT SERVICES	GF	-	-	-	-	-	-	-	N/A
STORAGE SPACE ADDITION IN COURT SERVICE	COURT SERVICES	GF	-	25,000	-	-	-	-	25,000	N/A
GENERAL FUND TOTAL:			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	N/A
GRAND TOTALS:			\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	N/A



COMMUNITY RELATIONS CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY20	FY21	FY22	FY23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLES
EDIT STATIONS REPLACEMENT	COMMUNICATIONS	GF	-	11,600	3,600	3,600	3,600	-	22,400	4-5 YEARS HARDWARE ANNUALLY FOR SOFTWARE
BROADCAST ENGINEERING	COMMUNICATIONS	GF	-	-	21,200	-	-	-	21,200	4-5 YEARS BEGINNING FY 18
DIGITAL SIGNAGE	COMMUNICATIONS	GF	-	-	6,500	-	-	-	6,500	4-5 YEARS BEGINNING FY 21
GRAND TOTALS:			\$ -	\$ 11,600	\$ 31,300	\$ 3,600	\$ 3,600	\$ -	\$ 50,100	



PARKS & RECREATION CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
MILL VILLAGE PARK RESTROOMS	PARKS & REC	GF	-	35,000	-	-	-	-	35,000	N/A
GREEN COVERS	PARKS & REC	GF	-	-	-	-	-	-	-	N/A
VEHICLE REPLACEMENT - WEST PINES MAINTENANCE	PARKS & REC	GF	-	-	-	-	-	-	-	8 YEARS
VEHICLE REPLACEMENT - PARK MAINTENANCE	PARKS & REC	GF	-	28,000	-	-	-	-	28,000	8 YEARS
OUTDOOR BASKETBALL COURT (TENNIS COURT RENOVATION)	PARKS & REC	GF	-	50,000	-	-	-	-	50,000	N/A
OUTDOOR WORKOUT EQUIPEMENT	PARKS & REC	GF	-	43,000	-	-	-	-	43,000	N/A
SHELTER FOR OUTDOOR WORKOUT EQUIPMENT	PARKS & REC	GF	-	45,000	-	-	-	-	45,000	N/A
FIELD 1 & 2 EMBANKMENT PROJECT	PARKS & REC	GF	-	35,000	-	-	-	-	35,000	N/A
ATHLETIC COMPLEX DRIVEWAY CURBING	PARKS & REC	GF	-	25,000	-	-	-	-	25,000	N/A
BALL FIELD IMPROVEMENTS - LAZER GRADE AND RETURN/IRRIGATION UPGRADE ON FIELD 1 AND	PARKS & REC	GF	-	95,000	-	-	-	-	95,000	N/A
BOBCAT SKID STEER LOADER REPLACEMENT	PARKS & REC	GF	70,000	-	-	-	-	-	70,000	5 YEARS
UTILITY CART REPLACEMENT	PARKS & REC	GF	-	-	15,000	-	-	-	15,000	5 YEARS
ZERO TURN MOWER REPLACEMENT (2)	PARKS & REC	GF	-	-	22,000	-	-	-	22,000	5 YEARS
ATHLETIC TOP DRESSER REPLACEMENT	PARKS & REC	GF	-	21,000	-	-	-	-	21,000	5 YEARS
WEST PINES - GOLF CART LEASE	PARKS & REC	GF	-	75,000	75,000	75,000	75,000	75,000	375,000	ANNUAL LEASE
GENERAL FUND TOTAL:			\$ 70,000	\$ 452,000	\$ 112,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 859,000	



