

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** MAYOR, CITY COUNCIL AND MARCIA HAMPTON, CITY MANAGER

**FROM:** FINANCE DEPARTMENT, IT DEPARTMENT AND CONFERENCE CENTER DEPT

**SUBJECT:** CONFERENCE CENTER AUDIO/VIDEO UPGRADE PROJECT RFP 2020-002

**DATE:** 07/02/2020

- The request for proposals were posted to the City of Douglasville website on May 1, 2020
- The proposals were due by May 22, 2020.
- Received three proposals—see table below for details (highlighted is the winner):

<b>Bidder Name</b>	<b>Bid Amount</b>
SolutionZ Company, Inc	\$361,926.00
3 Years Integrated Maintenance	\$ 37,518.57
<b>Total</b>	<b>\$399,444.57</b>
PDH Systems	\$514,119.64
Justice Av Solutions	\$253,771.00

It is recommended that Summit Solutionz Inc, DBA Solutionz Inc. be awarded the proposal, because they were the most responsive, all references were favorable and met all qualifications.

Budget Information: \$ 500,000.00 will be funded from the Conference Center.

If you have any questions , please contact Sue Raajan.