PARKS & RECREATION CAPITAL PLAN CONT'D

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
HUNTER PARK MAINTENANCE FACILITY & STORAGE	PARKS & REC	SPLOST	900,000	-	-	-	-	-	900,000	N/A
MILL VILLAGE PARK - SHELTER/SHADE	PARKS & REC	SPLOST	-	95,000	-	-	-	-	95,000	N/A
WILLING WORKERS - SHELTER	PARKS & REC	SPLOST	-	93,000	-	-	-	-	93,000	N/A
JESSIE DAVIS PARK RENOVATIONS	PARKS & REC	SPLOST	150,000	-	-	-	-	-	150,000	N/A
PLAYGROUND IMPROVEMENTS	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
HUNTER PARK FOUNTAIN	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
INSTALLATION OF MATS ON DRIVING RANGE	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
WEST PINES - MAINTENANCE SHOP	PARKS & REC	SPLOST	-	900,000	-	-	-	-	900,000	N/A
VEHICLE REPLACEMENT - PARK MAINTENANCE	PARKS & REC	SPLOST	-	-	-	-	-	-	-	8 YEARS
WILLING WORKERS PARK RESTROOMS	PARKS & REC	SPLOST	-	145,000	-	-	-	-	145,000	N/A
PARKS MAINTENANCE EQUIPMENT PACKAGE	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
PUMP HOUSE IRRIGATION GREEN CONVERSION	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
VEHICLE PARKS	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
WEST PINES - COURSE IMPROVEMENTS	PARKS & REC	SPLOST	-	200,000	-	-	-	-	200,000	N/A
HUNTER PARK PAVILLION	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
ALUMINUM BLEACHERS WITH GUARD RAIL	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
WEST PINES - DRIVING RANGE	PARKS & REC	SPLOST	-	250,000	-	-	-	-	250,000	N/A
PROGRAM MANAGEMENT	PARKS & REC	SPLOST	2,160	11,250	-	-	-	-	13,410	N/A
PARKS & REC MASTER PLAN RESULTS	PARKS & REC	SPLOST	-	-	-	-	-	-	-	N/A
SPLOST FUND TOTAL:			\$ 1,052,160	\$ 1,694,250	\$ -	\$ -	\$ -	\$ -	\$ 2,746,410	
GRAND TOTALS:			\$ 1,122,160	\$ 2,146,250	\$ 112,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 3,605,410	



PUBLIC SAFETY CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
TABLETS AND DOCKING STATIONS FOR PATROL	PUBLIC SAFETY	GF	-	-	175,000	-	-	-	175,000	4 YEARS
POLICE VEHICLES	PUBLIC SAFETY	GF	509,900	336,000	400,000	400,000	400,000	-	2,045,900	N/A
BODYCAMERAS (MOVED FROM SPLOST IN FY 23)	PUBLIC SAFETY	GF	-	-	-	-	100,000	-	100,000	3 YEARS
FACILITY UPGRADES	PUBLIC SAFETY	GF	-	25,000	-	-	25,000	-	50,000	5 YEARS
POLE CAMERAS (MOVED FROM SPLOST IN FY 23)	PUBLIC SAFETY	GF	-	-	-	-	24,000	-	24,000	3 YEARS
FIRING RANGE UPGRADES (MOVED FROM SPLOST IN FY 23)	PUBLIC SAFETY	GF	-	-	-	-	70,000	-	70,000	5 YEARS
LASER SCANNER FERRO FOCUS (MOVED FROM SPLOST IN FY 23)	PUBLIC SAFETY	GF	-	-	-	-	50,000	-	50,000	5 YEARS
K-9 UNITS	PUBLIC SAFETY	GF	13,500	-	-	-	-	-	13,500	10 YEARS
DRONE	PUBLIC SAFETY	GF	15,000	-	15,000	-	15,000	-	45,000	4 YEARS
DESKTOP & LAPTOP REPLACEMENT	PUBLIC SAFETY	GF	38,500	27,000	27,000	27,000	27,000	-	146,500	3-4 YEARS
FINGERPRINT SCANNER	PUBLIC SAFETY	GF	12,300	-	-	-	-	-	12,300	6 YEARS
CAMERA/ACCESS SYSTEMS	PUBLIC SAFETY	GF	141,760	-	-	-	-	-	141,760	6 YEARS
UPGRADE TO PD VEHICLE CARE FACILITY	PUBLIC SAFETY	GF	-	300,000	-	-	-	-	300,000	N/A
FUEL MASTER UPGRADES	PUBLIC SAFETY	GF	-	-	-	-	-	-	-	N/A
NEW A/V SYSTEM FOR COMMUNITY ROOM	PUBLIC SAFETY	GF	50,000	-	-	-	20,000	-	70,000	3-5 YEARS
CORE SWITCH REPLACEMENT	PUBLIC SAFETY	GF	90,000	-	-	-	-	-	90,000	5-6 YEARS
CARPET REPLACEMENT AT COMM ROOM & PD LOWER LEVEL	PUBLIC SAFETY	GF	-	28,000	-	-	-	-	28,000	6-8 YEARS
COPY MACHINES	PUBLIC SAFETY	GF	50,000	-	-	-	-	-	50,000	5 YEARS
FLEET STUDY RESULTS DIAGNOSTIC TOOLS	PUBLIC SAFETY	GF	-	5,000	-	-	-	-	5,000	5 YEARS
FLEET STUDY RESULTS - HEAVY LIFT	PUBLIC SAFETY	GF	-	20,000	-	-	-	-	20,000	?
FLEET STUDY RESULTS - PARTS WASHER	PUBLIC SAFETY	GF	-	-	5,000	-	-	-	5,000	?
GENERAL FUND TOTAL:			\$ 920,960	\$ 741,000	\$ 622,000	\$ 427,000	\$ 731,000	\$ -	\$ 3,441,960	



PUBLIC SAFETY CAPITAL PLAN CONT'D

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	ADDITIONAL COSTS	PROJECT TOTAL	REPLACEMENT CYCLE
POLE CAMERA	PUBLIC SAFETY	SPLOST	-	24,000	-	-	-	-	24,000	3 YEARS
VEHICLES AND EQUIPMENT	PUBLIC SAFETY	SPLOST	-	-	-	-	-	-	-	N/A
TAG READERS	PUBLIC SAFETY	SPLOST	-	50,000	-	50,000	-	-	100,000	4 YEARS
COMMUNITY ROOM PARKING LOT	PUBLIC SAFETY	SPLOST	-	-	-	-	-	-	-	N/A
FIRING RANGE UPGRADES	PUBLIC SAFETY	SPLOST	-	-	-	-	-	-	-	5 YEARS
LASER SCANNER FERRO FOCUS	PUBLIC SAFETY	SPLOST	-	-	-	-	-	-	-	5 YEARS
SPLOST FUND TOTAL:			\$ -	\$ 74,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 124,000	
GRAND TOTALS:			\$ 920,960	\$ 815,000	\$ 622,000	\$ 477,000	\$ 731,000	\$ -	\$ 3,565,960	



GRANTS CAPITAL PLAN

PROJECT	DEPARTMENT	FUNDING SOURCE	FY19	FY 20	FY 21	FY 22	FY 23	PROJECT TOTAL	REPLACEMENT CYCLE
2017 LMIG MATCH	MAINTENANCE	GF	-	-	-	-	-	-	N/A
2016 LMIG MATCH	MAINTENANCE	GF	-	-	-	-	-	-	N/A
RIVERSIDE PARKWAY BRIDGE MATCH	COMM DEV	GF	-	-	181,460	-	-	181,460	N/A
2017 BULLET PRROF VEST MATCH	POLICE	GF	3,045	-	-	-	-	3,045	N/A
2017 BULLET PRROF VEST MATCH	POLICE	GF	-	-	-	-	-	-	N/A
2014 COPS GRANT MATCH	POLICE	GF	-	-	-	-	-	-	N/A
LCI STUDY		GF	10,000	-	-	-	-	10,000	N/A
2018 LMIG MATCH	MAINTENANCE	SLPOST	-	-	-	-	-	-	N/A
2019 LMIG MATCH	MAINTENANCE	SPLOST	97,500	-	-	-	-	97,500	N/A
BANNERS & SIDEWALKS PHASE II MATCH	COMM DEV	SPLOST	-	-	-	-	-	-	N/A
WELCOME CENTER MATCH	COMM DEV	SPLOST	-	-	-	-	-	-	N/A
TOTAL GRANTS FUND :			\$ 110,545	\$ -	\$ 181,460	\$ -	\$ -	\$ 292,005	



GLOSSARY

ACCOUNTS RECEIVABLE (AR)

The amount of money owed by customers or clients to a business after goods or services have been delivered and/or used.

ACCOUNT

A name for one of the different kinds of accounts used in the general ledger, such as expense, revenue, asset, liability, and equity.

ACCOUNTING (ACCG)

A systematic way of recording and reporting financial transactions for a business or organization.

ACCOUNTING METHOD

A process used by a business to report income and expenses. Companies must choose between two methods acceptable to the IRS, cash accounting or accrual accounting.

ACCOUNTS PAYABLE (AP)

The amount of money a company owes creditors (suppliers, etc.) in return for goods and/or services they have delivered.

ACCRUAL BASIS ACCOUNTING

An accepted form of accounting that reports income when earned and expenses

ADOPTED BUDGET

Required by Georgia State and Local Government Budget Law. The budget is an annual financial plan for municipal operations showing all expected revenues and expenditures to be in balance. The adopted budget refers to the budget amounts as originally approved by Mayor and Council.

AMENDED BUDGET

Budget which includes changes to the adopted budget that are approved by the Mayor and Council. The Amended Budget is also referred to as the Current Budget.

ASSETS

Current assets (CA) are those that will be converted to cash within one year. Typically, this could be cash, inventory or accounts receivable. Fixed assets (FA) are long-term and will likely provide benefits to a company for more than one year, such as a real estate, land or major machinery.

BOND

A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects and significant information

BOND REFINANCING

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

BUDGET CALENDAR

The schedule of key dates that a government follows in the preparation and adoption of the budget.

CAPITAL BUDGET

The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL IMPROVEMENTS

Assets of significant value and having a useful life of several years. Projects which are long-term assets such as roads, buildings, and information technology. Also called capital projects.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

CAPITAL PROJECT

It is a new construction, expansion, renovation, or replacement project for an existing facility or facilities.

CAPITAL PROJECT FUND

A fund used to account for resources used for the acquisition or construction of major capital facilities, or for an item that must be capitalized.

CHART OF ACCOUNTS

An organization's list of accounts used to record financial transactions.

COMPREHENSIVE FINANCIAL REPORT (CAFR)

A publication that provides in-depth information about operations and financial position. The CAFR is prepared by the Finance Department in accordance with GAAP and is audited by a firm of licensed certified public accountants.

CONSUMER PRICE INDEX (CPI)

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.

CONTINGENCY

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CREDIT (CR)

Accounting entry that may either decrease assets or increase liabilities and equity on the company's balance sheet, depending on the transaction. When using the double-entry accounting method there will be two recorded entries for every transaction: A credit and a debit.

CVB

Convention and Visitors Bureau

DA

District Attorney

DCOP

Douglasville Community Outreach Program

DEBIT (DR)

An accounting entry where there is either an increase in assets or a decrease in liabilities on a company's balance sheet.

DEBT

An obligation resulting from the borrowing of money or from the purchasing of goods and services.

DEBT SERVICE

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

DEBT SERVICE FUND

A fund used to account for resources accumulated for payment of principal and interest on most general long-term obligations (except capital leases and compensated absences).

DEPARTMENT

The basic organizational unit of government which has its own mission and is functionally unique in its delivery of services.

DEPRECIATION

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DOUBLE-ENTRY BOOKKEEPING

Requires entries of debits and credits for each financial transaction.

EMPLOYEE (OR FRINGE) BENEFITS

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included is the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

ENCUMBRANCES

Commitments related to unperformed contracts for goods or services.

ENTERPRISE FUND

In governmental accounting, fund that provides goods or services to the public for a fee that makes the entity self-supporting. It basically follows GAAP as does a commercial enterprise. An example is a government-owned utility.

EXPENSE

Any cost of doing business resulting from revenue-generating activities.



FIDUCIARY FUNDS

Are used to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

FISCAL YEAR

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Douglasville begins on July 1 and ends on June 30 annually.

FIXED ASSET

Assets of a relatively permanent nature with a useful life of more than one year whose identity does not change with use. State agencies are required to capitalize fixed assets if the unit cost is \$5,000 or more.

FUND

An independent financial entity with a self-balancing set of accounts provided to record assets or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of maintaining a record of specific governmental activities or as a management tool to ensure that certain objectives are in accordance with specific statutes, regulations, policies, restrictions, or limitations.

FUND BALANCE

Is when liabilities are subtracted from assets, there is a fund balance. A positive fund balance means there are more assets than liabilities; a negative fund balance means just the opposite.

GDOT

Georgia Department of Transportation

GENERAL FUND (GF)

In public sector accounting, the primary or catchall fund of a government, government agency, or nonprofit entity such as a university. It is similar to a firm's general ledger account, and records all assets and liabilities of the entity that are not assigned to a special purpose fund.

GENERAL LEDGER

Where debit and credit transactions are recorded.

GENERAL OBLIGATION BONDED DEBT

Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

Is a collection of commonly-followed accounting rules and standards for financial reporting. The acronym is pronounced "gap." GAAP specifications include definitions of concepts and principles, as well as industry-specific rules.

GGFOA

Georgia Government Finance Officers Association

GOAL

A general end toward which an agency directs its efforts. Goals represent the highest, yet realistically achievable aspirations for a program of state government.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)

The authoritative accounting and financial reporting standard-setting body for governmental entities.

GRANTS

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.



IGA

Intergovernmental Agreement

INDIRECT COST

A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service. (GFOA)

INTERFUND TRANSFERS

The movement of monies between funds of the same governmental entity.

INTERNAL SERVICE FUND

An Internal Service fund is defined as a fund that primarily provides either benefits or goods or services to other funds, departments, or agencies of government on a cost-reimbursement basis, with the goal to 'break-even' rather than make a profit.

INVOICE

An Invoice shows the amount of money owed for goods or services received.

LIABILITIES (CURRENT AND LONG-TERM) (CL, LTL)

A government's debts or financial obligations incurred during business operations. Current liabilities (CL) are those debts that are payable within a year, such as a debt to suppliers. Long-term liabilities (LTL) are typically payable over a period of time greater than one year.

LIQUID ASSET

Consist of cash and other assets that can be easily converted to cash.

MATERIALS AND SUPPLIES

Expendable materials, operating supplies, and minor equipment including personal computers less than \$5,000 necessary to conduct departmental operations.

MILL

The property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

NOTE

A Note is a document promising to repay a debt.

OPERATING EXPENDITURES

Generally, all expenditures that do not meet the personal services and capital outlay classification criteria. These expenditures include, but are not limited to, professional services, supplies, insurance, etc.

OPERATING EXPENSES

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for the day-to-day services.

PERFORMANCE MEASURES

Specific quantitative and qualitative measures of work performed, with respect to program goals and objectives, for which data formerly was collected and reported semi-annually.

PERFORMANCE BUDGET

A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

PERSONAL SERVICES

Expenditures for salaries, wages, and fringe benefits of government employees. Fringe benefits include FICA, Public Employees' Retirement System, medical insurance, life insurance, workers compensation, and, if applicable, clothing allowance, education assistance, and other personal services.

POOLED CASH

A cash management technique employed by companies holding funds at financial institutions. Cash pooling allows companies to combine their credit and debit positions in various accounts into one account, and includes techniques like notional cash pooling and cash concentration.



POSTING

Refers to the recording of ledger entries.

PROPOSED BUDGET

Coming year budgets that are prepared by each organization and submitted to the Budget staff for analysis.

PROPRIETARY FUND

A proprietary fund is used in governmental accounting to account for activities that involve business-like interactions, either within the government or outside of it. The two types of proprietary funds are enterprise funds and internal service funds.

PUBLIC HEARING

A meeting to which citizens in the County are invited for purposes of providing input and comments.

PURCHASE ORDER (PO)

A document which authorizes the delivery of specified services.

RESERVE

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose. A portion of a fund that is restricted for a specific purpose and not available for appropriation.

RESERVED FUND BALANCE

The portion of a governmental fund's net assets that is not available for appropriation.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RETURN ON INVESTMENT (ROI)

A measure used to evaluate the financial performance relative to the amount of money that was invested. The ROI is calculated by dividing the net profit by the cost of the investment.

REVENUE

Sources of income financing the operations of government.

SRO

School Resource Officer

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TRANSFERS IN / OUT

Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIAL BALANCE

Trial balance definition: A business document in which all ledgers are compiled into debit and credit columns in order to ensure a company's bookkeeping system is mathematically correct.

UNRESERVED FUND BALANCE

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

WORKING CASH

Excess of readily available assets over current liabilities. Or cash on hand equivalents that may be used to satisfy cash flow needs.

YAV

Youth Against Violence

